



Reference no

Log no
SW41_10

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group	
Name of organisation	'Shine in the Community'
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	'Shine Out' provides a range of 'after school' and holiday play activities for children in disadvantaged areas of SW. Activities include Outdoor games, imaginative play, board games, building, art + crafts, food activities, a library (to take books home) and computers for homework.
Where will your project take place?	Partridge Way (Old Sarum) + Traveller Sites (incl. Lode Hill) + Friary
When will your project take place?	Weekday afternoons/early evenings and summer
How many people will benefit from your project?	age 5-9 min 60, age 10-13 min -60
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Project helps to meet needs identified in two priority areas: Crime and Community Protection and Community 28 +71

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

In addition to the links shown in section 2, the Parish Plan states that there needs to be more clubs etc. (activities) for children. In addition our project meets the 'Building Resilient Communities' aim and 'Lives not Services' by encouraging children to take part in positive activities etc.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Need - through the Indices of Multiple Deprivation surveys – incl. Schools and Traveller Education Service to identify gaps. Parents have been involved since the beginning and Community Beat Officers and the ASBO Officer were also consulted. Benefits - the project enables children to have somewhere to play and 'hang out' in a positive, supervised and organised way which occupies them and reduces anti-social behaviour. They become interested and encouraged to be doing something positive instead of destructive. Project workers provide positive role models to the children. The Holiday Programme encourages children to play constructively in their natural environment instead of being destructive. PCSO's are encouraged to visit the project and get to know the children, so that the children will talk to them for help in bad times. Games/activities are planned to enable skills (e.g.) decision making, team building, leadership and problem solving etc. to be developed, to prepare them for later life. The range of activities contributes to the physical, mental and emotional health of the children. They have access to computers and the internet (which most of the children don't have at home).

Any other information about your project.

The project has been running successfully for 5 years and we have been granted a further 3 years funding from April 2011 from 'Children in Need'. We have been using our 'Shine Community Playbus' to deliver our playsessions, for 5 years, but this is no longer financially viable to run and has required a lot of expensive maintenance recently. However we now have alternatives available (eg. Community Rooms at Partridge Way) and can make alternative arrangements using existing resources in the other areas. There is, however, a lot of equipment to transport between the venues and a car is not suitable as there is so much equipment, that a van is essential. We are therefore applying for 50% of the costs of a suitable van which we need to purchase in the beginning of 2011 to be able to continue our work with the children.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="0"/>	Female	2 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is anticipated that by buying a van that is relatively new (3-4 years old) this will last for many years to come. It is the capital cost that is required as the running costs will be met by the Children in Need funding until March 2014.

If you were not awarded the full amount requested, what would be the impact on your project?

It would be much more difficult to raise the amount of £7,000 required for a suitable van and would take substantial time to fund raise such an amount from planned activities such as a fashion show, fete etc. Your contribution of 50% £3,500 would make the 50% balance more achievable to us.

How will you know whether your project has made a difference in the community?

We know that the project has already made a difference by observing changes in the children and monitoring their achievements and we will continue to record these. We have received positive feedback from Education staff, the Traveller Education Service, Site Wardens, Parents and from the children.

We will continue to ask children and parents to complete regular questionnaires on the impact it's made, and children will be involved in meetings to plan the work to best meet their needs.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

'Children in Need' - will fund the running costs, but not purchase of a newer, more cost effective suitable vehicle

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: Dec

Year: 2009

A - Total income:

£35,448.95

B - Minus total expenditure:

£27,746.42

Surplus/deficit for year: (A minus B)

£7,702.53

Free reserves held:

£7,702.53

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Cost of suitable van	£7,000	Own fundraising/reserves	P	£3,500
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£7,000	Total Project Income		£3,500
Total project income B		£3,500		
Total project expenditure A		£7,000		
Project shortfall A – B		£3,500		
Award sought from Wiltshire Council Area Board		£3,500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		CAF		
Please give the title name of the organisations' bank account e.g. current		on -line cash account		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The 'Shine Out' project is aimed at reducing the disadvantage that children in the socially and economically disadvantaged areas of Partridge Way and Traveller Sites in the Southern Area would otherwise experience by providing after school and play activities they can't otherwise access (transport)

b) How does your project work to promote inclusion, participation and good community relations?

Parents and children are regularly consulted on the programme of activities provided out by 'Shine Out' A variety of 1:1 approaches, invitations to group sessions and flyers/leaflets are used to notify the communities of our activities and all children of the relevant age groups are welcome..

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups) Travellers
- Specific faith groups (please state which groups)
- People/families on low income Families in areas we operate are low inc
- Other disadvantaged groups (please state which groups) socially/economically excluded in area

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 17/11/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team