

FOCUS GROUP ON THE REVIEW OF CONSTITUTION

TERMS OF REFERENCE

To note the following terms of reference as agreed by the Standards Committee at its meeting on:

Terms of reference:

- To provide a forum for engagement in the review of the constitution.
- To consider the effectiveness of the constitution in the light of the past six months experience of operating the current constitution to ensure that it is legally sound, fit for purpose and continues to serve the interests of all the people of Wiltshire.
- To consider the views of
 - elected and co-opted members of the Council
 - officers
 - decision making bodies of the Council as appropriate
 - town, parish and city councils and
 - members of the public

ascertained through questionnaire responses and appropriate methods of communication and make appropriate recommendations

- To offer a councillor perspective on and accordingly to influence key issues within the constitution.
- To keep the Standards Committee informed of progress on the review of the constitution.
- To advise the Standards Committee of final recommendations on any changes to the constitution for report to Cabinet for consideration and onward recommendation to Council.

Membership

- (i) a member from each group on the Council nominated by group leaders;
- (ii) a member of the Overview and Scrutiny Management Resources Select Committee;
- (iii) a member of the Audit Committee;

- (iv) two independent members and one town and parish representative of the Standards Committee as detailed above;
- (v) that the Focus Group be chaired by one of the Independent members of the Standards Committee;
- (vi) that appropriate Councillors and Officers be invited to attend as and when requested by the Focus Group or its Chairman to assist it in its work.

MEMBERSHIP

- (vii) a member from each group on the Council nominated by group leaders;
- (viii) a member of the Overview and Scrutiny Management and Resources Select Committee;
- (ix) a member of the Audit Committee;
- (x) two independent members and one parish council representative of the Standards Committee nominated by the Committee;
- (xi) that the Focus Group be chaired by one of the Independent members of the Standards Committee;
- (xii) that appropriate Councillors and Officers be invited to attend as and when requested by the Focus Group or its Chairman to assist it in its work.

Group Representatives:

Cons	Cllr Stuart Wheeler
Lib Dem	Trevor Carbin (replaced for last meeting by Cllr Jon Hubbard)
Ind	Cllr Christopher Newbury
Dvz Gdns:	Cllr Nigel Carter
Labour	Cllr Ricky Rogers

Overview & Scrutiny Rep:

Cllr Tony Trotman

Audit Committee Rep:

Cllr Peter Doyle

Standards Committee reps:

Mrs Isabel McCord (Independent member)
Mr Stuart Middleton (Independent member)

Mr Paul Neale (Parish Councillor)