

# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** Council Chamber - County Hall, Trowbridge BA14 8JN  
**Date:** 19 January 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Nick Blakemore, Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight,  
Cllr Stephen Oldrieve and Cllr Graham Payne (Chairman)

### **Wiltshire Council Officers**

Mary Cullen, Community Engagement Manager  
Emma Drage, Locality Youth Facilitator  
Becky Holloway, Democratic Services Officer  
Kieran Elliot, Senior Democratic Services Officer

### **Town and Parish Councillors**

Trowbridge Town Council – D T Bates, G Paulman, B Brice, P Fuller  
Hilperton Parish Council – K Jackson

### **Partners and working groups**

Wiltshire Police – Sgt Louis McCoy  
Wiltshire Fire and Rescue Service – Andy Green  
Trowbridge Community Area Future – Lindsey Millen  
Trowbridge Area Board HWB Centre Working Group – Colin Kay

**Total in attendance: 40**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Horace Prickett and Cllr Chris Auckland</p>
2	<p><u>Minutes</u></p> <p>The Community Engagement Manager requested the following amendment by made to paragraph 74 ii. of the minutes of the meeting of Trowbridge Area Board on 10 November 2016.</p> <p>The decision should read as follows: <i>The area board awarded the sum of £5000 to Trowbridge Town Council for enhancement of Christmas Lights.</i></p> <p><b>Resolved:</b>  <b>To agree and sign the minutes of the meeting of Trowbridge Area Board held on Thursday 10 November 2016, subject to the changes requested by the Community Engagement Manager.</b></p>
3	<p><u>Declarations of Interest</u></p> <p>The Chairman, Cllr Graham Payne, declared a non-pecuniary interest in the youth grant application made by the Sea Cadets, and explained that he would not take part in the discussion or vote on this item.</p> <p>Cllr Dennis Drewett declared a non-pecuniary interest in item 6b2, the grant application made by Trowbridge Town Hall. He explained he would speak but not vote on this item.</p> <p>Cllr John Knight also declared a non-pecuniary interest in item 6b2.</p>
4	<p><u>Chairman's Announcements</u></p> <p>The Chairmen drew the meeting's attention to the notices in the agenda pack. He also shared with members an update he'd received with regards to the Innox Mills development which reported: that the majority of surveys had been returned and many community representatives and interest groups had fed into the consultation process; that potential occupiers were being sought; and that it was hoped a public exhibition would be held in summer 2017.</p> <p>The Chairman explained that he had asked for items 11 and 12 to be taken before item 5 and that they would be delivered jointly between Wiltshire Council and the CCG.</p>

Trowbridge Health and Wellbeing update

Cllr John Thomson outlined the work taking place in Trowbridge and explained that the following two presentations were closely linked, with the central focus on bringing people together to make better use of existing assets and to pool resources to meet the health and wellbeing needs of Trowbridge and its surrounding parishes.

5

Strategic Healthcare Planning and Strategic Outline Case

Steve Perkins, Chief Finance Officer and Dr Lucy Thompson, from the NHS Wiltshire Clinical Commissioning Group, delivered a presentation on the Strategic Healthcare Planning and Strategic Outline Case being undertaken in Trowbridge.

The CCG has commissioned a strategic healthcare plan to look at the provision of services across Chippenham, Melksham and Trowbridge over the next ten years and to identify the required estates infrastructure to support this. This would take account of the anticipated increase required in primary care space and associated demographic changes. Of particular emphasis was the need for more and better out-of-hospital community care options. The four stages of the project were presented with the outcome of the initial stages (a Strategic Outline Case) anticipated to be reported to the CCG's Governing Body in spring 2017. Opportunities for stakeholder engagement and consultation would be developed.

The second part of the presentation related to the specific partnership between the CCG and Wiltshire Council to invest £3.8million in a new Trowbridge development to meet the health needs of the planned growth in the Trowbridge area. It was explained that this would be planned in conjunction with the current provision available through Trowbridge hospital.

6

One Public Estate/Health and Wellbeing centre

Cllr John Thomson provided an update on the Trowbridge Health and Wellbeing Centre proposals. He explained that in addition to the funding secured by the CCG, there had been two phases of funding received from national government under the umbrella of One Public Estate. Each phase had totalled £350k, with £90k allocated to Trowbridge on each occasion.

Cllr Thomson reported that the feedback they'd received from the government about their use of the funding had been very positive and gave an example of the purchase of Rothermere House (the adjoining site) to aid with the council's control of access to the new build, and that working within the One Public Estate umbrella had made this process a great deal more straightforward. Initial discussions had also taken place with Sport England about incorporating a leisure aspect into the development. A report on the project to date had been approved by the Council Capital Assets Committee on 15 November 2016 and work on the East Wing site was due to start in Autumn 2017.

	<p>The Chairman thanked all the speakers for their presentations and invited questions from the floor.</p> <p>In response to questions, the following points were made or clarified:</p> <p>That a feasibility study had been commissioned to see what health and wellbeing provision was needed in the town, and that the results of this would be used to ensure the proposed development could accommodate all the essential aspects, it would then be clearer what space could be used for leisure facilities and at this stage consultation would be done with the Area Board through the Chairman.</p> <p>That a lot of improvement work had been done in Trowbridge in recent years including new leisure provision, but that this remained a priority and that Sport England had agreed to fund a feasibility study for how leisure could fit with the existing facilities.</p> <p>That proposals for the site would be likely to include a number of proposals and that these would come back to the Cabinet Capital Assets Committee for their consideration.</p> <p>The Chairman reminded members that they had been offered an appraisal of progress and sight of any plans by the end of February 2017 and that there would be opportunity to ask further questions at that time.</p> <p>Cllr Thomson added that specific questions could be submitted in writing, and that it was the intention of the working group to invite the Trowbridge CEM to attend their meetings.</p>
7	<p><u>Partner Updates</u></p> <p>The Chairman drew to the attention of members the written partner updates in the agenda pack and invited partners to provide verbal reports in addition to these.</p> <p><b>i. Wiltshire Police</b></p> <p>Sgt Louis McCoy presented the written update, highlighting the work of Operation Saffron and work done to tackle recent garage break-ins. He then provided an overview of local approaches to tackling Anti-Social Behaviour (ASB) reduction including a new public space protection order to target alcohol prevention and the establishment of a new working party to review the Trowbridge ASB policy. It was noted that Mark Hough would be leaving the force and would be replaced by Alex Andrew. Members passed on their appreciation of Mark Hough's work and said that he would be much missed.</p> <p><b>ii. Wiltshire Fire and Rescue Service</b></p> <p>Andy Green presented his written report, and highlighted the sessions about fire awareness and safety recently run in schools in the Trowbridge area. He drew to</p>

	<p>members' attention the Community Safety Plan available on the fire service's website.</p> <p><b>iii. NHS Wiltshire</b> The written updates were noted. There were no further updates.</p> <p><b>iv. Trowbridge Community Area Future (TCAF)</b> Lindsey Millen gave a verbal update on the recent work of TCAF including a drop in session at John o Gaunt school and some planned events for young people.</p> <p><b>v. Town and Parish Councils</b> The written update from Trowbridge Town Council was noted, and it was confirmed in response to questions that Trowbridge squash court had made a request for new premises and that funding from the town council had been allocated to providing floodlights for the proposed new tennis courts.</p> <p><b>Working groups:</b></p> <p><b>i. Trowbridge Area Board Health and Wellbeing Centre working group</b> The written update was noted and Colin Kay reported that he had met with Wiltshire Council officers to discuss the leisure provision aspect of the health and wellbeing centre for Trowbridge, and that they were looking forward to seeing plans become realised. Further consultation would take place through either himself or the chairman of the Area Board.</p>
8	<p><u>Funding</u></p> <p><u>Community Area Grant Scheme</u></p> <p>The Area Board was considered three applications to the Community Area Grant Scheme:</p> <ul style="list-style-type: none"> <li>• A request for £596.50 from the College Estate Residents Association to purchase a Brush cutter for their community garden.</li> <li>• A request for £998.00 from Trowbridge Carnival Committee for the purchase of equipment related to running the Carnival Procession.</li> <li>• A request for £3000.00 from Alzheimers' Support for their 'Singing for the Brain' project.</li> </ul> <p>Applicants were given an opportunity to speak to their applications.</p> <p>In response to questions it was clarified that Trowbridge carnival committee intended to hire the new equipment out to local groups for a small fee which would help with running costs; and that profits from the carnival were used to support charities selected by the committee.</p> <p>After a short debate regarding each of the applications, it was</p>

**Resolved:**

**To award £596.50 to the College Estate Residents Association to purchase a Brush cutter for their community garden**

**To award £998.00 to Trowbridge Carnival Committee for the purchase of equipment related to running the Trowbridge Carnival Procession**

**To award £3000.00 to Alzheimers' Support for their Singing for the Brain project**

Councillor-Led Initiative Grant Scheme

Members were asked to consider two applications to the Councillor-Led Initiative grant scheme.

- A request of £20,000.00 from Cllr Steve Oldrieve and Cllr Graham Payne for Trowbridge Park Sports Development Facilities
- A request for £9279.00 from Cllr John Knight for the restoration of the Trowbridge Town Hall Supper Room

Cllrs Knight, Oldrieve, and Payne had a opportunity to speak about their applications.

In response to questions, it was clarified that: the projected funding from household membership of the tennis courts had been guided by the LTC; there would be additional Section 106 funding and in-kind support for the Trowbridge Park development; and that the members were aware of how much had already been invested in the Town Hall but felt restoration of the Supper Room was a worthwhile project.

After some debate about both applications, it was:

**Resolved:**

**To award £20,000.00 to Trowbridge Park Sports Development Facilities**

**To award £9279.00 to the friends of Trowbridge Town Hall for the restoration of the Town Hall Supper Room**

Cllr Dennis Drewett wished it to be recorded that he had abstained from the voting in regards to the second motion.

9	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>The Area Board was asked to consider the following recommendations of the Local Youth Network for approve five applications to the youth grant scheme.</p> <ul style="list-style-type: none"> <li>• A request of £3150.00 from Go Fish for an employment skills project.</li> <li>• A request of £5000.00 from Trowbridge Sea Cadets for venue hire.</li> <li>• A request of £2500.00 from Youth For Christ for a mobile youth work project.</li> <li>• A request of £4814.30 from Wiltshire Youth Arts Company for their National Theatres Connections Project.</li> <li>• A request of £963.50 from Trowbridge Wanderers FC for the purchase of equipment.</li> </ul> <p>In response to questions it was clarified that the application for the National Theatres programme was from the Youth Arts Company and not from TCAF as the agenda stated; that the football project would be delivered to the surrounding parishes as well as to young people from Trowbridge; and that there was £11,136.12 left in the youth grants budget. After discussion, it was</p> <p><b>Resolved:</b></p> <p><b>To award £3150.00 to Go Fish for an employment skills project.</b></p> <p><b>To award £5000.00 to Trowbridge Sea Cadets for venue hire.</b></p> <p><b>To award £2500.00 to Youth For Christ for a mobile youth work project.</b></p> <p><b>To award £4814.30 to Wiltshire Youth Arts Company for their National Theatres Connections Project.</b></p> <p><b>To award £963.50 to Trowbridge Wanderers FC for the purchase of equipment.</b></p>
10	<p><u>Community Area Transport Group</u></p> <p>The minutes from the CATG meeting of 5 January 2017 were noted. In response to a question, the Chairman confirmed that a decision regarding the highways programme of works would be deferred until after the local elections in May 2017, and that comments regarding the list should be submitted to the CATG.</p> <p><b>Resolved:</b></p> <p><b>To note the minutes of the CATG meeting of 5 January 2017</b></p>

11	<p><u>Police and Crime Commissioner update</u></p> <p>The Police and Crime Commissioner introduced a short video on the precept proposals for 2017/18.</p> <p>The Commissioner then spoke briefly about his work and took questions through the chairman.</p> <p>In response to questions, issues covered included: that the police force were currently undertaking a review of their assets but that there were no plans for the sale of Trowbridge police station; that new uses of technology including an improved website would provide greater capacity for responding to non-emergency calls; that there was no plan to reduce the number of PCSOs assigned to Trowbridge; and that recruitment and retention of 'specials' remained a priority for the force including recent investment in recruitment and training.</p> <p>The Chairman thanked the Commissioner for his presentation and wished him well with his visits to other Area Boards.</p>
12	<p><u>Wiltshire College</u></p> <p>Amanda Burnside, Principal of Wiltshire College delivered a presentation about the work of the college with specific emphasis on their delivery of apprenticeships.</p> <p>The principal provided an overview of the main and sub Wiltshire College campuses and how the Trowbridge campus fitted within the wider model. She reported that the college delivered vocational and work-based provision for the attainment of profession qualifications and as a progression route to higher education. The A350 corridor had been identified as a regional growth zone and delivery of high level apprenticeships was important for delivering Wiltshire's requirement for highly skilled workers, including those with technical and engineering skills in particular. Good partnerships with local universities had enabled the college to deliver HE courses and other key programmes delivered through Wiltshire College included military resettlement, and extended-curriculum placements for 14-16 year olds.</p> <p>The principal then took questions from the floor through the Chairman.</p> <p>In response to questions, the following points were made:</p> <p>That as well as specific subject skills, business management was an integral part of most course which helped students wishing to start their own companies.</p> <p>That provision for learners with special educational needs was judged to be of very good quality.</p>

	<p>That courses in the creative industries, including the Foundation Arts course for post A-Level students in Trowbridge and the Film degree in Salisbury were very popular with students from across the county and further afield going on to pursue successful careers.</p> <p>The Chairman thanked Amanda for her presentation.</p>
13	<p><u>Update from Community Engagement Manager, and feedback from JSA event</u></p> <p>The Community Engagement Manager fed back to the Area Board the outcomes from the Trowbridge Area Joint Strategic Assessment (JSA) event held on 5 December 2016. 120 members of the public had registered to attend, and a number of priority areas had been identified for the Trowbridge area.</p> <p>The Chairman thanked the CEM for all her work and asked that the film of the JSA event be circulated as widely as possible.</p>
14	<p><u>Urgent items</u></p> <p>There were no urgent matters</p> <p>The Chairman thanked everyone for coming and reminded members of the revised date for the next meeting of Trowbridge Area Board which would now be held on <b>Thursday 9 March 2017 at 7pm.</b></p>