



Wiltshire Housing Site Allocations Plan

Local Plan Legal Compliance Statement

July 2018
Submission version

Wiltshire Council

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Wiltshire Housing Site Allocations Plan

July 2018

Local Plan Legal Compliance Checklist

This legal compliance self-assessment checklist was produced by the Planning Advisory Service (PAS) in April 2013.

Wiltshire Council has used this checklist to help demonstrate that the draft Wiltshire Housing Site Allocations Plan (WHSAP), and supporting documents, meet the legal and procedural requirements as set out in the relevant legislation.

Stage One: The beginning: March - May 2014

Activity	Legal requirement	Guidance reference	Evidence provided
1. Is the DPD identified in the adopted LDS? Have you recorded the timetable for its production?	The Act section 15(2) and section 19(1)	NPPF ¹ para 153	<p>The 2017 full review of the Local Development Scheme (LDS) includes an updated timetable for the production of the WHSAP. http://www.wiltshire.gov.uk/planning-policy-lds</p> <p>The Council's website was kept up to date to ensure interested parties were aware of the timetable for its production and progress: http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan.htm</p>
2. How will community engagement be programmed into the preparation of the DPD?	The Act section 19(3) Regulation 18	NPPF paras 150, 155 and 157	<p>The LDS identifies the consultation milestones. Consultation was undertaken in accordance with legislation and the Council's Statement of Community Involvement (SCI) July 2015 http://www.wiltshire.gov.uk/planning-policy-sci</p> <p>Details of community engagement and consultation for the WHSAP are also contained in the Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP, the Duty to Co-operate Statement (June 2017) and Addendum to the Duty to Co-operate Statement (May 2018).</p>
3. Have you considered the appropriate bodies you should consult?	Regulation 18	NPPF paras 4.25 -4.26	<p>The Council has consulted those bodies identified in legislation and the Council's Statement of Community Involvement (SCI) July 2015. http://www.wiltshire.gov.uk/planning-policy-sci</p> <p>Details of community engagement and consultation for the WHSAP are also contained in the Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP. https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p>

¹ All references to the NPPF throughout this document relate to the 2012 version relied upon throughout the preparation of the WHSAP

Activity	Legal requirement	Guidance reference	Evidence provided
<p>4. How will you co-operate with other local planning authorities, including counties, and prescribed bodies, to identify and address any issues or strategic priorities that will have a significant impact on at least two planning areas?</p>	<p>The Act section 33A(1)(a) and (b), section 33A(3)(d) (e) & (4)</p> <p>The Act Section 20(5)(c)</p> <p>Regulation 4</p>	<p>NPPF paras 178 to 181 (which comprise the guidance referred to in the Act section 33A(7))</p> <p>Under NPPF Para 182, to be 'Effective' a plan should be based on effective joint working on cross-boundary strategic priorities.</p> <p>Strategic priorities are listed at NPPF Para 156</p>	<p>The Council has prepared a Duty to Co-operate Statement (June 2017) and Addendum to the Duty to Co-operate Statement (May 2018) setting out how the Council has worked jointly with the prescribed bodies, which include other local planning authorities and counties. Details of community engagement and consultation for the WHSAP are also contained in the Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p> <p>As with statutory organisations, all the prescribed bodies have been effectively engaged the preparation of the WHSAP. The outcomes of the duty to cooperate process has genuinely influenced the proposals within the WHSAP.</p>
<p>5. How will you co-operate with any local enterprise partnerships (LEP) or local nature partnerships (LNP) to identify and address any issues or strategic priorities that will have a</p>	<p>The Act section 33A(1)(c) and section 33A(9), section 33A(3)(d) and (e)</p> <p>The Act section 20(5)(c).</p> <p>Regulation 4</p>	<p>NPPF paras 178 to 181</p>	<p>The Council has prepared a Duty to Co-operate Statement (June 2017) and Addendum to the Duty to Co-operate Statement (May 2018), setting out how the Council has worked with Local Enterprise Partnerships and Local Nature Partnerships.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p>

Activity	Legal requirement	Guidance reference	Evidence provided
significant impact on at least two planning areas?			
6. Is baseline information being collected and evidence being gathered to keep the matters which affect the development of the area under review?	The Act section13	NPPF paras 158 - 177	<p>The Council has used the Wiltshire Core Strategy evidence base and where necessary, has collated and prepared new evidence to inform the WHSAP. The Wiltshire Core Strategy evidence base can be found at: http://www.wiltshire.gov.uk/wiltshirecorestrategy.htm</p> <p>All WHSAP evidence papers can be found on the Full Council webpage at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p>
7. Is baseline information being collected and evidence being gathered to set the framework for the sustainability appraisal?	The Act section19(5)	<p>NPPF paras 165 and 167</p> <p>Strategic Environmental Assessment Guide, chapter 5</p>	<p>Baseline information and evidence to set the framework for the Sustainability Appraisal (SA) is set out in the SA Scoping Report which was produced jointly with the Chippenham Site Allocations DPD. This was approved at Full Council on 16th May 2017. https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=130&MId=10921&Ver=4</p>

Activity	Legal requirement	Guidance reference	Evidence provided
<p>8. Have you consulted the statutory environment consultation bodies for five weeks on the scope and level of detail of the environmental information to be included in the sustainability appraisal report?</p>	<p>Regulations 9 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633.</p>	<p>NPPF paras 165 and 167 SEA Guide chapter 3</p>	<p>The Council consulted the statutory environment consultation bodies on the scope and level of detail to be included in the SA for 5 weeks between 12 May 2014 and 16 June 2014. http://www.wiltshire.gov.uk/chippenhamsiteallocationsplan/chippenhamsustainabilityappraisal.htm</p>

Stage Two: Plan Preparation: May 2014 – May 2017

Activity	Legal requirement	Guidance reference	Evidence provided
<p>1. Have you notified:</p> <ul style="list-style-type: none"> • the specific consultation bodies? • the general consultation bodies that have an interest in the 	<p>Regulation 18(1) and (2)(a) (b)</p>	<p>NPPF paras 159 – 173</p>	<p>All relevant specific and general consultation bodies have been notified and the ways in which they have been notified is set out in the Duty to Co-operate Statement (June 2017), Addendum to the Duty to Co-operate Statement (May 2018) and Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP. https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p> <p>The Regulation 22 (1) (c) Consultation Statement also provides details of other reports that outline the results of all early consultation exercises. These are as follows:</p> <ul style="list-style-type: none"> • Statement of Early Community Involvement (June 2017). • Report on the Regulation 18 consultation 24th March-5th May 2014 (June 2017)

Activity	Legal requirement	Guidance reference	Evidence provided
subject of the DPD and invited them to make representations about its contents?			<ul style="list-style-type: none"> • Statement on the informal consultation with town and parish councils on draft proposals for amending settlement boundaries 28th July-22nd September 2014 (June 2017) • Report on the informal consultation on the approach to Large Villages 30th June-12th August 2015 (January 2016) • Report on Landowner Deliverability Consultation 21st August-2nd October 2015 (January 2016) • Report on the Informal Consultation on Site Assessment Methodology and Initial Site Options (June 2017) <p>These documents are available at: http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017</p>
2. Are you inviting representations from people resident or carrying out business in your area about the content of the DPD?	Regulation 18(1) and (2)(c)	NPPF paras 159 – 173	<p>Representations have been invited from residents and businesses in Wiltshire and the ways in which they've been consulted and their representations are presented in the Duty to Co-operate Statement (June 2017), Addendum to the Duty to Co-operate Statement (May 2018) and Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP. https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p> <p>The Regulation 22 (1) (c) Consultation Statement also provides details of other reports that outline the results of all early consultation exercises. These are as follows:</p> <ul style="list-style-type: none"> • Statement of Early Community Involvement (June 2017). • Report on the Regulation 18 consultation 24th March-5th May 2014 (June 2017) • Statement on the informal consultation with town and parish councils on draft proposals for amending settlement boundaries 28th July-22nd September 2014 (June 2017) • Report on the informal consultation on the approach to Large Villages 30th June-12th August 2015 (January 2016) • Report on Landowner Deliverability Consultation 21st August-2nd October 2015 (January 2016) • Report on the Informal Consultation on Site Assessment Methodology and Initial Site Options (June 2017) <p>These documents are available at: http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017</p>

Activity	Legal requirement	Guidance reference	Evidence provided
3. Are you engaging with stakeholders responsible for delivery of the strategy?	Regulation 18	NPPF para 155	<p>Wiltshire Council has engaged with stakeholders responsible for delivery of the strategy and the ways in which they have been engaged are set out in the Duty to Co-operate Statement (June 2017), Addendum to the Duty to Co-operate Statement (May 2018) and Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p>
4. Are you taking into account representations made?	Regulation 18(3)	NPPF para 155	<p>Representations have been taken into account at all stages during the preparation of the WHSAP and have informed the contents of the draft Plan. Details of this are presented in the Duty to Co-operate Statement (June 2017), Addendum to the Duty to Co-operate Statement (May 2018) and Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p> <p>The Regulation 22 (1) (c) Consultation Statement also provides details of other reports that outline representations received and how these were taken into account. These are as follows:</p> <ul style="list-style-type: none"> • Statement of Early Community Involvement (June 2017). • Report on the Regulation 18 consultation 24th March-5th May 2014 (June 2017) • Statement on the informal consultation with town and parish councils on draft proposals for amending settlement boundaries 28th July-22nd September 2014 (June 2017) • Report on the informal consultation on the approach to Large Villages 30th June-12th August 2015 (January 2016) • Report on Landowner Deliverability Consultation 21st August-2nd October 2015 (January 2016) • Report on the Informal Consultation on Site Assessment Methodology and Initial Site Options (June 2017) <p>These documents are available at:</p> <p>http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017</p>
5. Does the consultation contribute to the development	The Act section19(5)	<p>NPPF paras 165 – 168</p> <p>SEA Guide, chapter 3</p>	<p>The development and sustainability appraisal of alternatives is set out in the following documents:</p> <ul style="list-style-type: none"> • Topic Paper 2 Site Selection Process Methodology (June 2017) <p>https://cms.wiltshire.gov.uk/mgAi.aspx?ID=66252#mgDocuments</p> <ul style="list-style-type: none"> • Community Area Topic Papers (May 2018)

Activity	Legal requirement	Guidance reference	Evidence provided
and sustainability appraisal of alternatives?	Regulations 12 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633		<ul style="list-style-type: none"> • Sustainability Appraisal Non-Technical Summary (May 2018) • Sustainability Appraisal Report (May 2018) • Sustainability Appraisal Report Annex I (May 2018) • Sustainability Appraisal Report Annex II (July 2018) <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p> <ul style="list-style-type: none"> • Report on the Informal Consultation on Site Assessment Methodology and Initial Site Options (June 2017) <p>http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017</p>
<p>6. Is the participation:</p> <ul style="list-style-type: none"> • following the principles set out in your SCI? • integrating involvement with the sustainable community strategy? • proportionate to the scale of issues involved in the DPD? 	The Act section19(3)	NPPF para 155	<p>Participation followed the principles set out in the Council's Statement of Community Involvement (SCI) July 2015</p> <p>http://www.wiltshire.gov.uk/planning-policy-sci</p> <p>Participation is considered to have been proportionate to the scale of issues involved in the WHSAP.</p> <p>The WHSAP helps deliver the objectives of the Wiltshire Community Plan 2011-2026.</p> <p>http://www.wiltshire.gov.uk/consultation-wiltshire-community-plan.pdf</p>
7. Are you keeping a record of:	The Act section20(3)	NPPF paras 158 - 171	<p>A record of individuals and bodies invited to make representations, how this was done and the main issues involved are outlined in the Duty to Co-operate Statement (June 2017), Addendum to the Duty to Co-operate Statement (May 2018) and Regulation 22 (1) (c) Consultation Statement and appendices submitted with the WHSAP.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p>

Activity	Legal requirement	Guidance reference	Evidence provided
<ul style="list-style-type: none"> • the individuals or bodies invited to make representations? • how this was done? • the main issues raised? 	Regulation 17		<p>The Regulation 22 (1) (c) Consultation Statement also provides details of other reports that outline early consultation exercises, who was invited to make representations, how this was done and the main issues. These are as follows:</p> <ul style="list-style-type: none"> • Statement of Early Community Involvement (June 2017). • Report on the Regulation 18 consultation 24th March-5th May 2014 (June 2017) • Statement on the informal consultation with town and parish councils on draft proposals for amending settlement boundaries 28th July-22nd September 2014 (June 2017) • Report on the informal consultation on the approach to Large Villages 30th June-12th August 2015 (January 2016) • Report on Landowner Deliverability Consultation 21st August-2nd October 2015 (January 2016) • Report on the Informal Consultation on Site Assessment Methodology and Initial Site Options (June 2017) <p>These documents are available at: http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017</p>
8. Are you inviting representations on issues that would have significant impacts on both your areas from another local planning authority? Or county issues from an affected	<p>The Act section 33A(1)(a) (b) and (c), section 33A(3)(d) & (e) section 33A(4) section 33A(9)</p> <p>The Act section 20 (5)(c)</p>	NPPF paras 178 to 181	<p>The way the Council has engaged with other neighbouring local planning authorities and bodies prescribed under Section 33A(1)(c) on significant cross-boundary issues is set out in the Duty to Co-operate Statement (May 2018) and Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p>

Activity	Legal requirement	Guidance reference	Evidence provided
<p>county council that is not a planning authority? Or significant cross-boundary issues and strategic priorities of a body prescribed under Section 33A(1)(c)?</p>			
<p>9. Are you inviting representations on cross-boundary issues and strategic priorities from a local enterprise partnership (LEP) or a local nature partnership (LNP)?</p>	<p>The Act section 33A(1)(c) and Section 33A(9).</p> <p>The Act section 20(5)(c).</p> <p>Regulation 4</p>	<p>NPPF paras 178 to 181</p>	<p>The Council has prepared a Duty to Co-operate Statement (June 2017) and Addendum to the Duty to Co-operate Statement (May 2018), setting out how the Council has worked with Local Enterprise Partnerships and Local Nature Partnerships.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p>
<p>10. Are you developing a framework for monitoring</p>	<p>The Act section 35</p> <p>Regulation 34</p>	<p>NPPF paras 165 - 1687</p> <p>SEA Guide, Chapter 5</p>	<p>The WHSAP explains in Section 7 that it will be essential to monitor the effectiveness of the strategy, so that action can be taken to address any issues which may arise over the period to 2026. Central to monitoring the effectiveness of the Plan will be the use of housing trajectories. One of the two purposes of the Plan is to help maintain a five year land supply in each of Wiltshire's Housing Market Areas (HMAs). Therefore, monitoring the delivery of houses is critical.</p>

Activity	Legal requirement	Guidance reference	Evidence provided
the effects of the DPD?	Regulation 17 of The Environmental Assessment of Plans and Programmes Regulations 2004 No1363		<p>Section 7 of the draft Plan states that there are four main components of the monitoring framework:</p> <ul style="list-style-type: none"> • Wiltshire Monitoring Framework • Annual Monitoring Report • Housing Land Supply • Management of risk – a risk register <p>The draft Plan can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p> <p>Monitoring the effectiveness of the WHSAP will also help inform the on-going review of the Wiltshire Core Strategy.</p>

Stage Three: Plan Preparation – writing the plan: May 2017 – July 2017

Activity	Statutory requirement	Guidance reference	Evidence provided
1. Are you preparing reasonable alternatives for evaluation during the preparation of the DPD?	Regulation 12 (2) of The Environmental Assessment of Plans and Programmes Regulations 2004 No. 1633	NPPF paras 152 - 182 SEA Guide, Chapter 5	<p>The development and evaluation of reasonable alternatives during the preparation of the draft Plan is set out in the following documents:</p> <ul style="list-style-type: none"> • Topic Paper 2 Site Selection Process Methodology (June 2017) https://cms.wiltshire.gov.uk/mgAi.aspx?ID=66252#mgDocuments • Community Area Topic Papers (May 2018) • Sustainability Appraisal Non-Technical Summary (May 2018) • Sustainability Appraisal Report (May 2018) • Sustainability Appraisal Report Annex I (May 2018) • Sustainability Appraisal Report Annex II (May 2018) <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p> <ul style="list-style-type: none"> • Report on the Informal Consultation on Site Assessment Methodology and Initial Site Options (June 2017)

Activity	Statutory requirement	Guidance reference	Evidence provided
			http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017
<p>2. Have you assessed alternatives against:</p> <ul style="list-style-type: none"> • consistency with national policy? • general conformity with the regional spatial strategy where still in force? 	<p>The Act section 19 (2), section 24</p>	<p>NPPF para 151</p>	<p>Alternative options have been considered in relation to their consistency with national policy. Options that were not consistent with national policy are not considered to be 'reasonable alternatives'. The way that alternatives have been considered is set out in the following:</p> <ul style="list-style-type: none"> • Topic Paper 2 Site Selection Process Methodology (June 2017) https://cms.wiltshire.gov.uk/mgAi.aspx?ID=66252#mgDocuments • Community Area Topic Papers (May 2018) • Sustainability Appraisal Non-Technical Summary (May 2018) • Sustainability Appraisal Report (May 2018) • Sustainability Appraisal Report Annex I (May 2018) • Sustainability Appraisal Report Annex II (May 2018) https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117 • Report on the Informal Consultation on Site Assessment Methodology and Initial Site Options (June 2017) http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017 <p>It is not necessary to assess general conformity with a regional spatial strategy as the draft South West RSS has been abolished.</p>
<p>3. Are you having regard to (where relevant): adjoining regional spatial strategies? the spatial development</p>	<p>The Act sections 19 (2) and 24 (1) and (4)</p> <p>Regulation 10 and 21</p>		<p>Not applicable.</p>

Activity	Statutory requirement	Guidance reference	Evidence provided
strategy for London? Planning Policy for Wales? the National Planning Framework for Scotland?			
4. Are you co-operating with other local planning authorities including counties, to address significant cross boundary issues? Have you discussed doing joint local development documents?	The Act section 33A(2)(a) Section 33A(6)(a)(b) Section 20(5) (c)	NPPF paras 181 and 185	<p>The way the Council has engaged with other local planning authorities and bodies prescribed under Section 33A(1)(c) on significant cross-boundary issues is set out in the Duty to Co-operate Statement (May 2018) and Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p> <p>There has not been a need to undertake a joint Plan as the purpose of the WHSAP is to support the delivery of new housing prescribed within the Wiltshire Core Strategy (adopted January 2015). In this sense, the WHSAP is a 'daughter document' to the Core Strategy. The draft Plan presents proposals and associated policies that are in general conformity with the Core Strategy and national planning policy. The Core Strategy can be accessed at:</p> <p>http://www.wiltshire.gov.uk/wiltshirecorestrategy.htm</p>
5. Are you cooperating with a person prescribed for the purposes of Regulation 33A(1)(c) to address significant cross boundary issues including	The Act section 33A(2)(a), section 33A(6)(a) The Act section 20 (5) (c)	NPPF paras 181 and 182	<p>The way the Council has engaged with other local planning authorities and bodies prescribed under Section 33A(1)(c) on significant cross-boundary issues is set out in the Duty to Co-operate Statement (May 2018) and Regulation 22 (1) (c) Consultation Statement submitted with the WHSAP.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p>

Activity	Statutory requirement	Guidance reference	Evidence provided
preparing joint approaches?	Regulation 4		
6. Are you cooperating with and having regard to the activities of the LEP and LNP?	The Act section 33A(2)(b) and section 33A(9). Regulation 4 (2)	NPPF para 181 and 182	The Council has prepared a Duty to Co-operate Statement (June 2017) and Addendum to the Duty to Co-operate Statement (May 2018), setting out how the Council has worked with Local Enterprise Partnerships and Local Nature Partnerships. https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117
7. Are you having regard to: • your sustainable community strategy or of other authorities whose area comprises part of the area of the council? • any other local development documents adopted by the council?	The Act section 19(2)		The Wiltshire Core Strategy 2006-2026 (Adopted January 2015) sets the framework for the WHSAP. http://www.wiltshire.gov.uk/wiltshirecorestrategy.htm The Wiltshire Community Plan 2011-2026: People Places and Promises has three overarching priorities: <ul style="list-style-type: none">• Creating an economy that is fit for the future• Reducing disadvantages and inequalities• Tackling the causes and effects of climate change. The Community Plan recognises the role of planning policy documents to deliver its promises and informed the preparation of the Council's Business Plan the WHSAP helps to deliver the promises of the Community Plan http://www.wiltshire.gov.uk/consultation-wiltshire-community-plan.pdf
8. Do you have regard to other matters and relevant strategies relating to:	The Act section 19(2) Regulation 10		The WHSAP has had regard to these other matters and relevant strategies and this has been outlined in the following documents: <ul style="list-style-type: none">• Wiltshire Housing Site Allocations Plan Submission Draft Plan (May 2018)• Duty to Co-operate Statement (June 2017)• Addendum to the Duty to Co-operate Statement (May 2018)• Regulation 22 (1) (c) Consultation Statement (May 2018)

Activity	Statutory requirement	Guidance reference	Evidence provided
<ul style="list-style-type: none"> • resources • the local/regional economy • the local transport plan and transport facilities and services • waste strategies • hazardous substances 			<ul style="list-style-type: none"> • Community Area Topic Papers (May 2018) • Draft Trowbridge Transport Strategy Refresh (May 2018) • Draft Salisbury Transport Strategy Refresh (May 2018) • Viability Assessment (June 2017) • Sustainability Appraisal Non-Technical Summary (May 2018) • Sustainability Appraisal Report (May 2018) • Sustainability Appraisal Report Annex I (May 2018) • Sustainability Appraisal Report Annex II (May 2018) <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p> <ul style="list-style-type: none"> • Sustainability Appraisal Scoping Report (August 2014) <p>http://www.wiltshire.gov.uk/chippenhamsiteallocationsplan/chippenhamsustainabilityappraisal.htm</p>
<p>9. Are you having regard to the need to include policies on mitigating and adapting to climate change?</p>	<p>The Act section19(1A)</p>	<p>NPPF paras 93 -108</p>	<p>All site allocations in the WHSAP will be expected to have regard to the WCS (Adopted January 2015) including Strategic Objective 2 '<i>To address Climate Change</i>', the six key challenges which include addressing '<i>Climate change opportunities to reduce greenhouse gas emissions and mitigate the consequences of a changing climate</i>' and Core Policy 41 Sustainable Construction and Low Carbon Energy</p> <p>http://www.wiltshire.gov.uk/wiltshirecorestrategy.htm</p> <p>The WHSAP addresses ways of mitigating and adapting to climate change, including seeking to allocate sites which are in sustainable locations that maximise opportunities for sustainable modes of transport and consideration of reducing flood risk. The Sustainability Appraisal Report also considers a wide range of likely effects of the Plan, including mitigating and adapting to climate change.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p>
<p>10. Have you undertaken the sustainability appraisal of alternatives, including consultation on</p>	<p>The Act section19(5)</p> <p>Regulation 12 and 13 of The Environmental</p>	<p>NPPF para 182</p> <p>SEA Guide, Chapter 5</p>	<p>The Sustainability Appraisal Report includes an assessment of 'reasonable alternatives'. The draft Sustainability Appraisal Report was consulted upon at the same time as the pre-submission consultation on the draft Plan 14th July 2017 to 22nd September 2017. Community Area Topic Papers in areas where sites were subject to Sustainability Appraisal summarise the findings of the Sustainability Appraisal of alternatives.</p> <p>The process undertaken for the pre-submission consultation is reported on in the Regulation 22 (1) (c) Consultation Statement.</p>

Activity	Statutory requirement	Guidance reference	Evidence provided
the sustainability appraisal report?	Assessment of Plans and Programmes Regulations 2004 No 1633		<p>The modifications to the Plan proposed as a result of the pre-submission consultation (presented in the Revised Schedule of Proposed Changes), and its implications for the Sustainability Appraisal, have been considered in Annex II and summarised in Chapter 8 of the Sustainability Appraisal report.</p> <p>Consultation comments on the Sustainability Appraisal Scoping Report and actions stemming from those are presented in Appendix A to the Sustainability Appraisal Report.</p> <p>All documents can be found at https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p>
11. Are you setting out reasons for any preferences between alternatives?	Regulation 8(2)	NPPF para 182	<p>The reasons for the preference of alternatives are set out in the following documents:</p> <ul style="list-style-type: none"> • Sustainability Appraisal Non-Technical Summary (May 2018) • Sustainability Appraisal Report (May 2018) • Sustainability Appraisal Report Annex I (May 2018) • Sustainability Appraisal Report Annex II (May 2018) • Community Area Topic Papers in areas where sites were subject to Sustainability Appraisal • Topic Paper 2 Site Selection Process Methodology <p>All documents can be found at https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p>
12. Have you taken into account any representations made on the content of the DPD and the sustainability appraisal?	<p>Regulations 17, 18(3) and 22 (1) (c) (iv)</p> <p>Regulation 13(4) of The Environmental Assessment of Plans and</p>	NPPF paras 150, 155, 157 and 159-171	<p>Representations made on the content of the draft Plan CSAP and the Sustainability Appraisal have been taken into account. Further details are set out in the following documents:</p> <ul style="list-style-type: none"> • Sustainability Appraisal Report (May 2018) • Duty to Co-operate Statement (June 2017) • Addendum to the Duty to Co-operate Statement (May 2018) • Regulation 22 (1) (c) Consultation Statement and appendices (May 2018) <p>These documents can be found at https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117</p>

Activity	Statutory requirement	Guidance reference	Evidence provided
Are you keeping a record?	Programmes Regulations 2004 No 1633		<p>The Regulation 22 (1) (c) Consultation Statement also provides details of other reports that outline early consultation exercises and how representations were taken into account. These are as follows:</p> <ul style="list-style-type: none"> • Statement of Early Community Involvement (June 2017). • Report on the Regulation 18 consultation 24th March-5th May 2014 (June 2017) • Statement on the informal consultation with town and parish councils on draft proposals for amending settlement boundaries 28th July-22nd September 2014 (June 2017) • Report on the informal consultation on the approach to Large Villages 30th June-12th August 2015 (January 2016) • Report on Landowner Deliverability Consultation 21st August-2nd October 2015 (January 2016) • Report on the Informal Consultation on Site Assessment Methodology and Initial Site Options (June 2017) <p>These documents are available at: http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017</p>
<p>13. Where sites are to be identified or areas for the application of policy in the DPD, are you preparing sufficient illustrative material to:</p> <ul style="list-style-type: none"> • enable you to amend the currently adopted policies map? • inform the community about 	Regulations 5 (1)(b) and 9	NPPF para 157	<p>The proposed changes to the Wiltshire Policies map are identified in a separate document that has been submitted with the draft Plan.</p> <p>Maps that outline proposed changes to settlement boundaries and site allocations are presented in the WHSAP. The Community Area Topic Papers also present maps showing proposed settlement boundary changes, maps showing the location of all sites considered in the site assessment process and more detailed maps of individual preferred site allocations.</p> <p>The draft Plan and Community Area Topic Papers can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p>

Activity	Statutory requirement	Guidance reference	Evidence provided
the location of proposals?			
14. Are the participation arrangements compliant with the SCI?	The Act, section 19(3) Regulation 18	NPPF paras 150 and 155	Participation arrangements are compliant with the Council's Statement of Community Involvement (SCI) July 2015 and in accordance with legislation. http://www.wiltshire.gov.uk/planning-policy-sci Details of participation arrangements for the WHSAP are also contained in the Regulation 22 (1) (c) Consultation Statement and appendices submitted with the WHSAP.

Stage Four: Publication: July 2017

Activity	Statutory requirement	Guidance reference	Evidence provided
1. Have you prepared the sustainability appraisal report?	The Act section 19(5) Regulation 12 of the Environmental Assessment of Plans and Programmes Regulations 2004 No 1633	NPPF paras 165 - 168 SEA Guide Chapter 5	The Sustainability Appraisal Report (May 2018) can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117
2. Have you made clear where and within what period	Regulation 17, 19, 20 and 35		The representation period was set out within the WHSAP; all notification emails; letters; statutory notices; press releases and on the website. Evidence of these can be found in the 'Regulation 22 (1) (c) Consultation Statement (May 2018) and appendices at: https://cms.wiltshire.gov.uk/ieIssueDetails.aspx?Id=78391&PlanId=0&Opt=3#A177608

Activity	Statutory requirement	Guidance reference	Evidence provided
<p>representations must be made?</p>			<p>Detailed information on the previous (Regulation 18) stages of consultation and other informal consultations can be found in the following documents which support the pre-submission draft Plan:</p> <ul style="list-style-type: none"> • Duty to Cooperate Statement (June 2017) • Statement of Early Community Involvement (June 2017) • Report on the Regulation 18 Consultation 24th March – 5th May 2014 (June 2017) • Report on the Informal Consultation on the Approach to Large Villages 30th June – 12th August 2015 (Jan 2016) • Report on the Informal Consultation on the Site Assessment Methodology and Initial Site Options December 2015 (June 2017) • Report on Landowner Deliverability Consultation 21st August – 2nd October 2015 (Jan 2016) • Statement on the Informal Consultation with Town and Parish Councils on Draft Proposals for Amending Settlement Boundaries 28th July – 22nd September 2014 (June 2017) <p>http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017</p>
<p>3. Have you made copies of the following available for inspection:</p> <ul style="list-style-type: none"> • the proposed submission documents? • the statement of the representations procedure? 	<p>Regulation 19(a)</p>		<p>Copies of the WHSAP and supporting documents were available to view at the Council's main office hubs at Monkton Park (Chippenham), Bourne Hill (Salisbury) and County Hall (Trowbridge) during normal opening hours.</p> <p>Copies of the WHSAP and supporting documents were also available to view in local libraries at Aldbourne, Amesbury, Box, Bradford On Avon, Calne, Chippenham, Corsham, Cricklade, Devizes, Downton, Durrington, Ludgershall, Lyneham, Malmesbury, Market Lavington, Marlborough, Melksham, Mere, Netheravon, Pewsey, Purton, Ramsbury, Royal Wootton Bassett, Salisbury, Tidworth, Tisbury, Trowbridge, Warminster, Westbury and Wilton during normal opening hours.</p> <p>Throughout the consultation, exhibition boards were on display to inform people about the nature of the consultation. The supporting documentation included guidance notes on the representations procedure. Public exhibitions were held at Neeld Hall, Chippenham on Monday 17 July 2017 (12pm – 7pm), the Guildhall, Salisbury On Wednesday 19 July 2017 (12pm – 7pm), the Town Hall, Devizes on Monday 24 July 2017 (12pm – 7pm) and County Hall, Trowbridge on Wednesday 26 July 2017 (12pm – 7pm) where information and officers were available providing detail of the Plan.</p>

Activity	Statutory requirement	Guidance reference	Evidence provided
			<p>All consultation events and activities relating to the Pre-Submission consultation are documented in the 'Regulation 22 (1) (c) Consultation Statement (May 2018) and appendices https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608</p>
<p>4. Have you published on your website:</p> <ul style="list-style-type: none"> • the proposed submission documents ? • the statement of the representations procedure? • statement and details of where and when documents can be inspected? 	<p>Regulations 19 and 35</p>		<p>The WHSAP, supporting documents, details explaining the representations procedure and details of where and when documents could be inspected were made available on the Council's website. Evidence of this is documented in the Regulation 22 (1) (c) Report (May 2018) and appendices at: https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608</p> <p>Detailed information on the earlier (Regulation 18) and informal consultation stages on the draft Plan can be found in the following documents which support the pre-submission draft Plan:</p> <ul style="list-style-type: none"> • Duty to Cooperate Statement (June 2017) • Statement of Early Community Involvement (June 2017) • Report on the Regulation 18 Consultation 24th March – 5th May 2014 (June 2017) • Report on the Informal Consultation on the Approach to Large Villages 30th June – 12th August 2015 (Jan 2016) • Report on the Informal Consultation on the Site Assessment Methodology and Initial Site Options December 2015 (June 2017) • Report on Landowner Deliverability Consultation 21st August – 2nd October 2015 (Jan 2016) • Statement on the Informal Consultation with Town and Parish Councils on Draft Proposals for Amending Settlement Boundaries 28th July – 22nd September 2014 (June 2017) <p>http://www.wiltshire.gov.uk/planningpolicydocuments.htm?directory=Wiltshire%20Housing%20Site%20Allocations%20DPD/Pre-Submission%20Consultation%20July%202017</p>
<p>5. Have you sent to each of the specific consultation bodies invited to make representation</p>	<p>Regulation 19(b)</p>		<p>Specific consultation bodies were invited to make representations and were sent a copy of the draft WHSAP and details of the representations procedure. Other submission documents were available on the Council's website and they were advised where to access those. Further details can be found in the Report to Cabinet on the Wiltshire Housing Site Allocations Plan (15 May 2018; 3 July 2018). https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608</p>

Activity	Statutory requirement	Guidance reference	Evidence provided
<p>s under Regulation 18(1):</p> <ul style="list-style-type: none"> • A copy of each of the proposed submission documents • The statement of the representations procedure? 			<p>https://cms.wiltshire.gov.uk/documents/s146143/Report_WiltshireHousingSitesAllocation%2015052018%20Cabinet.pdf</p> <p>All consultation events and activities relating to the Pre-Submission consultation are documented in the following documents:</p> <ul style="list-style-type: none"> • Regulation 22 (1) (c) Report May 2018 and Appendices • Duty to Cooperate Statement (June 2017) • Addendum to the Wiltshire Housing Site Allocations Plan Duty to Cooperate Statement June 2017 (May 2018) <p>https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608</p>
<p>6. Have you sent to each of the general consultation bodies invited to make representations under Regulation 18(1):</p> <ul style="list-style-type: none"> • the statement of the representations procedure? • where and when the documents 	Regulation 19(b)		<p>Each of the general consultation bodies were invited to make representations and were notified of the representations procedure and where and when the documents could be inspected. Further details can be found in the Report to Cabinet on the Wiltshire Housing Site Allocations Plan (15 May 2018)</p> <p>https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608</p> <p>All consultation events and activities relating to the Pre-Submission consultation are documented in the following documents:</p> <ul style="list-style-type: none"> • Regulation 22 (1) (c) Report (May 2018) and Appendices • Duty to Cooperate (June 2017) • Addendum to the Wiltshire Housing Site Allocations Plan Duty to Cooperate Statement June 2017 (May 2018) <p>https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608</p>

Activity	Statutory requirement	Guidance reference	Evidence provided
can be inspected?			
7. Have you requested the opinion of the Mayor of London (if a London Borough or Mayoral DC) on the general conformity of the DPD spatial development strategy?	The Act section 24 Regulation 21		Not applicable.

Stage Five: Submission: July 2018

Activity	Legal requirement	Guidance reference	Evidence provided
1. Has the DPD been prepared in accordance with the LDS? Does the DPD's listing and description in the LDS match the document? Have the	The Act section 19(1)		<p>The 2017 full review of the Local Development Scheme (LDS) includes an updated timetable for the production of the WHSAP. http://www.wiltshire.gov.uk/planning-policy-lds</p> <p>The WHSAP has been prepared in accordance with the LDS and the listing and description in the LDS does match the document. The LDS states that the WHSAP will be submitted towards the end of the second quarter of 2018, however the Plan will actually be submitted at the beginning of the third quarter of 2018.</p>

Activity	Legal requirement	Guidance reference	Evidence provided
timescales set out in the LDS been met?			
2. Has the DPD had regard to any sustainable community strategy for its area (like a county and district)?	The Act section 19(2)	NPPF para 182	<p>The WHSAP has had regard to the Wiltshire Community Plan 2011-2026: People Places and Promises. It has three overarching priorities:</p> <ul style="list-style-type: none"> • Creating an economy that is fit for the future • Reducing disadvantages and inequalities • Tackling the causes and effects of climate change. <p>The Community Plan recognises the role of planning policy documents to deliver its promises and helped inform the Council's Business Plan. The the WHSAP helps to deliver the promises of the Community Plan and Business Plan http://www.wiltshire.gov.uk/consultation-wiltshire-community-plan.pdf</p>
3. Is the DPD in compliance with the SCI (where one exists)? Has the council carried out consultation as described in the SCI?	The Act section 19(3) Regulation 22(1)(c)		<p>Cabinet approved a revised Statement of Community Involvement (SCI) at its meeting on 9 July 2015. The SCI can be found at: http://www.wiltshire.gov.uk/statementofcommunityinvolvement.htm</p> <p>The WHSAP complies with the Statement of Community Involvement (July 2015). The Council has carried out consultation as described in the SCI.</p>
4. Have you identified and addressed any issues which are likely to have a significant impact on at least two	The Act section 33A(1) and section 20(5)	NPPF paras 181 and 182	<p>Issues likely to have a significant impact on at least two planning areas have been identified. The WHSAP identifies cross-boundary issues.</p> <p>Details of co-operation with other local planning authorities, county councils, LEAs, LEPs, LNPAs and the prescribed bodies are set out in the 'Duty to Cooperate Statement' (June 2017) and the 'Addendum to the Wiltshire Housing Site Allocations Plan Duty to Cooperate Statement June 2017' (May 2018). An approach has been agreed with all relevant organisations where issues had been identified. https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608</p>

Activity	Legal requirement	Guidance reference	Evidence provided
<p>planning areas. In doing so, have you co-operated with other local planning authorities, county councils where they are not a planning authority, LEPs, LNPs and the prescribed bodies in identifying and addressing any strategic cross-boundary issues</p> <p>If you have not agreed on the approach is there a justification?</p>			
<p>5. Has the DPD been subject to sustainability appraisal? Has the council</p>	<p>The Act section 19(5)</p> <p>Regulation 22(1)(a)</p>	<p>NPPF para 165</p> <p>SEA Practical Guide, chapter 5</p>	<p>The WHSAP has been subject to Sustainability Appraisal.</p> <p>A final report and Non-Technical Summary are presented at:</p> <p>The changes to the Plan, proposed as a result of the pre-submission consultation (presented in the Schedule of Proposed Changes), and any implications for the Sustainability Appraisal, have been considered in Annex II and summarised in Chapter 8 of the Sustainability Appraisal report.</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MIId=12117</p>

Activity	Legal requirement	Guidance reference	Evidence provided
provided a final report of the findings of the appraisal?			A finalized Schedule of Proposed Changes has been submitted alongside the WHSAP.
6. Is the DPD to be submitted consistent with national policy?	The Act section 19(2) and Schedule 8	NPPF para 151	The WHSAP and all its submitted supporting evidence documents has been prepared in accordance with the National Planning Policy Framework (NPPF). Specific requirements are explained in the supporting evidence documents which have informed the submitted Plan. https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608
7. Does the DPD contain any policies or proposals that are not in general conformity with the regional strategy where it still exists? If yes, is there local justification? If the LPA is a London borough or a mayoral development corporation has it requested an opinion from	The Act section 24(1)(a) and 24(4) Regulation 21	NPPF para 218 footnote 41	Not applicable.

Activity	Legal requirement	Guidance reference	Evidence provided
<p>the Mayor of London on the general conformity of the plan with the spatial development strategy?</p>			
<p>8. Has the council published the prescribed documents, and made them available at their principal offices and their website?</p> <p>Has the council notified the relevant statutory and non-statutory bodies, and all persons invited to make representations on the plan?</p>	<p>The Act section 20(2), 20(3) and 20(5)(b)</p> <p>Regulations 8 and 19</p>	<p>NPPF para 182</p>	<p>The council has published the prescribed documents on the Wiltshire Council website at: http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan.htm</p> <p>The Council has notified the relevant statutory and non-statutory bodies and all persons invited to make representations on the Plan.</p> <p>The Plan does not contain a list of superseded saved policies. The reason for this is simply due to the fact that the WHSAP is daughter document to Wiltshire Core Strategy (WCS). The on-going review of the Wiltshire Core Strategy will effectively be the appropriate vehicle for reviewing all the remaining saved policies set out in Appendix D of the WCS.</p>

Activity	Legal requirement	Guidance reference	Evidence provided
Does the DPD contain a list of superseded saved policies?			
<p>9. Are there any policies applying to sites or areas by reference to an Ordnance Survey map or to amend an adopted policies map?</p> <p>If yes, have you prepared a submission policies map?</p>	<p>Regulations 5(1) (b), 9 (1), 17 & 22(1)</p>		<p>The Plan does contain policies applying to sites or areas by reference to an Ordnance Survey map. An amended Policies map has been produced to help inform the Examination process as prescribed by Regulation 22.</p>
<p>10. Is the DPD consistent with any other adopted DPDs for the area? If the DPD is intended to supersede any adopted development plan policies, does it state that fact and</p>	<p>Regulation 8(3) and (4)</p> <p>Regulation 8(5)</p>		<p>The WHSAP is consistent with and supports the delivery of new housing set out in the Wiltshire Core Strategy (adopted January 2015). The WHSAP is a daughter document to the Core Strategy. The WHSAP presents proposals and associated policies that are in general conformity with the Core Strategy and national planning policy. The Core Strategy can be accessed at: http://www.wiltshire.gov.uk/wiltshirecorestrategy.htm</p> <p>The WHSAP is not intended to supersede any other development plan policies.</p>

Activity	Legal requirement	Guidance reference	Evidence provided
identify the superseded policies?			
<p>11. Have you prepared a statement setting out:</p> <ul style="list-style-type: none"> • Which bodies and persons were invited to make representations under Regulation 18? • How they were invited? • A summary of the main issues raised? • How the representations have been taken into account? 	<p>The Act section 20 (3)</p> <p>Regulation 22(1)(c)</p>		<p>All consultation events and activities relating to the Pre-Submission consultation are documented in the following documents:</p> <ul style="list-style-type: none"> • Regulation 22 (1) (c) Consultation Statement (May 2018) and Appendices https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608
12. Have you prepared a statement giving:	The Act section 20(3)		<p>All consultation events and activities relating to the Pre-Submission consultation are documented in the following documents:</p> <ul style="list-style-type: none"> • Regulation 22 (1) (c) Consultation Statement (May 2018) and Appendices https://cms.wiltshire.gov.uk/ielssueDetails.aspx?IId=78391&PlanId=0&Opt=3#AI77608

Activity	Legal requirement	Guidance reference	Evidence provided
<ul style="list-style-type: none"> • the number of representations made under Regulation 22? • a summary of the main issues raised? <p>OR</p> <ul style="list-style-type: none"> • that no representations were made? 	Regulation 22(1)(c)		
13. Have you collected together all the representations made under Regulation 28?	The Act section 20(3) Regulation 22(1)(e)		<p>Copies of all representations have been collected together and made available in both hard copy and electronically on the website.</p> <p>The Regulation 22 (1) (c) Consultation Statement (May 2018) and Appendices documents all representations. This is available on the Council's website at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117, at the Council's main office hubs at Monkton Park (Chippenham), Bourne Hill (Salisbury) and County Hall (Trowbridge) during normal opening hours and at local libraries at Aldbourne, Amesbury, Box, Bradford On Avon, Calne, Chippenham, Corsham, Cricklade, Devizes, Downton, Durrington, Ludgershall, Lyneham, Malmesbury, Market Lavington, Marlborough, Melksham, Mere, Netheravon, Pewsey, Purton, Ramsbury, Royal Wootton Bassett, Salisbury, Tidworth, Tisbury, Trowbridge, Warminster, Westbury and Wilton during normal opening hours.</p>
14. Have you assembled the relevant supporting documents?	The Act section 20(3)		<p>Copies of all relevant supporting documents are available on the Council's website at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1393&MId=12117, at the Council's main office hubs at Monkton Park (Chippenham), Bourne Hill (Salisbury) and County Hall (Trowbridge) during normal opening hours and at local libraries at Aldbourne, Amesbury, Box, Bradford On Avon, Calne, Chippenham, Corsham, Cricklade, Devizes, Downton, Durrington, Ludgershall, Lyneham, Malmesbury, Market Lavington, Marlborough, Melksham, Mere, Netheravon, Pewsey, Purton,</p>

Activity	Legal requirement	Guidance reference	Evidence provided
	Regulation 22(1)(g)		Ramsbury, Royal Wootton Bassett, Salisbury, Tidworth, Tisbury, Trowbridge, Warminster, Westbury and Wilton during normal opening hours.
15. Has your council approved the DPD for submission?			<p>Full Council approved the WHSAP on 10 July 2018. Council 10 July 2018 Item 257 Wiltshire Housing Site Allocations Development Plan Document – Proposed Submission Materials https://cms.wiltshire.gov.uk/mglIssueHistoryHome.aspx?IId=78391&Opt=0</p> <p>Copies of the relevant the Committee Resolutions have been submitted alongside all other prescribed documents.</p>
<p>16. Have you sent the Secretary of State (the Planning Inspectorate) both a paper copy and an email of the following:</p> <ul style="list-style-type: none"> • the DPD? • the submission policies map (unless there are no site allocation policies)? • the documents prescribed in Regulation 22(1)? 	<p>The Act section 20(1) and 20(3)</p> <p>Regulations 22(1) and 22(2)</p>		<p>All of these documents have been submitted to the Secretary of State (the Planning Inspectorate) on 30th July 2018.</p>

Activity	Legal requirement	Guidance reference	Evidence provided
<p>17. Have you made the following available at the same places where the proposed submission documents were to be seen:</p> <ul style="list-style-type: none"> • The DPD? • The documents prescribed in Regulation 22(1)? 	<p>Regulation 22(3)</p>		<p>These documents will be made available at the same places as the proposed submission documents as soon as reasonably practicable after submission of the Plan.</p>
<p>18. On your website, have you published the:</p> <ul style="list-style-type: none"> • DPD? • submission policies map? • sustainability appraisal report? • Regulation 22(1)(c) statement? 	<p>Regulation 22(3) and 35(1)(b)</p>		<p>This will be undertaken as soon as reasonably practicable after submission of the Plan.</p>

Activity	Legal requirement	Guidance reference	Evidence provided
<ul style="list-style-type: none"> • supporting documents (where practicable) ? • representations made under Regulation 20 (where practicable) ? • statement as to where and when the DPD and the documents are available? 			
<p>19. For each general consultation body invited to make representations under Regulation 18(1), have you sent:</p>	<p>Regulation 22(3)(b)</p>		<p>This will be undertaken as soon as reasonably practicable after submission of the Plan.</p>

Activity	Legal requirement	Guidance reference	Evidence provided
<ul style="list-style-type: none"> • notification that the documents prescribed in Regulation 22(3)(a)(i)-(iii) are available for inspection • where and when they can be inspected? 			
20. Have you given notice to persons who have requested to be notified that submission has taken place?	Regulation 22(3)(c)		This will be undertaken as soon as reasonably practicable after submission of the Plan.
21. If an examination is being held, at least six weeks before its opening has the Programme Officer:	The Act section 20 Regulations 24 and 35		Programme officer has been appointed. This activity will be undertaken at the appropriate time.

Activity	Legal requirement	Guidance reference	Evidence provided
<ul style="list-style-type: none">• published the time and place of the examination and the name of the person appointed to carry out the examination on your website?• notified those who have made representations on the published DPD which have not been withdrawn of these details?			

This document was published by the Spatial Planning team, Wiltshire Council, Economic Development and Planning Services.

For further information please visit the following website:

<http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan.htm>

Information about Wiltshire Council services can be made available in other formats (such as large print or audio) and languages on request. Please contact the council on 0300 456 0100, by textphone on (01225) 712500 or by email on customerservices@wiltshire.gov.uk.