



Reference no

Log no
Agenda Item
No.8iv

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Atworth Youth Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Training a youth worker to enable us to offer young people (approx 16 yp's) the opportunity to participate in the Duke of Edinburgh's Award scheme. Also equipment for the whole Thursday evening over 13's group to participate in sports, craft projects and promoting healthy cooking/eating.
Where will your project take place?	Atworth Youth Club
When will your project take place?	Thursday evenings and some weekend sessions
How many people will benefit from your project?	37 young people and 1 volunteer
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The DofE - doing voluntary work in the community. Sports Equipment for fitness, craft and cooking equip to engage yp's during Youth Club sessions. 58 Melksham Area Community Strategy

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Project Objectives from Melksham Area Community Strategy

- To achieve greater benefits (and value for money) from existing youth facilities
- To provide a greater variety of activities and sessions at existing youth facilities

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Our young people have asked to participate in Duke of Edinburgh Awards Scheme. We have a approx 16 young people eligible to participate in the D of E who currently attend our Thursday session.

We have become aware of local sports competitions that we could attend and require equipment for training.

The proposed craft and cooking sessions will bring new opportunities for the yp's who have creative minds and wish to try out new ideas.

Any other information about your project.

We have a approx 37 young people coming to our Thursday evening over 13's session at the moment, their interests vary so by having these different projects we hope that they will all find something to interest them. We hope that by engaging these young people we will keep them coming to the sessions and help them to develop their life skills whilst having fun with the friends.

The DofE Award scheme offers the young people the chance to try new things, work as a team, help others whilst gaining themselves an Award which is highly regarded.

I have attached some samples of the type of items we will be purchasing for the Sports and Cooking projects. The Art equipment will be purchased from a specialist depending on what the young people decide to do.

3 - Management

How many people are involved in the management of your group/organisation? 8

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will hold local fund raising events ie B-B-Q, Chocolate Bingo, School Fair etc and as a committee we will apply for other grants to support our projects ongoing. We will look to increase our weekly subscriptions from young people attending to cover running costs.

If you were not awarded the full amount requested, what would be the impact on your project?

We would be unable to afford to run these projects, the young people may become bored with the youth club and no longer attend. We would lose the opportunity to help these young people learn some valuable life skills.

How will you know whether your project has made a difference in the community?

We will evaluate the project and the activity program with the young people. We will keep an attendance register of participating young people including their achievements. We will record the community work that the young people undertake as part of their D of E courses. Youth Workers will work with young people to record areas in personal development. As a youth club committee we will review youth workers reports on the projects progress and the progression of the YP.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Atworth Parish Council, WYSC and Fullers,

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

We will be applying for a grant with you for camping equipment for DofE & other.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: Sept 2009

Month: September

Year: 2009

A - Total income:

£7,013.94

B - Minus total expenditure:

£6441.16

Surplus/deficit for year: (A minus B)

£572.78

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
		Own fundraising/reserves		
Training for D of E Leader	£380	Insurnace and affiliation	C	£
Sports Equipment	£150	Parish/town council		£
Arts Project Equipment	£200			£
Cooker and Cooking Equipment	£200	Trusts/foundations		£
	£			£
	£	In kind		£
	£	YAW training and management	C	£
	£	Other		£
	£	Refreshments	C	£
	£	Consumables	C	£
	£	Volunteer time @ £50 a day		£
	£	Rent and venue costs		£0
Total Project Expenditure	£930	Total Project Income		£
Total project income B		£0		
Total project expenditure A		£930		
Project shortfall A – B		£930		
Award sought from Wiltshire Council Area Board		£930		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

We will be helping the disadvantage by giving young people aged 13-19 from Atworth and the surrounding area the opportunity to participate in structured activities, access to support and guidance from trained youth workers and the opportunity to take part in volunteering in their community.

b) How does your project work to promote inclusion, participation and good community relations?

The project will provide the opportunity for young people to participate in activities that will increase their personal development improve their communication skills, motivation and aspirations. It will involve them in local community work through D of E and provide support through youth workers.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: i

Date: 11/11/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team