

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Mary Cullen
Organisation	Community Engagement Manager Trowbridge area board Health and Wellbeing Group
Address	
Phone number	01225 718608
Email address	Mary.cullen@wiltshire.gov.uk

2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£1590
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	x

4. If yes, please state why this project cannot be funded from the Parish Precept?

n/a

5. Project title?

Older people and carers' consultation

6. Project summary: (100 words maximum)

To consult with Older People and Carers' in Trowbridge community area to find out more about the impact of social isolation and caring responsibilities on their sense health and wellbeing. To identify projects that might be developed to better support older people at risk of social isolation and Carers in Trowbridge community area.

7. Which Area Board are you applying to?

Trow bridge

8. What is the Post Code of the place where your project is taking place?

BA14

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

The project supports identified local needs and priorities in several ways. It has been acknowledged that consultation previously carried out with older people in our community area had limitations in terms of reach and that further work needed to be done in this area. The JSA for our area identified that 45% of the population over 65 in our community area are at higher risk of social isolation compared to 35% across Wiltshire as a whole. The JSA for our area identified that 52 per 1,000 people over 65 in our community area are unpaid carers' compared to 39 per 1,000 in the rest of Wiltshire. This project will enable us to find out more about what lies behind these statistics and measures that can be taken by the area board and partners to help prevent social isolation of older people and to support unpaid carers better in the community.

How many older people/carers do you expect to benefit from your project?

We are proposing to hold semi structured interviews with a minimum of 30 older people at risk of social isolation, to be identified by partner organisations. This will be supplemented by an online questionnaire to facilitate the involvement of a wider audience of older people. It is also proposed to undertake 20 telephone interviews with unpaid carers using the support of Carers' Support Wiltshire and other partners. This will be supplemented by 3 focus groups of 8-10 people to find out more about particular issues that emerge. A small number of postal surveys will also be utilised as necessary. The information we gather from the consultation exercise has the potential to benefit many other older people and carers in our community area.

How will you encourage volunteering and community involvement?

We will be seeking to recruit and train a team of up to 6 community interviewers to carry out interviews with older people at risk of social isolation and carers. This will have the benefit of increasing volunteers skills and knowledge base and will be a useful addition to CV's.

It will also provide a resource for the local community as volunteers will be able to support other consultation activity into the future.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Within the Health and Wellbeing Group we are working with partners from Carers Support Wiltshire, Alzheimers' Support Trowbridge, Churches together, Selwood Housing, Studley Green Day Centre, Community Club, NHS, WC Adult Social Care and we also have wide ranging links to other groups and partner organisations

Between partners we will be able to ensure that people with disabilities, socially isolated individuals, carers and BME groups are encouraged and supported to engage in the consultation.

Partners have been fully involved in designing and developing the research methodology and questionnaires.

How will you work with other community partners?

As above.

The results of the surveys will be used to inform the work of the health and Wellbeing Group and the area board

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

All our partners agencies are committed to safeguarding and promoting the welfare of older people and their carers and have policies and procedures in place.
All community interviewers will be DBS checked and trained in safeguarding policies and procedures.

12. Monitoring your project.

How will you know if your project has been successful? *required field

We will monitor the number of interviewees, which may indeed exceed the initial target as the project is advertised.
We will monitor the number of community interviewers recruited and trained and available as a resource in the community.
We will collate the results of interviews and focus groups and report back to the area board on the outcomes
We will seek to develop new projects to support identified local need.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

n/a

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

n/a

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure £ Income £ Tick if income confirmed

NB. If your organisation
reclaims VAT you should
exclude VAT from the
expenditure
(Planned project costs [help](#))

(Planned Income [help](#))

Research, design que	750	in kind partner contrib	750	<input type="checkbox"/>
Printing	50			<input type="checkbox"/>
Rec and Train intervie	350			<input type="checkbox"/>
room hire	100			<input type="checkbox"/>
Participant engaemen	350			<input type="checkbox"/>
Vol and Travel expen	150			<input type="checkbox"/>
data entry	100			<input type="checkbox"/>
postal surveys	40			<input type="checkbox"/>
Focus Gps	250			<input type="checkbox"/>
contingency	200			<input type="checkbox"/>
Total	2340	Total	750	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Trow bridge

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

