

Update Report to Area Board May 2017

The Town Clerk produces a report every two months for consideration at the Policy & Resources Committee with an edited version presented to the Area Board. Issues included on the agenda are highlighted in the report and normally include an officer's recommendation. Other matters are provided as report items only. This report is provided as an update for the new council. The next full report will be available prior to the next Policy & Resources Committee meeting on 27th June.

1. POLICY – The Town Clerk is delegated responsibility for managing policy matters.

1.1 Community Governance Review (CGR) – Three areas transferred to the civil parish of Trowbridge on 1st April following decisions by Wiltshire Council in 2016 resulting from a CGR;

- 28 houses in Shore Place, Kingsley Place and Chepston Place on the Broadmead Estate transferred from Wingfield.
- 259 houses, the pub, businesses, shops, Mead school and Community Centre in Paxcroft Mead to the South of the A361 and west of Ashton Road transferred from Hilperton.
- 105 houses in the Old Farm estate and the employment land north of the new Leap Gate extension, West Ashton Rd transferred from West Ashton.

1.2 Ashton Road - Steeple Ashton Parish Council and the Town Council support a further change to the boundary along Ashton Road, to bring proposed development in the town boundary. We await a response from Wiltshire Council regarding the implementation of this.

1.3 Free Parking Days – Wiltshire Council allow each town Free Parking Day allocations equivalent to two times the number of spaces in Wiltshire Council public car-parks. Trowbridge has allocated: Saturday 24th June 2017 (Armed Forces Day), Saturday 15th July 2017 (Play Day), Saturday 25th November (Christmas Lights switch-on) and Saturday 2nd December 2017 (Christmas shopping) in the charged for car-parks. Local businesses have been advised.

2. FINANCE – The Responsible Finance Officer (RFO) is responsible for managing the council's finances. Head of Finance, Richard Mills retires in June and the council has appointed Town Clerk, Lance Allan as RFO. Finance Apprentice, Georgia Shanahan supports production of Annual Accounts, Quarterly Management Reports and Budget 2018/19.

2.1 Risk and Audit Panel – The Panel reviews all matters relating to finance, audit, insurance and risk, prior to the Policy & Resources committee. It next meets on 13th June 2017 at 15:30.

2.2 Council Tax in Wiltshire 2017/2018 – Trowbridge Town Council raises a precept on the Council Tax as do the other local government services. Wiltshire Council confirmed all Council Tax precept requests on 21st February as follows:

Wiltshire Council - an increase of 4.99% on the 'Band D' Charge from £1,271.20 to £1,334.63.

Wiltshire Police - an increase of 1.90% on the 'Band D' Charge from £167.10 to £170.27

Dorset & Wiltshire Fire & Rescue - an increase of 1.99% on 'Band D' from £69.21 to £70.59

Trowbridge Town Council - an increase of 3.58% on 'Band D', from £139.64 to £144.64

Trowbridge Town Council – Five-Year Investment Plan - 2017/18 to 2021/22 includes investment in the following services and facilities in addition to continuation of existing services:

£100,000	Contribution to Community Area Transport Group (CATG) projects
£2,433,000	Museum Expansion Project 'Onwards & Upwards' part funded by HLF grant
£2,962,000	Sports pitch purchase and development part funded by S106 and grants
£364,000	Play area investment part funded by Wiltshire Council
£95,000	Investment in other assets transferred from Wiltshire Council
£67,000	Increase in street cleaning activity following transfer from Wiltshire Council
£36,000	Maintenance of closed churchyards transferred from Wiltshire Council
£310,000	Maintenance of play areas transferred from Wiltshire Council
£6,367,000	Total investment

Wiltshire Town and Parish Councils - Precepts for 2017/2018 total £16,954,100 an increase in the average 'Band D' Council Tax Charge of 9.35% from £87.20 to £95.35. The average for Town Councils (including Salisbury) is £141.66. Households in Trowbridge pay around 5.7p/week more than the average for town and city councils across Wiltshire. The following table provides details of the 'Band D' Council Tax Charges for 2017/18 and the increase from 2016/17 for all town and city councils and parish councils which are above the Wiltshire average.

Town/Parish/City Council	Band D Charge	increase
Calne Town Council	£210.31	0.00%
Royal Wootton Bassett Town Council	£194.81	2.63%
Malmesbury Town Council	£194.59	2.64%
Marlborough Town Council	£182.67	16.55%
Cricklade Town Council	£178.73	2.66%
Chippenham Town Council	£169.13	8.00%
Corsham Town Council	£149.46	3.45%
Devizes Town Council	£148.04	3.50%
Trowbridge Town Council	£144.64	3.58%
Bradford on Avon Town Council	£140.37	18.07%
Tidworth Town Council	£124.95	2.98%
Wilton Town Council	£123.48	7.52%
Salisbury City Council	£123.00	17.14%
Melksham Town Council	£115.49	21.45%
Westbury Town Council	£113.58	12.03%

Purton Parish Council	£109.47	1.50%
Mere Parish Council	£107.23	4.24%
Maiden Bradley Parish Council	£106.55	1.98%
Ludgershall Town Council	£99.49	5.75%
Warminster Town Council	£93.80	7.61%
Amesbury Town Council	£87.20	21.50%
Durrington Town Council	£52.63	0.61%

2.3 Accounts; The Town Council produces quarterly accounts (April-June, July-September, October-December & January-March), reported to each spending committee and collectively considered by the Policy & Resources Committee. The End of Year accounts for 2016/17 will be considered on 27th June for sign off by Full Council, prior to publication and external audit.

2.3.1 End of Year 2016/17 – Draft results indicate that total net expenditure at the end of the year was £1,521k which was (£44k) 2.97% over budget.

Museum - Net expenditure was over budget by (£16k).

Leisure Services – Net expenditure exceeded budget by (£56k), due to pension enrolment and implementation of the Pay & Grading Review during the year. Income was £21k ahead of budget.

Resources - Net expenditure was £6k under budget.

Direct Services - Despite the additional expenditure on the pump station fire, the total net expenditure for Direct Services was £1k under budget.

The Civic Board - Total net expenditure was £22k under budget. This was mainly due to the transfer of the Civic Centre Maintenance Reserve to General Reserves. Operating expenditure was 79k lower than budget and income was (97k) lower.

Reserves - Following the recommended movement in Earmarked Reserves, the total has reduced from £94k to £47k. The General Reserve at the 1st April '16 was £186k. This reduces to £172k following the deficit at the end of 2016/17.

3. PERSONNEL – Personnel matters are delegated to the Town Clerk, Lance Allan and in turn to the Human Resources Manager, Juliet Weimar.

3.1 New Starters – Paul Weimar, (Civic Centre Supervisor) commenced on 8th May.

A number of vacancies in Leisure Services are currently being advertised.

3.2 Leavers: Brendan O Neill (Civic Centre Supervisor) left on Friday 5th May.

Aisha Baker, temporary Assistant Learning & Outreach Officer left on Friday 12th May.

4. TOWN COUNCIL SERVICES - Department Managers make detailed reports to their respective committees which are published the week before the committee meeting. Trish Carpenter is the Council Secretary responsible for administering these committees.

4.1 MUSEUM & TOURISM – This area of service is delegated to the Museum Curator, Clare Lyall. The next committee meeting is 6th June 2017 at 6.30pm.

4.2 LEISURE SERVICES – This area of service is delegated to the Leisure Services Manager, Hayley Bell. The next committee meeting is 6th June 2017 at 7pm.

4.3 DIRECT SERVICES – This area of service is delegated to the Head of Direct Services, Bill Austin. The next committee meeting is 30th May 2017 at 7pm.

4.3.1 Civic Board – The Civic Board (which reports to the Direct Services Committee) next meets on 23rd May 2017.

4.3.2 Facilities - Information Technology – We have retendered our ICT support contract and expect it to be implemented in August, including new servers and terminals.

4.3.3 St George's Works – The council rents storage in St George's Works. TC Sports have made an application for redevelopment to provide 30 residential apartments overlooking the Park, including parking, bin and cycle storage. The proposals also include a new storage facility behind the bandstand and new access gates to the storage area and Park from the Post Office Access Road which will also act as the construction access for part of the redevelopment.

4.3.4 Play Areas, Transfer from Wiltshire Council – Bill Austin negotiated the best available deal for the transfer of the 24 play areas from Wiltshire Council. 24 play areas and the whole of Elm Grove Recreation Ground were due to transfer to the town council's responsibility during March 2017 at the moment there are legal issues at Wiltshire Council which is delaying the transfer. Wiltshire Council have ensured that they are all safe, working and grass and shrubs maintained and cut-back. The town council will be paid £50,000 to invest in improving the facilities as part of a planned programme over the five-year financial plan, with contributions from existing S106 funding (over £50,000), grants and an annual contribution from the town council of £10,000 to £50,000. In total the five-year financial plan shows an investment in play areas of £364,000

4.3.5 Closed Churchyards – The Town Council agreed to the transfer of responsibility for maintenance of the three closed churchyards (St James', Holy Trinity and St John's Upper Studley).

4.3.6 Brook Road Multi-Use Games Area – Walwayne Court School and Wiltshire Council are now dealing with this area following surrender of the town council's lease.

4.3.7 CCTV – Renewal of agreement with the Shires was approved at the Full Council meeting on 16th May. The monitoring fees cover the cost of providing the security staff who are Security Industry Authority (SiA) trained and licensed. The equipment and transmission costs are all covered by the Town Council through our agreements with suppliers and maintenance contractors. A new four year agreement is at an annual cost of £35,000 for 2017/18 and 2018/19 rising to £36,000 for 2019/20 and 2020/21. The increases take into account the significant cost inflation for wages experienced by the security industry to reflect the introduction of the National Living Wage and the upward pressure on other jobs paid in the lower quartile of earnings. The increase from the level of the National Minimum Wage in 2015 (£6.50) to the expected level of the National Living Wage in 2020 (£9.00) is over 30%.

5. TOWN COUNCIL PROJECTS

5.1 Museum Project – The town council has been committed to the expansion of the Museum for many years, subject to securing significant external grant funding. Since 2015

we have been progressing a plan to double the Museum by extending into the upper floor of our current location at Home Mills in the Shires. We achieved a round 1 pass from the Heritage Lottery Fund (HLF), securing £100,000, in anticipation of a round 2 application for just over £1million towards the project of £2.49 million. The five-year plan shows that the Council can fund the Project from grants and borrowing. The level of borrowing will be around £900,000 funded from a £50,000 per annum contribution from Council Tax over 25 years. A decision from the HLF is expected mid-September. The planning and listed building applications, submitted by our architectural consultants Architecton were granted with standard conditions on 25th April. In order to satisfy the HLF requirements for the application the Town Council has confirmed that it will underwrite the external third party funding element of the project. This amounts to £201,600 and our fundraising consultant is confident that this figure will be exceeded. We have so far received over £97,000 towards this figure including £40,000 from The Garfield Weston Foundation.

5.2 Sports Pitches Project – We borrowed £175,000 from the Public Works & Loans Board towards the purchase of Woodmarsh. The loan is being financed from the rent charged to Trowbridge Town Football Club over a new 30-year lease. Wiltshire Council released the remaining funding, including Stamp Duty and fees, from S106 funds and we completed the purchase at the beginning of February. The five-year financial plan shows that the town council can sustain an annual contribution towards further new sports facilities, increasing to £50,000 (2021/22), enabling the town council to borrow a further circa £1.4million over 50 years. This would facilitate a contribution towards the purchase of additional land and development of the land at Doric Park to provide an all-weather pitch, car-parking and changing rooms. Other funding is available from S106 and from grants such as the Football Foundation. We are in discussion with the Rugby Club and also with Trowbridge Squash Club and will seek to realise additional developments in conjunction with them and others as appropriate.

5.3 Town Park – Refurbishment of Tennis Courts – We received funding from the Lawn Tennis Association (LTA) £50,000 and Area Board £20,000 towards refurbishment of three tennis courts and the Multi-Use Games Area (MUGA) in the Park. Work is expected to be complete during May. The courts will be controlled by an internet app and charges are expected to raise sufficient funding to cover maintenance and future refurbishment. The total cost of the project will be circa £170,000 with the remaining £100,000 requirement funded from Section 106 funds.

6. TOWN DEVELOPMENT – Committee Meets 23rd May and 13th June. The committee considers all regulatory matters consulted on by Wiltshire Council including planning, listed building and tree applications, highways issues and licensing matters. Alison-Nina Ward is Council Secretary (Town Development) responsible for administering this committee.

6.1 Town Centre Developments –

Cradle Bridge – Toby Carvery and Greggs now open. M&S, Firezza, Subway and Dominos soon.

Bowyers – www.innoxmills.co.uk are expected make a mixed-use application in 2017.

6.2 Housing – These sites are being developed or coming forward for development. Many are delayed pending resolution of mitigation measures associated with Biss Wood and Green Lane Wood colonies of Bechstein Bats. Measures will include reduced public access to the woods and provisions of flight paths of appropriate green cover from there to other feeding and roost sites.

Southview Park [Wain Homes](#) existing development is nearing completion, The cycle/footway link to Drynham Rd, should be done before completion. A revised application [16/00547/FUL](#) for an additional 91 homes off Drynham Lane to the East of the railway line is under consideration.

Charterhouse - [McCarthy & Stone](#) have completed demolition work on [16/03974/FUL](#) for development of the site on Seymour Rd to provide 40 apartments.

The Pastures [Abbey New Homes](#) 174 new homes nearing completion.

Castle Mead [Persimmon](#) the existing development is nearing completion and an application [16/03420/FUL](#) for 272 more homes up to Green Ln Wood is under consideration.

Biss Farm - A new application is expected from Persimmon later this year for the land to the north of Leap Gate and East of West Ashton Road which is currently allocated for employment uses. A public consultation is being held at the Civic Centre on Thursday 25th May 3pm to 7pm.

Bradley Road – The former District Council office site has been bought by [Newland Homes](#) who undertook public consultation on 25th January with plans to provide around 80 new homes.

Ashton Road - (currently in Steeple Ashton – see item 1.2 above) [Taylor Wimpey](#) have made an application for 250 homes [16/04468/OUT](#) which is under consideration.

Ashton Park - (mainly in West Ashton and North Bradley Parishes), application [15/04736/OUT](#) for 2,500 houses, employment, 2x local centres, 2x primary and a secondary school, ecological visitor facility, open space and A350 West Ashton improvement is being assessed.

Hilperton Gap - (Hilperton Parish) [Framptons](#) submitted a revised application [16/00672/OUT](#) for 180 houses on land in the Gap, accessed off Elizabeth Way. The Town Council has objected.

Southwick Court – (Southwick and North Bradley Parishes) Savills on behalf of Waddeton Park advised the town council in January that they would be bringing forward proposals for the land between the town boundary and Southwick Court to the east of the Frome Road.

White Horse Business Park - (North Bradley Parish) following a Prior Approval application to convert The Pavillions to residential the owners agreed a plan of action to seek a commercial use for the building. If this is not successful, the residential conversion will be allowed.

Elm Grove Farm – (partly in North Bradley Parish) – The town council has been involved in discussions with the owners of Elm Grove Farm and land adjacent to Drynham Lane, West of the railway line with a view to bringing the site forward through the Housing Site Allocations process.

6.3 Wiltshire Local Development Framework - The adopted Wiltshire Plan allocates Ashton Park (including Wain Homes' Drynham Lane interests) as the largest site in the period up to 2026, with a further C2000 homes required to be identified through applications coming forward or new site allocations. The Housing Land supply figures now show the North and West of Wiltshire now meet 5.25 years of land supply (South 5.69 and East 8.27). This should allow Wiltshire Council to resist speculative applications in areas not considered suitable or sustainable.

6.3.1 Housing Site Allocations Plan – Further delays mean that the process will not now recommence (with full public consultation by Wiltshire Council) until mid-2017. This will bring forward further sites for development to meet the requirement outlined in the Core Strategy.

6.4 Neighbourhood Plans

Holt Neighbourhood Plan has been 'made' by Wiltshire Council. It now forms part of the Wiltshire Council Development Plan and the policies will be given full weight when assessing planning applications that affect land in the Holt Neighbourhood Area.

Bradford on Avon Wiltshire Council formally consulted on the proposed Neighbourhood Plan submitted by Bradford on Avon Town Council from 16 Jan to 27 Feb

North Bradley, and Southwick have each been designated as a Neighbourhood Plan areas.

Hilperton Hilperton Parish Council are now seeking designation of a revised area excluding the areas of Paxcroft Mead transferred to the Town on 1st April. The Town Development committee will consider this on 23rd May. The council previously agreed that the area transferred from Hilperton to Trowbridge should remain part of the Hilperton Neighbourhood Plan area.

West Ashton The council also previously agreed that the area transferred from West Ashton to Trowbridge should continue to be included in the West Ashton Neighbourhood Plan Area.

6.6 St Thomas Passage – I am aware that Wiltshire Council has been approached by a potential purchaser with an offer for land adjacent to St Thomas Passage, part of which is accessed from Arch Yard off Timbrell Street and includes the badger sett plot behind the St Thomas' vicarage. Alternative bidders were given until 20th April to submit bids.

7. TROWBRIDGE PARTNERSHIPS

7.1 Transforming Trowbridge – The Town Council is the accountable body for TT, which works with businesses to develop economic activity and support facilities and services which help to create a community which attracts employers and quality jobs.

7.2 Trowbridge Town Team – The Town Council is the accountable body for TTT. The organisation concentrates on developing the entrepreneurial skills of Young People under the GOFISH programme. Funding from the Local Youth Network and Chamber of Commerce has been transferred to TTT, to support these activities.

7.3 Trowbridge Community Area Future (TCAF) – a charity providing community support in the town, originally established by the town council and others as a Community Partnership. Lindsey Millen is the TCAF officer, supported by the Youth Work Team headed by Sarah Holland, with Fadwa Bakali and Zoe Copper. They work with partners to address

priorities in the Joint Strategic Assessment in the nationally most deprived communities; Studley Green (10%), Seymour/Adcroft (20%) and Longfield (20%). TCAF has received grants including the Local Youth Network (LYN) to provide youth work as well as an annual grant from the town council. They utilise the Town Council's Cabin at Seymour Recreation Ground on a peppercorn rent to undertake some of this work. TCAF's Julie Baptista is now also working to open a community hub in the Shires, which is offering empty shop units to charities. A number of charities and community groups are working with TCAF to set-up the hub with each offering to provide volunteers support of 2 hours per week, to have the hub open for 6 hours across three days per week from June.

TCAF receives an annual grant and in-kind support from the town council. The 2017/18 budget includes a £10,000 cash grant from the town council for TCAF and in kind support of; office space and IT services £3978, Payroll £840, pension set-up £127 and pension admin £336. In the past TCAF has utilised more room hire and less admin support, they now use rooms in other buildings.

7.5 Chamber of Commerce – Tracey Parker (Leykers) is President of Trowbridge Chamber.

7.6 Trowbridge Talking News – service for the visually impaired, TIC is the drop off point.

7.7 Selwood Housing is the main social housing provider in Trowbridge. Their winter newsletter is available by following the link.

8. WILTSHIRE

8.1 Wiltshire Council

8.1.1 Area Board – Next meeting is Thursday 1st June 7pm at County Hall. Community Engagement Manager for Trowbridge, Mary Cullen compiles the [Community Area Web Site](#) and manages grant applications for community grants.

8.1.2 Local Youth Network – Local Youth Facilitator, Emma Drage manages grant applications for youth projects in Trowbridge, Melksham & Bradford on Avon. The LYN Management Group considers grant applications and makes recommendations to the Area Board.

8.1.3 Trowbridge Area Wellbeing Centre (Campus) – Wiltshire Council is progressing options and timetable, with health services wishing to make early progress. This is reflected in the One Public Estate funding from government. Consultants Max Associates in conjunction with Alliance Leisure have been engaged to consider the leisure element and met with the working group and other stakeholders on 24th February.

8.1.4 Market Towns Network – Nothing to report.

8.1.5 Asset & Service Delegation – In addition to play areas and closed churchyards covered elsewhere, the expectation is that Wiltshire Council will discuss in 2017/18 a cost-neutral package of assets and services for transfer to the town council. The town council seeks to include recreation grounds, amenity grass, open spaces, bus shelters, the management and control of car-parks and street cleaning services. These have been factored in to the five-year financial plan. The Town Council would also be interested in the delegation of street trading licensing. It is expected that discussions will commence following the elections and appointment of Cabinet members.

8.1.6 Community Area Transport Group (CATG) – Next meets on 22nd June 2017. There is a budget of £10,000 allocated for 2017/18. The majority of schemes have been funded on a 50%/50% basis by the CATG. The Town Council provided funding for schemes in 2016/17:

Budget 2016/17	£10,000.00
<i>Dropped Kerb Green Lane</i>	<i>£464.32</i>
<i>College Road 20mph zone</i>	<i>£1,250.00</i>
<i>Cycle Paths Paxcroft Mead</i>	<i>£1,000.00</i>
<i>Waiting Restrictions</i>	<i>£500.00</i>
<i>Grove School</i>	<i>£1000.00</i>
<i>PSPO Signage</i>	<i>£1,000.00</i>
<i>Yeoman Way nameplate</i>	<i>£150.00</i>
TOTAL	£5064.32
Remainder	£4,935.68

Dropped Kerbs – Requests for further dropped kerbs on Green Lane can be included in the list for consideration in 2017. If councillors have any other requests they can also be considered.

20mph Zones - The town council has allocated £1,250 for the College Estate project.

Cycle Paths – The town council contributed to; Hulbert Close to Faverole Way, Quarterway Lane, the south side of Paxcroft School and Ashton St to Paxcroft Brook and has allocated £5,000 for John of Gaunt to Lambrok Road along the south side of Wingfield Rd, with other funding from Wiltshire Council's major project fund. This will be completed in Summer 2017/18.

Waiting Restrictions – Wiltshire Council published the order for waiting restrictions on **Leap Gate** in Castle Mead in April. The Order for our **top ten 2015 list** was subject to consultation from 25th November to 19th December. Wiltshire Council received a small number of comments relating to some of the schemes and decided not to implement some of them as a result. This was very disappointing for councillors and those members of the public who had made the requests. The **list for 2016** was considered at Town Development on 13th December and includes; Ashton St/Larkdown/Heathershaw, Barons Ct/Green Ln, Gloucester Rd, Hungerford Ave, Orchard Ct, Springfield Pk and West Ashton Rd/Broadcloth Ln. The Council approved a recommendation at the meeting on 16th May as follows:

That the Town Council asks Wiltshire Council to change the procedure for considering Waiting Restriction changes in accordance with;

- All waiting restriction changes should be approved by and funded through the CATG process.
- The annual review of some towns should be scrapped.
- Initially CATG should consider if requests have merit in being progressed further – some may be dismissed immediately, those that are worthy are passed to the parish/town council for consideration.

- Any progressed request should be the subject of informal consultation by the parish/town council and local members – a standard consultation document could be produced for the parish or town council to circulate to residents via local members.
- Once the informal consultation has received the views of the local residents then the town/parish council should decide if it considers a proposal has sufficient merit/support/lack of objections to be put to CATG for development into a supported proposal for funding and implementation.
- Formal consultation would then take place (the prior informal consultation should ensure that there are not overwhelming objections at the formal stage) and the order implemented.

The Town Council will be writing to Councillor Bridget Wayman accordingly.

8.1.7 Parish Steward – the scheme was reintroduced in October with contractor Ringway. The Town Council puts forward a priority list from which five are completed each month.

8.2 Health Services

8.2.1 Bradcroft Surgery - Construction is ongoing at Hammersmith Fields, it will be one of two premises, with Widbrook surgery and closure of Bradford Rd.

8.2.2 Wiltshire Clinical Commissioning Group (WCCG) - Responsible for commissioning 'Primary Care' services to people in Wiltshire and registered with Wiltshire GPs.

8.3 Dorset & Wiltshire Fire & Rescue Service – Information available at www.dwfire.org.uk

8.4 Police and Community Safety – Our new Sector Inspector Andy Fee has recently taken over, deputised by Sgt Gill Hughes. They report regularly to Council. Councillors and the public are urged to sign up for [Community Messaging](#) which includes details of charges and crimes reported. Allesandro Trombetta (Alex) compiles the daily reports and attends community engagement events. Alex is based at Trowbridge Police Station and can be contacted on:

- Mobile : 07825 656248 (do not make crime reports to this number, use 101)
- alessandro.trombetta@wiltshire.pnn.police.uk
- Trowbridge Police Station, Polebarn Road, Trowbridge, BA14 7EP.

8.5 Wiltshire Association of Local Councils - WALC is the county association for town & parish councils, affiliated to NALC the National Association. Trowbridge Town Council is a member of both. The Council also pays the fee for the Clerk to be a member of the Society of Local Council Clerks (SLCC), which provides training and advice.

9. **CIVIC & DEMOCRATIC ACTIVITIES**

9.1 [Council Meeting Dates](#) - Council and committee meetings for the next few months are:

Tuesday 30 th May	Direct Services
Tuesday 6 th June	Museum & Tourism (18:30)
Tuesday 6 th June	Leisure Services (19:00)
Tuesday 13 th June	Town Development
Tuesday 27 th June	Full Council Extra (Annual Accounts)

Tuesday 27 th June	Policy & Resources
Tuesday 4 th July	Town Development
Tuesday 18 th July	Full Council
Tuesday 25 th July	Town Development
Tuesday 22 nd August	Town Development
Tuesday 29 th August	Direct Services
Tuesday 5 th September	Policy & Resources

9.2 Dates for your diary

Annual Civic Service at St James' Church on Sunday 16th July at 6pm.

Annual Remembrance Service (St James' Church 9:45am) **and Parade** (War Memorial, Town Park 10:45am) Sunday 12th November.

Civic Dinner 2018 at the Civic Centre on Saturday 24th March.

Annual Town Meeting and Town Gathering at the Civic Centre on Tuesday 8th May 2018.

9.3 Twinning

Trowbridge is twinned with four communities:

Leer in Ostfriesland, Germany

Charenton-le-Pont on the outskirts of Paris in France

Elblag in Poland is twinned with the five towns in West Wiltshire

Oujda in Morocco

10. MARKETING & EVENTS

10.1 Calendar of Events (please see attached at the end of the report).

10.2 Website – The Town Council web-sites: www.trowbridge.gov.uk provides information about council services and links to other Trowbridge web-sites; www.trowbridgecivic.co.uk for Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.

10.3 Magazine – Our marketing contractor; Brightside Marketing Solutions provide a range of print and media solutions including the Town Council's Discover TROWBRIDGE magazine which is produced three times a year. The Summer edition, was published in April covering the period May to August 2017. The next edition will be the Autumn edition, published in August to cover the period September to December including a full list of the new council and Mayor for 2017-18. The Spring edition will be published in December to cover the period January – April 2018.

If you receive this report electronically the links in each section will take you to the relevant web page for more information about that organisation or project. If you want to be added to the e-mail circulation list, please contact the Town Clerk. The full report is published six times per year prior to

meetings of the Policy & Resources committee held in January, March, May, June, September and November.

Lance Allan, Town Clerk

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#DiscoverTROWBRIDGE

www.trowbridge.gov.uk

www.trowbridgecivic.co.uk

www.trowbridgemuseum.co.uk

Calendar of Events 2017

For further details, visit
www.trowbridge.gov.uk



JUNE

1	Active Trowbridge Youth Roadshow	Chapmans Field
1	Active Trowbridge Youth Roadshow	Lambrok PF
1	Magic Beans	Sensory Garden
2	Whizzy Windmills	Museum
3/10/17	Enjoyable Jewellery	Museum
5, 12, 19, 26	Ginger Jive	Civic Centre
7, 14, 28	Blood Donor Sessions	Civic Centre
7/14/21	Enjoyable Jewellery	Museum
8	Roy Chubby Brown	Civic Centre
17	The Upbeat Beatles	Civic Centre
24/25	WAFVC Armed Forces Weekend	Town Park
24	Soul Train – Northern Soul and Motown	Civic Centre
30	The Ultimate Garth Brooks Experience	Civic Centre

JULY

3, 10, 17, 24, 31	Ginger Jive	Civic Centre
5, 26	Blood Donor Sessions	Civic Centre
14	Back To Tac – School's Out	Civic Centre
15	Sports Festival	Town Park
22	Sci-Fi South West	Civic Centre
22	Active Trowbridge Great British Tennis Weekend	Town Park
24-28 & 31	Active Trowbridge Holiday Activities	TBC

AUGUST

1-31	Active Trowbridge Holiday Activities	TBC
7, 14, 21	Ginger Jive	Civic Centre
10	Jethro	Civic Centre
11	The Bon Jovi Experience	Civic Centre
13	Carnival Soapbox Derby	Castle Street
18	The Live Aid Experience	Civic Centre
23	Blood Donor Sessions	Civic Centre
25	Barry Steele & Friends – The Rock 'n' Roll Years	Civic Centre
27/28	Tattoo Blast 2017	Civic Centre

SEPTEMBER

2	Carnival Country Fayre	Town Park
3	Cow Parsley presents Wiltshire Weddings	Civic Centre
4, 11, 18, 25	Ginger Jive	Civic Centre



Trowbridge Town Council

Working with the Community

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9	The Illegal Eagles	Civic Centre
13, 20	Blood Donor Sessions	Civic Centre
16	'70s & '80s Disco Party	Civic Centre
17	Raging Falcon Pro Wrestling	Civic Centre
29	A Beautiful Noise – The Neil Diamond Story	Civic Centre

All event information is correct as at May 5th 2017. All event dates, timings and locations are subject to change.