

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 22nd June 2017			
1.	Attendees and apologies			
	Present:	Cllr Horace Prickett Chair (HP), Cllr Graham Payne, (GP), Cllr Ernie Clark, Hilperton (EC), Cllr Deborah Halik (DH), Cllr Peter Fuller (PF), Cllr Edward Kirk (EK), Cllr Stuart Palmen (SP), Kirsty Rose, Highways (KR), Mary Cullen, CEM (MC), Lance Allan, CEO TTC (LA), Pat Whyte, Highways (PW), Roger Newman (Parish Representative)		
	Apologies:	Cllr David Halik, Spencer Drinkwater (Highways), Alessandro Trombetta (Wiltshire Police).		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting in June 2017. The minutes of the Area Board meeting can be found at the following link: http://moderngov.wiltshire.council/ieListDocuments.aspx?CId=171&MId=11184		
3.	Financial Position			
		The budget allocation at the start of this meeting for 2017/18 is £17,508.60. MC noted that CATG funding this financial year would include resources for pavements although it was not yet clear how this would be rolled out.		

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4.	Top 5 Priority Schemes			
a)	Lambrok Road-Wingfield Road, Trowbridge cycle scheme	Construction to begin 3 rd July 2017 for 10 weeks. KR can make plans available if members want to view.	Area board to note the update	AB
b)	Bratton Road, West Ashton – traffic calming	Detailed design plans have been prepared with additional soft engineering measures. These have been agreed with the parish council and will be delivered within the scheme budget. Construction programmed to start 16 th Oct for 2 weeks. Road closures are required.	Area board to note update	AB
c)	Various locations, Trowbridge – waiting restrictions	Lining and signing works associated with implementation are now complete and the TRO sealed.	No further action.	
d)	The Grove Primary School, Trowbridge	It was agreed that the waiting restrictions should be extended and that this should take place in June and a further 6 months consultation period run on the experimental order. Subsequently, Cllr Halik has undertaken a door-to-door survey of residents. The majority of households requested, or had no objection to, the extension of the restrictions to cover the whole of Hazel Grove. The TRO team are now progressing the legal documentation. Police will also be sending letters to parents re parking issues.	KR to make arrangements for additional lining works.	
e)	Issue 4688 20mph signage, College Road, Trowbridge	KR to progress works package for late summer/autumn 2017.	KR to progress works package.	

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5.	Other Priority schemes			
a)	Leap Gate, Paxcroft Mead – crossing request	Pedestrian assessment undertaken and report circulated with agenda for discussion. This location does not meet the criteria for a zebra or signal controlled crossing. Suggest No Further Action	Area Board to note update	
b)	Issue 4801 – No through sign request, junction of Marsh mead and Hill Street, Hilperton	Awaiting completion	Area board to note update	KR
c)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	KR prepared cost estimate and prelim. plan for traffic calming and other measures to reduce speeding KR circulated options for traffic calming including raised sections and lighting enhancement and village gateway. KR indicated overall costs in region of £40k.	Hilperton Parish Council to consider at meeting in July.	HP
d)	Issue 4908 – Speeding, County Way, Trowbridge	KR explained that changes could be made to replace the existing No Right Turn sign on County Way close to the junction with Dursley Road and install an additional sign at the junction to reiterate the banned turn. In addition, alterations to the hatched and give way markings at the junction would be beneficial to visually tighten the exit from Dursley Road. CATG agreed to approach the Town Council for 50% match funding of £1000.	Trowbridge Town Council to consider £1000 match funding at Policy and Resources Committee 27/06/17.	CATG/AB /TTC
e)	Yeoman Way/Centenary Court, Trowbridge	Awaiting completion	AB to note update.	KR/AB
f)	The Croft, Trowbridge – damage to verges	Site meeting undertaken. Cost of installing verge marker posts is approximately £2500. CATG agreed to approach Trowbridge Town Council for 50% contribution. Discussed	TTC to consider match funding at Policy and Resources committee 27/06/17	TTC/ CATG

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		and agreed that for future schemes over £2,000 Town and parish councils could be asked for 25% contributions.		
g)	Issue 5004 Hilperton Drive/Helpswell Rd	Pedestrian assessment undertaken and report circulated with agenda. The location does not meet the criteria for a signal controlled or zebra crossing.	Area Board to note update	
h)	20mph speed restriction assessment, Drynham Ward	20mph assessment has been undertaken and report circulated with agenda. The majority of the Drynham ward meets the criteria for a 20mph speed limit however Holbrook Lane requires traffic calming measures in order to be included within the 20mph limit.	KR to prepare substantive scheme bid and to ascertain whether s106 monies may be available to support the 20mph scheme in the ward.	KR
6.	New Requests / Issues			
a)	Issue 5156 Ash Drive, North Bradley – No Ball Games sign request	Residents reporting nuisance from children playing ball games on drive. Unclear whether signage would improve the situation.		
b)	Issue 5166 Frome Road/Manor Road/Westfield Road. Trowbridge – various issues	Various issues raised regarding speeding traffic, obstructive parking, congestion and poor driving around school opening and closing. Dangerous and inconsiderate driving at roundabout from Manor Rd onto Frome Rd.	School to be encouraged to develop travel plan. Police to carry out enforcement.	KR Wilts Police
c)	Issue 5184 6 Rock Road, Trowbridge – white bar marking request	Request for White bar markings. KR advised there is a small budget for white line markings which are done on an ad hoc basis.	KR to ask for this to be included in white lining ad hoc programme	KR

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d)	Issue 5250 Hilperton Drive, speed limit reduction	Metrocont undertaken. Shows speed limit is currently being observed. 85 th percentile of 47mph.	No Further action. Issue to be closed. Area Board to note update	MC
e)	Issue 5261 Newhurst Park, Hilperton – verge marker posts	Parish Council has agreed 50% match funding for provision of 5-6 posts up to £250.	CATG recommendation: Area board to approve £250 for implementation of this scheme.	KR
f)	Issue 5272 – Shires Gateway/Asda roundabout – road marking layout	Complaints about road markings and congestion in this area. Agreed that this would form part of wider discussions on traffic flow in this area and an awaited report from developers.	KR to chase result of traffic flow review carried out by developers and report back to next CATG.	KR
g)	Issue 5300 County Way, Trowbridge – new footway from Ashton Street to The Halve	Footway required in this area for safety of pedestrians and others.	KR to ask SC if any resources available to support this.	KR
h)	Issue 5303 – Longfield Roundabout new footway from Lamb car park to pedestrian crossing	Footway required in this area for safety of pedestrians and other users. There is a possibility that responsibility for this may be covered in the terms of the transfer of the carpark to the brewery.	KR to investigate.	KR
i)	Issue 5304 – Longfield Roundabout new footway from Longfield House to pedestrian crossing	Footway required in this area for safety of pedestrians and others.	To be investigated as part of crossing upgrade works.	KR
j)	Issue 5392 – Sparrow Street, Trowbridge – petition re vehicle speeds and traffic calming request.	Concerns raised by residents about traffic speeds and road safety. Discussed that as the road was not adopted by Wiltshire Council there was no action that CATG could take. Request for officers to press developer for faster progress to get 20mph signs put up.	KR to liaise with Hannah Jones to pressure developer on this issue.	KR

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k)	Issue 5394 Drynham Road – white bar marking request	Request for white bar markings to prevent obstructive parking outside residents' home.	KR to take forward for inclusion in ad hoc white lining programme.	KR
l)	Issue 5422 Elizabeth Way/Hilperton Road roundabout – concerns re vehicle speeds and layout	It was discussed and agreed that all issues needed to go to relevant parish councils for support prior to coming to CATG.	Cllr EC to take to Hilperton Parish Council.	Cllr EC
7.	Other items			
a)	Wingfield Road and surrounding streets – parking study request	Issue requires consideration from number of angles including school travel planning, availability of adjacent plots of land, parking review process.	KR to put forward for Parking Review process through network management	KR
b)	Trowbridge Community Area – School Travel Plans	Noted that few schools had up to date travel plans. It is not compulsory for schools to have plans in place but is recommended. There is a pilot of a new travel plan software package taking place in areas of poor air quality around the county.	Schools to be encouraged to develop travel plans.	Highways Wiltshire Police Members MC

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c)	Dropped Kerbs	Discussion Postponed	To be put on the agenda for discussion at next CATG meeting.	KR
AO B	Waste management and roads issues	Waste and recycling vehicles reporting obstructive parking on routes in a number of areas.	KR is arranging a meeting between relevant internal parties	KR
	Canal Rd recycling centre	Reported that public access is difficult on Mondays due to operatin vehicles using the facility.	MC to write to waste management	MC
	White lines Longfield roundabout	Works order raised.		
8.	Date of Next Meeting: 6th September 2017, 1-3pm North Wilts Room, County Hall			

Trowbridge Community Area Transport Group

Report author- Mary Cullen, Community Engagement Manager

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £

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3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications