



Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Trowbridge	
Your Name	Ernie Clark and Steve Oldrieve	
Contact number 07941201995 / 01225769940	e-mail	Ernie.clark@wiltshire.gov.uk

2. The project

Project Title/Name	St. Michael's Pre-school Hilperton New Premises
<p>Please tell us about the project /activity you want to organise/deliver and why?</p> <p><i>Important: This section is limited to 900 characters only (inclusive of spaces).</i></p>	<p>This project is a new, purpose built construction for provision of Early Years Education within the Parish of Hilperton. This will house St. Michael's Pre-school, an existing Early Years Provider, who currently use the Village Hall. Without a new building the future viability of the pre-school will be jeopardised due to the restrictions of shared facilities. This will affect employment and Early Years Education within the area.</p> <p>Areas in which the children currently registered with St. Michael's Pre-school live, given the new boundaries from April 2017, are split as follows:- Hilperton 45% Trowbridge 47% Others (Southwick, West Ashton, other villages) 8% demonstrating that this project will benefit families from all civil parishes covered by the Trowbridge Area Board.</p> <p>Wiltshire Council are actively supporting this project and have produced evidence of need, please see below.</p>

Where is this project taking place?	Within the grounds of Hilperton Village Hall, Whaddon Lane, Hilperton BA14 7RN.
When will the project take place?	During the period April to August 2017. The project must be completed by 1 st September 2017.
What evidence is there that this project/activity needs to take place/be funded by the area board?	Please see the attached document EVIDENCE OF NEED

How will the local community benefit?	The community will benefit by St. Michael's Pre-school being able to offer 30 hours/week 3+ funded Early Years education. Currently this is restricted to 14 hours/week. In the long run it will also enable the expansion of 2 year old Early Years education from 2.5 hours to a possible 12.5/week. Further Community benefits will be the release of Village Hall facilities to enable extended day time use by other community groups within the Trowbridge and surrounding areas.
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Yes, as referenced to the WC Area Joint Strategic Assessment 2016 – please see appendix 2
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Please see the attached document APPENDIX 2 LINKS TO COMMUNITY PLAN AND WILTSHIRE COMMUNITY AREA JOINT STRATEGIC ASSESSMENT 2016
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	No

What is the desired outcome/s of this project? To have purpose built premises for the provision of Early Years Education and accommodate the Government 30 hour initiative from September 2017.

Who will be responsible for managing this project? Quotes provided (APPENDIX 4 & 5) are for a complete turnkey building with the supplier project managing the build from start to finish. This will be overseen by the Chairperson of St Michael's Pre-school and a representative of both the Village Hall Committee and Hilperton Parish Council

3. Funding

What will be the total cost of the project?	£242,000.00 Please see APPENDIX 3		
How much funding are you applying for? Please note that only capital funding is available	£20,000.00		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Central Government – amount realised is dependant upon 25% match funding by the Pre-school	£170,000	£63000
	Hilperton Parish Council	£2,500	
	Grants/crowdfunding/pre-school funds	£69,500	£21,000

Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)

St. Michael's Pre-school
St. Michael's Pre-school, Lloyds Bank

4. Declaration – I confirm that...

- x The information on this form is correct and that any grant received will be spent on the activities specified
- x Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

Name: Ernie Clark/Steve Oldrieve

Date:

Position in organisation: Elected members for Hilperton/Trowbridge Divisions

06/02/17

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

EVIDENCE OF NEED

In support of evidence of need three documents are attached. **Appendix 1a** is produced by Wiltshire Council showing both available and the increased need for Early Years Education provision in Trowbridge as a comparison with Chippenham. In summary over the coming years

Trowbridge housing will increase by **4000** with additional Early Years planned provision of **60** places.
Ratio of houses to additional places (**67:1**)

Chippenham housing will increase by **3000** with additional Early Years planned provision of **211** places.
Ratio of houses to additional places (**14:1**)

This demonstrates the desperate need for Early Years provision and places within the Trowbridge area.

Appendix 1b is an extract from the publication "Children & Young People Now", highlighting that the Government has underestimated likely take-up of the 30-hour childcare offer by 100,000 places.

Appendix 1c is taken from the website of the Pre-school Learning Alliance and highlights that the 30-hour scheme may in fact reduce the number of Early Years places offered to be able to offer the scheme.

Extract from an email received from the Department of Commissioning, Performance and Schools Effectiveness.

"compared Trowbridge with Chippenham. Chippenham has less children and more provision with more projects coming on line and less housing being developed. I hope this helps for you to see why it is important for Trowbridge that we are successful with these both these bids. Trowbridge is my top priority when it comes to the concerns around lack of places for the future. I know parents are using other towns for provision, parents can't get all the sessions they want. With the coming of the 30 hours Free Entitlement demand for places will increase, parents will want to use their 30 hours FE."

Comparison of births and places regarding Trowbridge and Chippenham

Births as of August 2016

Children aged 0 to 5		Children aged three and four
Trowbridge	2921	1183
Chippenham	2411	968

Chippenham has 510 less children aged 0 to 5

Chippenham has 215 less children aged three and four years of age as of August 2016

Comparison of places regarding Trowbridge and Chippenham

Places for children aged 0 to 5		Places for children aged three and four
Trowbridge	836	530
Chippenham	959	635

Chippenham has 123 more Early Years places than Trowbridge for children aged 0 to 5.

Chippenham has 105 more Early Years places than Trowbridge for children aged three and four.

Forth coming projects and place development for Chippenham

Project	New places
The Rise Trust (Capital Bid)	Approximately 50
New nursery	81
Site for a new nursery provided as part of a S106 agreement	Approximately 60
Expansion of existing nursery	20
Other potential opportunities for nursery provision for further need.	Not known at this stage.

151 of these places will be created by September 2017.

Forth coming projects and place development for Trowbridge

Project	New places
The Mead (Capital bid)	30 places
St Michaels – possible application	Possibly 30 places

If both projects go ahead this will create 60 places for Trowbridge, there are no other projects that I am aware of.

Comparison of Trowbridge and Chippenham – see next page

Chippenham has a 215 less three and four than Trowbridge, but it already has 105 more places for three and four year olds than Trowbridge. 151 more places will be developed by Chippenham by August 2017 to support local families.

Both Trowbridge and Chippenham still have extensive housing to be developed. New places created in these communities will support families taking up the 30 hours Free Entitlement, but they will also support the expanding population which will come about due to the expanding housing stock. At least a further 3000 houses are planned for Chippenham. For Trowbridge the numbers are higher, new houses planned will be around 4,000 one thousand more than the number of houses planned for Chippenham.

Summary

- Trowbridge has more Early Years children than Chippenham.
- Trowbridge has more children aged three and four than Chippenham.
- Trowbridge also has less Early Years places than Chippenham.
- Trowbridge has less places available for three and four year olds.
- Chippenham will see more new pre-school places created by August 2017 and has potential for more projects at a later date.
- Trowbridge has more houses being developed than Chippenham.

There are more Early Years children in Trowbridge than there are in Chippenham and less places for Early Years children in general and for three and four year olds. To meet the growing demand for Early Years provision across the county we need more places to support both the coming of the 30 hours Free Entitlement and the growth of housing. From surveys carried out in the summer a high percentage of parents have said that they would be interested in access 30 hours Free Entitlement, only a few percentages of parents said they would not want to take up 30 hours.


Additional information

With the housing development in Melksham there will also be the need for more Early Years provision in Melksham, there are no plans for any new Early Years provision in Melksham, already some settings in Melksham have very high occupancy levels. We also know that settings that operate in villages between Melksham and Trowbridge are busy so they will not be able to support increased demand from Trowbridge and Melksham.

Appendix 2

Children & Young People Now

For everyone working with children, young people and families

 Print this page

"DfE 'underestimating' demand for 30-hour places by 100,000"

By Neil Puffett | 20 January 2017

The government has underestimated likely take-up of the 30-hour childcare offer by more than 100,000 places, it has been claimed.



Research commissioned by the **Pre-school Learning Alliance** has found that the number of children currently meeting the eligibility criteria for the 30 hour offer, which comes into effect in September, is 478,000 - 23 per cent higher than the government's estimate of 390,000.

The study, conducted by independent research agency **Ceeda**, estimates a further 22,000 children on top of this could become eligible for the offer if parents in working households make relatively small changes to their work

patterns, bringing total eligibility to around 500,000 overall - 28% higher than the government's estimate.

On the back of the findings, which were based on a survey of 1,708 households, the Pre-school Learning Alliance has warned that tens of thousands of parents could miss out on the 30-hour funded childcare offer due to a lack of available places.

Neil Leitch, chief executive of the Pre-school Learning Alliance, described the study findings as "deeply concerning".

"The Department for Education has been clear that the whole point of restricting the scheme to 'working families' is to encourage parents to go back to work, yet they don't seem to have factored even the most modest of adjustments into their figures, such as parents working a few more hours to become eligible," he said.

"Add to this the fact that many providers are warning that they are planning to either limit the number of 30-hour places they offer, or opt-out of the scheme all together, and it's clear that the government is heading for a childcare capacity crisis.

"The government must do more to support early years providers if the 30-hour scheme is to have any chance of working in the long-term. That means both adequately funding the creation of enough new places, and ensuring that the free entitlement offer in general is funded sufficiently in the long term.

"Thirty hours of so-called 'free childcare' may sound like a great policy, but if there aren't enough places to match demand, and the government continues to refuse to listen to valid concerns over funding, the policy simply cannot succeed."

Last week **Education Secretary Justine Greening** announced that a grant scheme worth £50m has been set up by the government to create 9,000 more childcare places ahead of the expansion of free provision later this year.

Under government plans, all three- and four-year-olds will be entitled to 30 hours of government-funded childcare each week from September 2017.

The DfE has been contacted for comment.

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Alliance comments on government childcare funding announcement

Commenting on the news that the government has allocated £50m in funding to create new childcare places, Neil Leitch, chief executive of the Pre-school Learning Alliance, said:

"While today's announcement will undoubtedly be welcomed by the 200 early years providers who will be benefiting from the additional funding, for the tens of thousands of nurseries, pre-schools and childminders who won't, the challenges ahead remain unchanged.

"With many providers warning that they will need to reduce the number of places they offer in order to deliver the 30-hour scheme, it's clear that the government is going to have a real capacity problem on its hands when the offer rolls out in September. Creating an additional 9000 places in a sector that already delivers just under 1.3 million represents an increase of just 0.7% - a drop in the ocean compared to what is needed.

"If the 30-hour scheme is to have any chance of succeeding, the government must invest what is needed - both in terms of creating capacity for new places and ensuring that the delivery of existing places is funded at a fair and sustainable rate over the long-term. Anything less, and those parents who have been promised additional 'free childcare' from September are going to be left very disappointed."

For further information, or to interview Neil Leitch, please contact:

Emma Caldwell
Pre-school Learning Alliance
T: 020 7697 2598
E: Emma.Caldwell@psla.org.uk

Editor's Notes:

- The Pre-school Learning Alliance is the largest and most representative early years membership organisation in England. A registered educational charity, it also provides high-quality affordable childcare and education to support children and families in areas of deprivation throughout the country.
- The Alliance represents 14,000 member settings and supports them to deliver care and learning to more than 800,000 families every year. We deliver family learning projects, offer information and advice, produce specialist publications, run acclaimed training and accreditation schemes and campaign to influence early years policy and practice.
- The Alliance website is www.pre-school.org.uk



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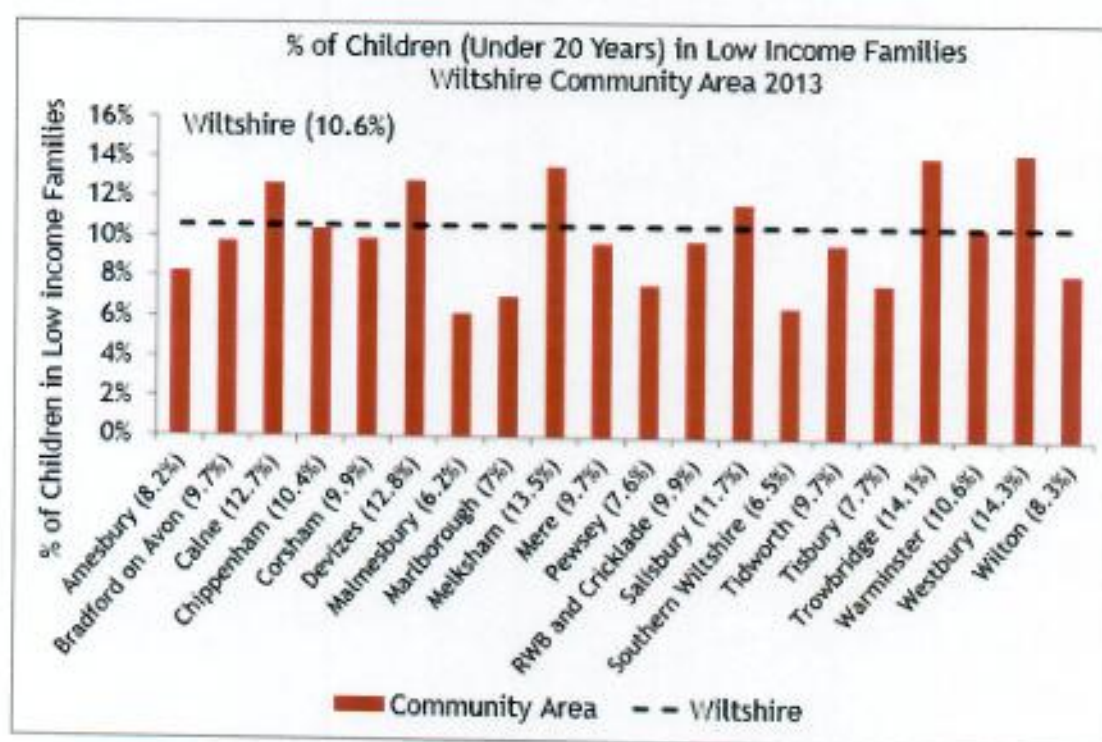
LINKS TO COMMUNITY PLAN AND WILTSHIRE COMMUNITY AREA JOINT STRATEGIC ASSESSMENT 2016

This project can be linked to **section 7 of the TCAF plan** in fulfilling the need for children's educational attainment which has been recognised in that document as a priority. In addition the social interaction and support encouraged between parents of this voluntary parent managed organisation, improves the happiness, health and well-being of the community. Further to the above, a new building for St. Michael's Pre-school will not only facilitate the increased hours but also enhance additional employment possibilities. This links to **section 1 of the TCAF**.

The project can also be directly linked to the **Wiltshire Community Area Joint Strategic Assessment 2016** which specifically references

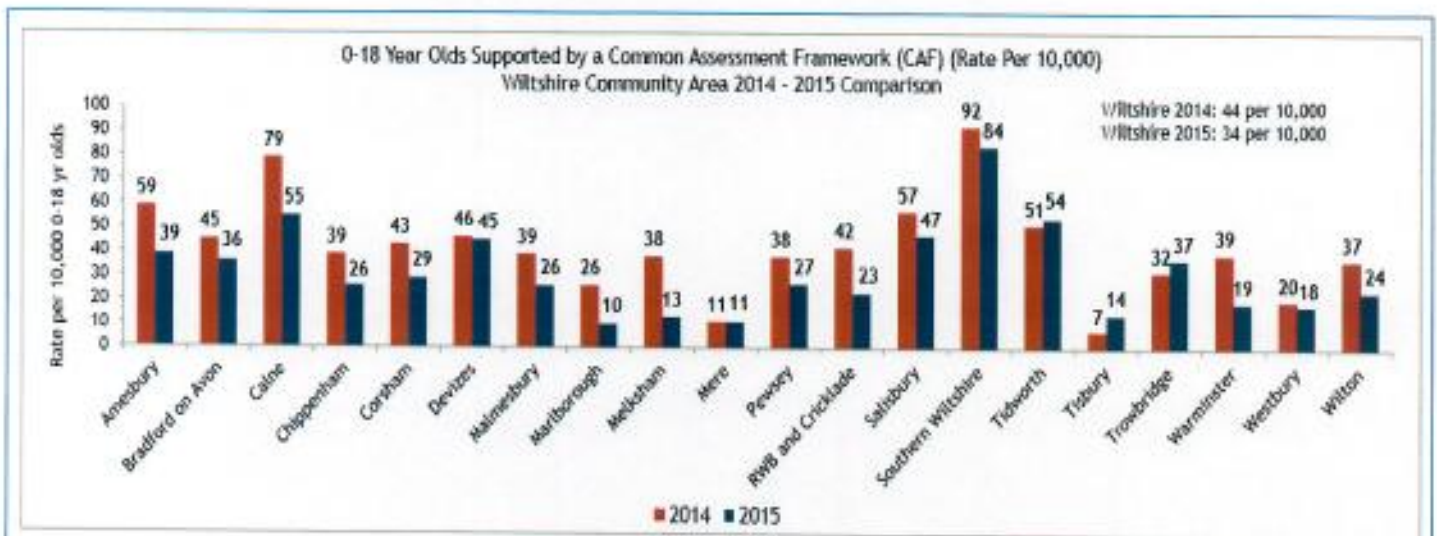
"Supporting and improving life chances for children and young people is key to the future of Wiltshire". The document states that "Ensuring that our children and young people are safe and healthy and that families have access to services that meet their individual needs **at an early stage** are all crucial in making sure every child and young person has the best possible start in life".

The JSA 2016 highlights Trowbridge as one of the 6 Wiltshire community areas where above the average of 10.5% of children under 20 are in low income families. The graph below shows that at 14.1% Trowbridge has the second highest percentage in the County.



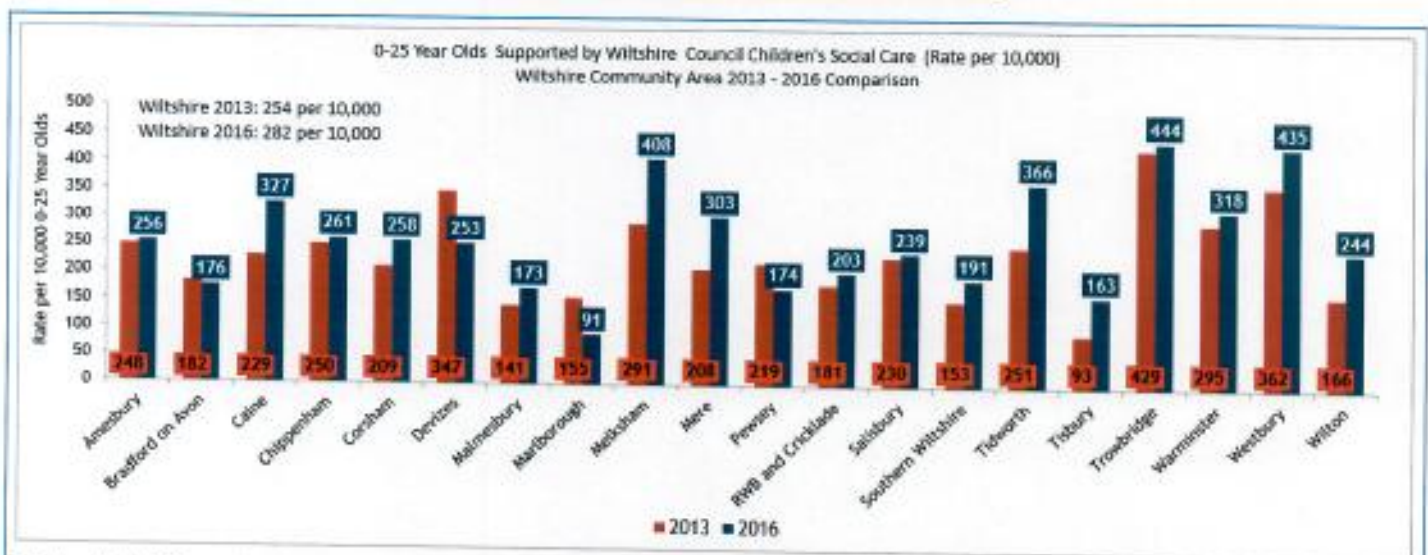
Our project will enable parents to re-enter/increase their hours of employment by enhancing their ability to access 30 hours of free funding for 3 to 5 year old children.

The JSA also demonstrates that the rate of CAF registrations across Wiltshire had reduced in 2015 across all but three community areas, Trowbridge being one of the three where registrations have increased.



The Common Assessment Framework (CAF) provides a standardised method for the assessment of children and young people who may have more complex needs to enable early multi agency intervention and provide timely co-ordinated packages of support. The rate of CAF registrations across Wiltshire had reduced in 2015 compared to the previous year (from 44 per 10,000 to 34 per 10,000 0-18 year olds) and this comparative reduction has been reflected across all Community Areas in 2015 with the exception of Tidworth, Tisbury and Trowbridge.

Trowbridge is also amongst one of the four areas with the highest rates of 0 to 25 year olds supported by WC Children's social care, Trowbridge being the highest in the county.



Children's Social Care work with children and families to protect, care for and support vulnerable children and young people in the community to enable them to have the best possible start in life and into adulthood. In 2016, the rate of 0-25 year olds supported by Wiltshire Council Children's Social Care had increased compared to 2013 (from 254 per 10,000 to 281.8 per 10,000 0-25 year olds) and this comparative rise has been reflected across all Community Areas in 2016 with the exception of Bradford on Avon, Devizes, Marlborough and Pewsey.

In 2016, the highest rates of support for children and young people aged 0-25 years from Children's Social Care were in Trowbridge, Westbury, Melksham and Tidworth Community Areas.

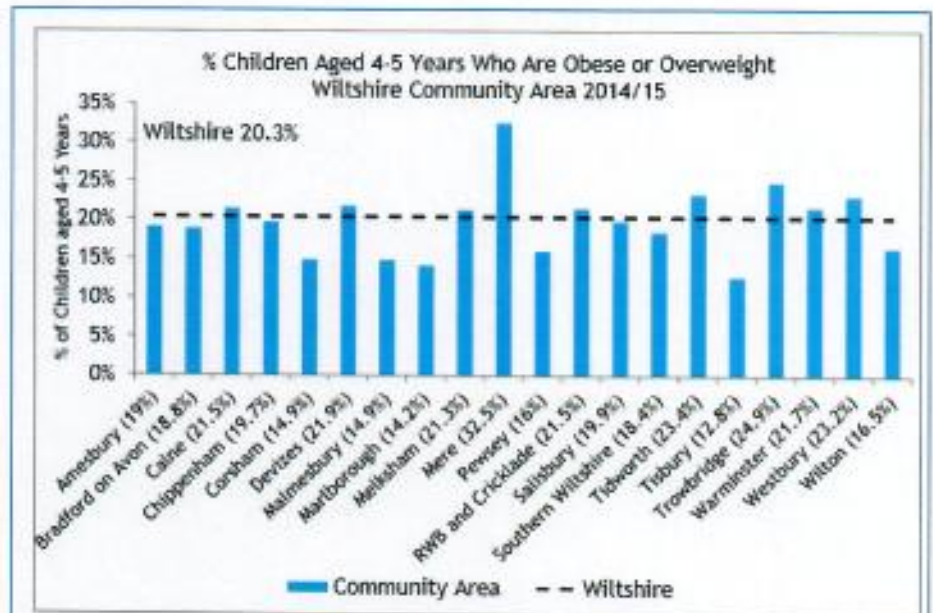
Intervention as early as possible within a child's life is paramount and Early Years education providers are instrumental in recognising the need for such support.

As evidenced in Appendix 1 Trowbridge and surrounding villages currently have a chronic shortage of early year's places available and this will be exacerbated by planned future housing development. The additional places created by the St. Michael's Pre-school new build will go only a very small way towards addressing future shortage.

The JSA 2016 also shows that Trowbridge is statistically the worst area in the County for children aged 4-5 with higher levels of excess weight than the county average. See extract from the JSA

St. Michael's Pre-school promotes health and social care by incorporating daily opportunities for exercise and healthy eating, including production of fresh produce from the Pre-school allotment.

The group also has regular visits from healthcare professionals, such as dental hygienists, to educate the children in pursuing a healthy lifestyle.



In 2014/15, Calne, Devizes, Melksham, Mere, Royal Wootton Bassett and Cricklade, Tidworth, Trowbridge, Warminster and Westbury community areas reported higher levels of excess weight in children aged 4-5 years than the county average (20.3%). Within these areas, levels in Trowbridge were statistically higher than that of Wiltshire. It should be noted that although Mere reports the highest prevalence of excess weight for 4-5 year olds, numbers in this community area are low as this area has a comparatively small child population eligible for measurement.

Area Board Application

APPENDIX 3

Quotes received to date

The Stable Company (quote subject to site visit)
 Cabinco
 Pheonix (quote pending)

Amount used for the purpose of application

Building costs
 contingency

Funding

Contribution from existing funds
 Central government funding 25% / 75% match funding
 St. Michael's Pre-school 25% £56667 75% match funding
 Crowdfunding to date 01/02/2017

shortfall

Potential sources of funding
Applied for - unconfirmed Santander
 Mac Rumours (Apple)
 Persimmon
To be applied for Hilperton Parish Council up to

	Net	VAT	Gross
	172140	34428	206568
	200000	40000	240000
	189167	37833	227000
	15000		15000
	204167		242000
		20000	
		170000	
		1000	
			191000
			51000
	1000		
	1000		
	1000		
	2500		
		5500	
			5500
			45500

shortfall after potential grants to date

NOTES

Zero rate VAT certification has been applied for but is not guaranteed. With certification the shortfall would be approximately **£7,667**

Fundraising efforts are being planned throughout the coming six months to maximise the St. Michael's Pre-school contribution

The £20000 contribution from existing funds will make a serious impact on the working contingency fund of St. Michael's Pre-school and it would be preferable to minimise this contribution as much as possible.

Additional funding by way of grants awarded prior to planning application will be utilised to enhance the size and specification of the building.

Current costings budget for minimal landscaping. Any surplus will be spent in this area.

The purchase/replacement of some equipment will be required, this has not been included within these costings.



PAYMENT SCHEDULE

This document is to be read in conjunction with the quote reference below. In signing this document you agree to pay monies as they come due in accordance with the payment schedule below. Failure to pay in accordance with the schedule below may result in delays and/or additional costs as outlined in our terms and conditions of sale.

Customer Name Date
 Quote Reference
 Project title Price
 Ex VAT

AGREED PAYMENT SCHEDULE

	%	£ ex VAT	£ VAT	Total
Full planning application service.	5.0	£8,607.00	£1,721.40	£10,328.40
Deposit Payment Planning application service deducted from deposit.	20.0	£34,428.00	£6,885.60	£41,313.60
Interim Payment. Due 7 days prior to delivery.	65.0	£111,891.00	£22,378.20	£134,269.20
Final Payment Within 7 days of practical completion.	10.0	£17,214.00	£3,442.80	£20,656.80
TOTALS:		£172,140.00	£34,428.00	£206,568.00

Please sign below your acceptance to the payment schedule above. If you are signing on behalf of the named party on the quotation, please ensure you are authorised to do so.

Print Name: _____

Signed: _____

Date: _____

Payment method:

Cheque

Bank transfer

HOW TO PAY

By cheque	By bank transfer
Please make cheques payable to "The Stable Company" and post to: The Stable Company Outgang Lane Osbaldwick York YO19 5UP	Bank: Natwest Bank 42 High Street Knaresborough N Yorkshire HG5 0EJ Sort code: 60-12-26 Account No.: 10793615 Account name: The Stable Company (York) Limited IBAN GB95NWBK60122610793615 BIC NWBKGB2L



**CABINCO
STRUCTURES**

Friday, 27 January 2017

Mrs R Huggins
St Michaels Pre-School,
Whaddon Lane,
Hilperton,
Trowbridge
Wilts,
BA14 7RN

Dear Mrs Huggins,

Re: Pre School Building with Veranda.

We have pleasure in quoting as follows; Kingspan TEK (or similar) building as per the accompanying drawings with the building delivered in component form for erection by our construction team. This building is designed to exceed existing Building Regulation Requirements. Foundations included and on basis of services at perimeter of building. Planning application and cost therein is included in price.

Building and Veranda £200,000-00 + Vat Complete and ready to occupy (excluding furniture)

Payment Terms. Staged payment terms are arranged for clients based on the following framework.

- 25% with order of building
- 25% delivery to site of main structure
- 35% of cabin cost when building water tight
- 15% on practical completion of Cabinco works

Lead time is currently around 4-6 weeks from date of order but may vary.

We trust that this quotation will meet with your approval, however, should you have any questions or require further information, do not hesitate to contact us.

Yours sincerely

Gary Bowden

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