

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 21st September 2017			
1.	Attendees and apologies			
	Present:	Cllr Nick Fogg (Wiltshire Council & Marlborough TC) Chairman; Cllr Stewart Dobson, Cllr Jane Davies, Cllr James Sheppard (Wiltshire Council); Cllr Neil Twentyman (Savernake PC); Cllr Mike Morrissy (Fyfield & West Overton PC); Cllr Nigel Thompson, Cllr John Bevan (Mildenhall PC); Cllr John Hetherington (Ogbourne St Andrew PC); Cllr Vanya Body (Froxfield PC); Cllr Andrew Williamson (Avebury PC); Cllr Tamsin Witt (Baydon PC); Cllr Jim Gunter (Broad Hinton PC); Cllr Alison Edmonds (Aldbourn PC); Cllr Sheila Glass (Ramsbury PC); Cllr Lisa Farrell (Marlborough TC); Martin Cook, Steve Hind, Andrew Jack (Wiltshire Council).		
	Apologies:	Cllr Peter Cairns (Marlborough TC)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 22 nd June 2017. <i>Link can be found at https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=165&MId=10933&Ver=4</i>		
3.	Financial Position			

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		Finance sheet to be presented.	SH showed CATG's budget for 2017/18, including income from parishes' contributions and costs of agreed highways schemes. The remaining budget for 17/18 is £4,630.64	
4.	Top 5 Priority Schemes Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow him to focus his limited time on those the group wants taking forward.			
a)	Issue 3832 Marlborough, Silverless St HGV's using inappropriate road	'No Entry' signs for Silverless St entering from Herd St. Experimental Order implemented on the 1 st Feb to run for the maximum of 18 months. Expires Aug 2017 CATG agrees to make the order permanent. Cabinet Member report signed off. Preparation of works package to be completed. Cost estimate £4,000	SH described that that works package to implement and make permanent the changes is being agreed with Atkins. This is due to be implemented in 3-4 months. Currently arranging the electrical work, which can either happen quickly or take some time to arrange.	A
b)	Issue 3578 A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	Following design work updated cost estimate is £9k PC have offered £1k contribution Area Board contribution? Housing Assoc contribution being explored. Construction programme being discussed with Ringway with aim to be complete before 31 st Dec.	SD queries a contribution from the housing association owning the properties. JH confirms only 1 out of 6 is social housing, so a contribution is unlikely. AE queries the cost of the scheme. SH describes how this work needs a lot of traffic management being so close to the main road and this amount is reasonably priced.	A

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c)	<p>Substantive scheme</p> <p>Baydon- Ermin St (west)</p>	<p>Parish Council have requested to go ahead with the proposal for both build outs and have offered to pay to have Mr and Mrs Norman's hedge cut.</p> <p>The Normans are still not cooperating and employed PFA consultants to write to Wiltshire Council. Following response, Wiltshire Council have received a legal challenge.</p> <p>Completeion of design continued.</p> <p>Alternative option has been proposed at the western gateway to Baydon to be approved by the PC.</p> <p>Provisional date for construction in Feb.</p>	<p>SH describes how one household in Baydon has made a legal challenge to constructing the build out and Wilts Council has decided it is not worth taking on. A new design has been prepared and these drawings are with Baydon PC for discussion. JS said how he feels the PC has been let down by Wilts Council and feels they should not have backed down from the legal challenge. Doing so has opened Wilts Council up to other challenges from other Baydon residents over other build outs. TW described how she had worked on this for about 10 years. Baydon PC has agreed the new design. JS is to meet with residents, the PC and Dave Thomas to look at this new scheme and reach agreement. The new design will need liaison with a different landowner over cutting of a hedge. SD asked if SIDs had been considered and TW replied they had been in place but did not work.</p>	A
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d)	<p>Issue No: 4245 A4 at Beckhampton and West Kennett – speeding</p>	<p>Atkins fees are £9650 for Beckhampton and £9125 for West Kennet to provide a prelim design. Avebury’s transport group has agreed to fund 25%. AW said that a further 25% might be raised from the community. CATG agreed to fund the remaining 50%.</p> <p>Atkins have concerns about the West Kennet designs. There was a need for some intial investigation work to be done before committing to the full project. This would cost approx. £2K. and be funded from Avebury PC’s contribution.</p> <p>Works order now with Atkins to enable preliminary work before progressing to a meeting with the Transport Group.</p>	<p>SH agreed that care will be needed in spending the community’s money in the case of these two design guides. It was agreed that Atkins will carry out preliminary work at West Kennett costing approx. £2,000 to assess feasibility of further work. Trying to arrange a meeting at the end of October for Atkins to meet with Avebury PC and WHS and to agree on this work. AW described the funding arrangement for this project and how much of it is coming from the community. He asks that the initial £2,000 is funded in the same combination (CATG, Avebury PC & community) and not all of this sum is expected from the PC. JS suggests this project comes off the high priority to allow other projects to take over. This was agreed.</p>	A (1 st reserve)
e)	<p>Issue 5179 Request for new assessment for 20mph limits throughout Marlborough.</p>	<p>Cost of assessment will be £2500. 25% contribution from Marlborough TC.</p> <p>Locations for metro counts identified.</p>	<p>SH said how over 20 metrocounts for the town centre area had been ordered (these were in place as of 23/09/2017 for a period of seven days). Results will be back in time for the next CATG meeting.</p>	A

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			At that point, implementation and costs can be discussed.	
f)	Issue 4469 Better marking of bus stop prevent parked cars, South St, Aldbourne	<p>PC contribution fixed at £150 This is a road marking scheme and will include an establishment cost of £840. This cost can be shared with other road marking schemes.</p> <p>MC has agreed that he will arrange for this work to be undertaken with other lining maintenance schemes reducing the cost to CATG.</p>	<p>AE explains the situation at South St, where because of parked cars, the bus has to double park to let passengers off. Aldbourne has been told the lines to mark out the bus stop have to be yellow but the PC wants them to be white. AE says that if the bus lines cannot be in white, then the PC wants an H-bar put in place instead. She says that these work well in other parts of the village.</p> <p>SG agrees H-bars work well in Ramsbury.</p> <p>MC says that this request can be included in the white lining programme for May '18.</p>	A (with MC)
g)	Issue Request for clearer No Cycling signage at Figgins Lane	<p>CATG asked SH and AJ along with Marlborough to investigate ideas using barriers. To be prioritised.</p> <p>Town Council have agreed 25% contribution</p>	<p>There has been no progress on this project. SH has looked at Figgins Lane and barriers could be possible. He says there could be some service covers (e.g. manholes) that could get in the way.</p> <p>JD says how this is a route for parents going to Marlborough St Mary's School. The school has a budget for travel to school</p>	A – 2 nd Reserve

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			schemes which might help to pay for this project.	
h)	Froxfield's Village Traffic Plan	Froxfield PC has ideas for potential projects. These need to be prioritised and discussed further with SH. A further meeting could be arranged to discuss and prioritise development of schemes within the village plan. Priority from the CATG will then be required to make progress with any design work.	SH says there has been no progress. VB wanted to know if anything would happen for Froxfield. Explained how the traffic plan wanted to introduce traffic calming. The plan has various proposals and she wanted SH and MC to visit the village and begin to look at how these ideas might be implemented.	A – 3 rd reserve
5.	Other Priority schemes			
a)	C189 Baydon- Aldbourne- Ogbourne St George C class speed limit review	Speed limit to be moved back to the gates location as agreed through CATG. This will include taking up existing coloured approach markings. Total package around £5k. New coloured surfacing to gateways will not be implemented due to maintenance issues. Scheme to be prioritised	SH explained that there had been no progress on this project and that it needed to be prioritised for him to work on it. TW was happy to wait until Baydon's substantive scheme project was complete before this one is prioritised.	
b)	Issue 3545 Broad Hinton – A4361 by Barbury Inn – Bus stop improvements	Bus stop kerbs to be installed on both sides of road. PC contribution fixed at £1500. Construction work complete.	This project is complete and Broad Hinton PC is happy with the work. This can come off the list.	

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c)	<p>Issue 4352</p> <p>Lockeridge – 20mph limit proposal</p>	<p>Cost estimate for construction is £11k including advert costs. Fyfield & West Overton PC has agreed to fund 25% of cost.</p> <p>At the meeting on 24th January, Marlborough Area Board agreed to fund £8,250 from its own budget towards the installation of new 20mph limit.</p> <p>Scheme complete although further signing and road markings being considered within the budget.</p>	<p>JD raised some details within the coroner's report recommending additional signage throughout Lockeridge. She said that since the costs of the 20mph limit have come in below the estimate, there is funding available to pay for this signage.</p> <p>MM will email SH with the report over this additional signage as per the coroner's verdict.</p> <p>NF felt that since this was work to comply with a coroner's verdict, it should be given high priority.</p>	A
d)	<p>Issue 4377</p> <p>HGVs accessing Back Lane and The Green in Aldbourne</p>	<p>'Overhanging roof' warning signs installed</p>	<p>The new warning signage that was erected is not compliant as it is the wrong size. MC explained that there needs to be a traffic order behind the signage. This needed to be given to Highways' signs team.</p>	
e)	<p>Issue 4860</p> <p>Request for Pedestrians in Road warning sign Baydon</p>	<p>Baydon PC is happy to pay 100% of the cost of the new sign.</p> <p>MC confirmed he had signed the order with the supplier and has chased for this new sign. It is to be delivered to MC for him to install.</p>	<p>The new sign has been installed and Baydon PC is happy with it. This can be removed from the list.</p>	

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f)	Issue 4851 Multiple issues about pedestrians safety and speeding at Herd St	<p>It was agreed that this Issue, along with 4852, 3832 and 4932 are all interlinked and need to be dealt with together.</p> <p>The first step in addressing these issues is to make progress with assessment of the requested 20mph limit for Marlborough town.</p>	SH feels that many of these issues will be dealt with by the new 20mph assessment taking place. There could be other projects that come out of the public meeting to be held on 26/09/2017 which also help with this issue.	
g)	Issue 4932 Multiple issues at Kingsbury St including speeding, dangerous driving and HGVs	Refer to 4851 above	SH feels that many of these issues will be dealt with by the new 20mph assessment taking place. There could be other projects that come out of the public meeting to be held on 26/09/2017 which also help with this issue.	
h)	Issue 4792 Parking bay extending over exit to driveway	<p>Marlborough TC is looking into the planning permissions over the extended drive before deciding what course to take.</p> <p>The town council has found no record of permission being granted to the homeowner to widen the driveway in the first place. MC gave details of a team at Wiltshire Council who will be able to check records for permission.</p>	Marlborough TC have not been able to feedback any further information on what they have found out about this matter.	
i)	Issue 5080 Request for new directional signs to Village hall, Baydon	<p>Baydon Parish Council would like to install road signage to direct people to the village Hall in Manor Lane.</p> <p>This request comes from and has backing of the parish council. Parish council prepared to pay approx. 50% of costs.</p>	<p>MC reports the order is confirmed and installation will be before Christmas.</p> <p>This project can come off the list.</p>	

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		TW confirmed the village hall committee will pay for the other 50% of costs. CATG agreed the request for ad hoc signage which is with Mark Stansby.		
j)	Issue 5384 Chilton Foliat – white gates	<p>Request for funding to install 6 gates purchased by Chilton Foliat PC. Gates to be checked by Area Engineer that they are suitable for installation on the highway.</p> <p>NC confirms that after advice from Highways, these gates were bought from the Council's own supplier. MC said that he had been trying to deal with this and help get them installed. MC agreed to meet with NC and liaise over the final installation</p>	MC has not heard from Nic Combe about any more to do with Chilton Foliat's white gates. No further progress has been made.	
k)	Issue 5190 Request for safety works at London Rd, Marlborough.	<p>Issue raised by Community Speedwatch group. Wish to reduce the speed limit and keep hedges etc. cut back to open sightlines and to install new barrier near top of hill close the Savernake Hospital.</p> <p>Recent speed limit review shows that no change in speed limit is possible. SD states that the location of the requested barrier is not within Marlborough but is within Savernake PC. Members of CATG took on contacting Savernake PC through different channels to let them know about this request.</p>	NT described the current speed limits – changing from 30mph up to 50mph on the hill and past Savernake Hospital and the sports club, then increasing to 60mph beyond. Savernake PC would like the 50 limit reduced to 40mph and had 500 signitures on a petition requesting this. An assessment of speeds on the A4 was last carried out in 2009. NT described how the hospital has become busier and there is a new housing estate built since the last assessment. There has also been a road accident leading to the death of a pedestrian. This	

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			<p>incident is going to court very soon.</p> <p>SH felt that especially in light of a fatal accident, there could be grounds for a new speed assessment to take place. He would speak with colleagues in Highways about this.</p>	
l)	<p>Issue 5108</p> <p>Isbury Rd, Marlborough - Narrow Rd, no footway</p>	<p>Resident has pointed out that with parked cars on Isbury Rd, it becomes very narrow and difficult for emergency vehicles to get along. Also an issue about pedestrians using it to walk to nearby schools with no pavement. Asks if it is possible to widen road or install new pavement.</p>	<p>LF described how the narrow road made it difficult for pedestrians to walk the length of the road. It is a popular route to both the primary and secondary schools. There is no pavement and children often have to stand between parked cars to allow moving vehicles to get past.</p> <p>SH has visited and said that it is hard to do anything with such a narrow verge between the road and the new school's field. He felt that if the hedge next to the road could be scrubbed back, it would create a narrow path between the school field and the parked cars.</p> <p>This hedge is likely to be owned by Wiltshire Council Facilities Management. Marlborough TC and the two unitary councillors were encouraged to write to ask for this cutting back to take place.</p>	

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6.	New Requests / Issues			
a)	Issue 5659 Request for new 20mph limit at Manor Ln, Baydon	Baydon PC would like to change the speed limit of Manor Lane in Baydon from 30mph to 20mph. Manor Ln is used by commuters as a rat run between Ermin Street and Aldbourne Road. Previous metrocount in 2014 showed that the 85th percentile was 23 mph so PC believe Manor Ln meets the criteria for a 20mph limit.	TW wanted Baydon's other projects to precede before this but wanted this issue to be dated for monitoring.	
b)	Issue 5664 Request for "Residents Only" signage at Ogbourne St Andrew	When incidents happen on the A346 large numbers of vehicles turn into Ogbourne St Andrew hoping to find a way through. During a recent closure of the A346 87 cars were gridlocked in Ogbourne St Andrew.	JH described how when the A346 is closed, village roads can become blocked. He is happy to take advice from Highways over the wording of the signs, re: what's legal. AJ has let Mark Stansby know about this request. He is looking into solutions.	
c)	Issue 5606 New "No HGV" signage for Barnfield, Marlborough	HGV Trucks often use Barnfield Marlborough as a short cut from the London Road Marlborough to Elcot Lane. On 9th August a 26 ton truck doing so turned on it side at the intersection of Barnfield and Elcot Lane closing the roads for 24 hours.	SD introduced this issue and the accident with the lorry. MC explained that there already is a 'no through road' sign at Barnfield from the Chopping Knife Lane end and that residents of the private road have put up their own signage. In light of this, he felt a new No HGV sign is unlikely to have further effect.	

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			<p>AJ stated that Marlborough TC had discussed this issue and did not support it, feeling that agreeing to this one request could open all other roads in town to similar requests. CATG decided not to support this issue.</p>	
d)	<p>Issue 5651 Speeding on the C6 at Poulton Hill, Marlborough</p>	<p>Request to investigate issues of speeding at Poulton Hill, Marlborough. Resident has request a Metrocount. Also feels that SIDs should be erected at this section of road.</p>	<p>AJ reported that Marlborough TC had supported the request for a new Metrocount to take place and this had been requested from Highways. The TC were also looking into costs for new SIDs at this location. Once the results of the Metrocount come out, further action can be considered.</p>	
e)				
7.	<p>Other items</p>			

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a)		<p>NT introduced Mildenhall PC's plans for schemes in the village. These included constructing a new bus shelter and a pavement through the village. MC had already given advice on the latter. Issues have been submitted for these but arrived too late to be included on this agenda. CATG was happy for these to be included at the next meeting in December and discussed further.</p> <p>NF asked about any plans for re-surfacing The Parade and George Lane. LF described how conditions are deteriorating. MC says there are other roads that take priority but these two are on a list for 2018/19.</p> <p>MC gives an update on new funding via CATG for improvement to pavements and footpaths. Marlborough CATG has an additional £8,170 for 2017/18. This money can be requested via the issues system in the same way that projects come to CATG. This new money cannot be used on the rights of way network but only within the highways network.</p>	
8.	<p>Date of Next Meeting: 14th December 2017</p>		

Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

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- 2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications