

Wiltshire Housing Site Allocations Plan - Focussed consultation on the Schedule of Proposed Changes to the draft Wiltshire Housing Site Allocations Plan supported by the accompanying revised Sustainability Appraisal Report, updates to the Addendum to the Habitats Regulations Assessment and associated evidence documents

Guide to making comments

In July 2018, the council submitted the draft Wiltshire Housing Site Allocations Plan (the Plan) (WHSAP/01), along with a 'Schedule of Proposed Changes' (WHSAP/03) and supporting evidence to the Secretary of State for independent examination process. Planning Inspector, Steven Lee has been appointed to undertake the examination.

Details of all the documents submitted can be found on the Council's website at the following address: <http://www.wiltshire.gov.uk/planning-whsap>

In August 2018, the council received a procedural letter from the Inspector (PC01). In response to that letter (PC01A), the Council is undertaking a focused consultation on the 'Schedule of Proposed Changes' to the Plan (and associated evidence documents).

This further round of consultation will take place for six weeks from **9am Thursday 27 September to 5pm Friday 9th November** to give all interested parties the opportunity to comment on the published materials before the Inspector commences the formal public hearing sessions.

The 'Schedule of Proposed Changes – Consultation Document' (EXAM/01) should be read in conjunction with the Wiltshire Housing Site Allocations Plan - Submission Draft Plan July 2018 (WHSAP/01).

Representations are invited on the 'soundness' and legal compliance of the Proposed Changes **only** and should not seek to introduce new matters. Once the consultation has ended the Inspector will consider the responses received on the proposed changes and assess whether they raise any issues of 'soundness' or legal compliance.

To support the Schedule of Proposed Changes, the council has also produced a revised **Sustainability Appraisal (SA) (EXAM/02A, EXAM/02A.1, EXAM/02B and EXAM/02C) and a simple update to the submitted Addendum to the 'Wiltshire Housing Site Allocations Pre-Submission Draft (June 2017) Assessment under the Habitats Regulations Assessment: September 2018 (EXAM/03)**. Comments can also be made on these documents during the consultation period.

The council has produced a number of evidence documents, which can be referred to in commenting on the Schedule of Proposed Changes. These documents are listed in the final column in the Schedule of Proposed Changes Consultation Document and can be viewed here – <http://www.wiltshire.gov.uk/planning-housing-sites-examination>

Representation(s) to the Wiltshire Housing Site Allocations Plan made through the previous consultation in Summer 2017 have already been submitted to the Inspector and should not be repeated. Any comments received in relation to the matters set out above, will be forwarded to the Inspector for consideration as part of the overall examination process.

To help you make your representations we have prepared this guide. There are two forms available for making representations – **Form A** and **Form B**.

Please use **Form A** for comments on the Schedule of Proposed Changes. Your comments should focus on whether the Schedule of Proposed Changes meet the tests of overall soundness¹ and legal

¹ To be sound, the Wiltshire Housing Site Allocations Plan should be positively prepared, justified, effective and consistent with national policy. The term 'soundness' are explained in this guide.

compliance² when read in conjunction with the submitted Wiltshire Housing Site Allocations Plan.

Please use **Form B** to comment on:

- the revised Sustainability Appraisal Report (September 2018) (EXAM/02, EXAM/02A.1, EXAM02B and EXAM/02C) which includes a number of changes and an assessment of the implications for the SA arising from the Schedule of Proposed Changes;
- the update to the submitted Addendum to the 'Wiltshire Housing Site Allocations Pre-Submission Draft (June 2017) - Assessment under the Habitats Regulations Assessment: September 2018 (EXAM/03).

We welcome your comments via the following means although direct input via the council's dedicated consultation portal, or email is the preferred method of communication:

Website: <http://www.wiltshire.gov.uk/planning-housing-sites-examination>

On line:

http://wiltshire.objective.co.uk/portal/spatial_planning/sites_dpd/proposed_changes_on_draft_whsap/schedule_of_proposed_changes_to_the_draft_whsap

Write to: Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

Please ensure that representations are returned to Wiltshire Council by 5pm Friday 9th November 2018.

You can contact members of staff in the Spatial Planning Team, who will be on hand to help with queries in respect of this focused consultation, on 01225 713223 or email spatialplanningpolicy@wiltshire.gov.uk.

Representation Forms

Part 1 - Personal details (Included on Form A and B)

Please fill out as many parts of this section as you can. We need this information to keep you informed about the next stages in the plan's preparation. Anonymous representations cannot be accepted.³

Part 2 - Your representations (Included on Form A and B)

Q1. Please state what this representation relates to. So that we can fully take into consideration your comments, we need to know which document you are commenting on. Please stipulate one of the following:

- Schedule of Proposed Changes - Consultation Document (EXAM/01)
- Sustainability Appraisal (Revised September 2018) (EXAM/02, EXAM/02A.1, EXAM02B and EXAM/02C);
- Addendum to the 'Wiltshire Housing Site Allocations Pre-Submission Draft (June 2017) Assessment under Habitats Regulations Assessment Update: September 2018 (EXAM/03); and
- Associated evidence documents (see <http://www.wiltshire.gov.uk/planning-housing-sites-examination> for documents).

² The term legal compliance is explained in this guide.

³ Wiltshire Council has a duty to protect personal information and will process personal data in accordance with Data Protection legislation. The personal data you provide on this form will only be used for the purpose of the Wiltshire Development Framework. It may also be used for the prevention or detection of fraud or crime and in an anonymised form for statistical purposes. The data will be stored on computer and/or manual files. You have a right to a copy of your information held by any organisation, with some exemptions. To gain access to your personal data held by Wiltshire Council or if you have any Data Protection concerns please contact Wiltshire Council's Data Protection Officer on 01225 713000 (switchboard) or e-mail to dataprotection@wiltshire.gov.uk .

If you are commenting on the Schedule of Proposed Changes, please quote the unique reference number for the proposed change you are commenting on (e.g. PC1 or SBR 1). Please note comments are only invited on these change references. As with all aspects of this consultation, please complete separate forms to cover each point you wish the Inspector to consider.

Questions included on Form A

Please use this form to comment solely on:

- Schedule of Proposed Changes – Consultation Document (September 2018) (EXAM/01)

Q1 Please quote the proposed Change Reference Number (e.g. PC1 or SBR PC1). Please note comments are only invited on changes with these references.

If you are commenting on the Schedule of Proposed Changes – Consultation Document (EXAM/01), please quote the unique reference number for the proposed change you are commenting on (e.g. PC1 or SBR 1). Please note comments are only invited on these change references. As with all aspects of this consultation, please complete separate forms to cover each point you wish the Inspector to consider.

Q2: With respect to the matters listed in Q1, do you consider the consultation material you are commenting on is:

(i) Legally compliant

This is essentially asking whether the council's Schedule of Proposed Changes:

- have been prepared in line with the council's Statement of Community Involvement (SCI);
- appropriately reflect guiding legislation⁴;
- have been subject to Sustainability Appraisal; and
- have been prepared in line with national policy.

For example, if you are commenting on the Proposed Changes we would like you to consider whether these meet the legal compliance tests set out above.

(ii) Sound

This means that the Proposed Changes are assessed against the following four key tests set out at paragraph 182 of the National Planning Policy Framework⁵:

Therefore, are the Proposed Changes:

- Positively prepared – e.g. will the Proposed Change(s) to the Wiltshire Housing Site Allocations Plan help deliver the objectives of the Wiltshire Core Strategy and thereby deliver a surety of housing land supply; and are they therefore consistent with achieving sustainable development?
- Justified – e.g. are the council's Proposed Changes based on sound evidence?
- Effective – e.g. are the council's Proposed Changes capable of being delivered and are they

⁴ Planning and Compulsory Purchase Act 2004 (as amended), Localism Act 2011, The Town and Country Planning (Local Development) (England) Regulations 2004 as amended; and the Town and County Planning (Local Planning) (England) Regulations 2012

⁵ The Wiltshire Housing Site Allocations Plan is being examined under the previous National Planning Policy Framework (2012) and therefore not paragraph 35 of National Planning Policy Framework (2018)

able to respond to change?

- Consistent with national policy – e.g. are the Proposed Changes consistent with the National Planning Policy Framework and all other national policy.

Q3: Do you consider the consultation material you are commenting on is unsound because it does not meet the tests of soundness:

Please see guidance to Q2 (ii) above.

Q4. Please give details of why you support or do not support the consultation material. Please let us know whether you think the consultation material is sound and legally compliant, and if not why not.

It is important that the council and the appointed Planning Inspector fully understand your comments; particularly where you think the consultation materials are not legally compliant, or are considered to be 'unsound'.

You can also use this part of the form if you want to support the plan.

Q5. Does your representation relate to a previous one you submitted at the pre-submission stage or previous consultation stage. If so, has the Council satisfied your objection through the Proposed Changes that have been prepared? (tick the box)

Please indicate whether the Proposed Change has addressed your previous objection. If you did not submit any comments on the previous stage, please tick the third statement in the list.

Please ensure that representations are returned to Wiltshire Council by 5pm Friday 9th November.

Questions included on Form B

Q1. Please state which of the following matters this representation relates to (please use separate forms if your representation relates to more than one of the listed matters):

- Sustainability Appraisal (Revised September 2018) (EXAM/02A, EXAM/02A.1, EXAM/02B and EXAM/02C);
- Update to the Addendum to the 'Wiltshire Housing Site Allocations Pre-Submission Draft (June 2011) Assessment under Habitats Regulations': September 2018 (EXAM/03);
- Associated evidence documents (see <http://www.wiltshire.gov.uk/planning-housing-sites-examination> for documents).

Q2. Please give details of why you support or do not support the revisions to the Sustainability Appraisal (Revised September 2018 - EXAM/02A, EXAM/02A.1, EXAM/02B and EXAM/02C), the update to the Addendum to the 'Wiltshire Housing Site Allocations Pre-Submission Draft (June 2011) Assessment under Habitats Regulations': September 2018 (EXAM/03); or the associated evidence documents.

Please use this opportunity to record why you have concerns with either the updates to the revised Sustainability Appraisal Report or about the associated evidence documents.

You can also use this part of the form if you want to support the plan.

Please ensure that representations are returned to Wiltshire Council by 5pm Friday 9th November.