

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 13th June 2019			
1.	Attendees and apologies			
	Present:	Cllr Horace Prickett, Cllr Edward Kirk, Cllr Roger Evans, Cllr Peter Fuller, Cllr Ernie Clark, Cllr Steve Oldrieve, Cllr Stuart Palmen, Cllr David Halik, Liam Cripps, Lance Allan, Donna Kelly, Kirsty Rose		
	Apologies:	Spencer Drinkwater, Pat Whyte, Roger Newman, Cllr Richard Covington, Cllr Deborah Halik		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting in May 2019 https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&MId=12093&Ver=4		
3.	Financial Position			
		The budget allocation at the start of this meeting for £24,417 including allocation for 19/20 financial year.		

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4.	Top 5 Priority Schemes			
a)	<p>Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley</p>	<p>Cllr Roger Evans explained that North Bradley Parish Council are in favour of the proposal to introduce traffic calming on Woodmarsh and it forms part of their Neighbourhood Plan. CATG previously agreed to submit a substantive bid for the scheme. North Bradley Parish Council have agreed a contribution of £9,000.</p> <p>The group discussed the CATG contribution. It was agreed that the group supports the bid and are appreciative of the level of contribution being put forward by NBPC. Cllr Prickett suggested CATG match this contribution however Cllr Clark pointed out that it is early in the financial year and the group should be wary of allocating such a large amount of its budget at this time. The group discussed this and it was agreed by vote that £5,000 of the CATG funds would be allocated to this scheme. This is just over one-fifth of the CATG financial allocation.</p> <p>KR is to prepare a Substantive CATG bid, once this year's application process is open, to request funding for the remaining £28,000 required to take the scheme to construction.</p> <p>Cllr Evans also raised concern the lorries flout the weight restriction on Woodmarsh, particularly when works are being undertaken on Southwick Road. There has been no support from the Police with regard to enforcement, even when details have been supplied by CSW. Cllr Evans is raising this with the Police and Crime Commissioner.</p>	<p>KR to progress Substantive bid application with CATG contribution of £5000</p> <p>LC to send Lorry Watch information to Cllr Evans.</p>	<p>KR</p> <p>LC</p>

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		KR suggested contacting Trading Standards to investigate having Lorry Watch operate. Liam Cripps is to send contact details to Cllr Evans.		
b)	20mph speed restriction assessment, Drynham Ward	Works pack has been issued and 20mph speed limit to be operational on 5 th August 2019	Await implementation KR to confirm TTC contributions and invoicing status to LA	KR
c)	Issue 5166 Frome Road/Manor Road/Westfield Road. Trowbridge – various issues	Works pack has been issued and 20mph speed limit to be operational on 5th August 2019	Await implementation KR to confirm TTC contributions and invoicing status to LA	KR

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5.	Other Priority schemes			
a)	Issue 6452 Conversion FP TROW13 to allow cycling	<p>Costs for conversion include advertising TRO, removal of no cycling signs and introduction of new signing totalling £1500.</p> <p>TTC have confirmed contribution of £500. CATG previously allocated £1000.</p>	KR to progress formal advert.	KR
b)	Issue 6453 Speeding Leap Gate	<p>Cllr Oldrieve asked for updated contact details for Community Speed Watch at Wiltshire Police as there are residents on Leap Gate who are interested in forming a group. LC is to supply.</p> <p>LA provided an update regarding speed indicator device deployment – please see 'Other Items'.</p>	Further counts being undertaken by Sustainable Transport team.	

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c)	Issue 6573 Speeding HGV's Southwick	<p>Residents are raising concerns about the speeding of HGVs on Southwick Road.</p> <p>The metrocount results show that 85thile speeds are 36.17mph. The parish council have been provided with a full copy of the results.</p> <p>Cllr Prickett and KR have met with residents and the concerns predominantly relate to the safety of pedestrians using Southwick Road including those crossing to access the village primary school/ It was also noted that the footway at the crossing point is so narrow that mobility scooters cannot easily pass the traffic signal pole and as such are travelling in the road.</p> <p>It was agreed that KR would investigate feasibility of pedestrian improvements along Southwick Road, to include consideration of relocating the crossing.</p> <p>Cllr Oldrieve also asked that cycle facilities be considered.</p>		
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d)	Issue 6787 Crossing request, Seymour Road, Trowbridge	<p>Cllr Kirk asked for clarification regarding the criteria for the provision of a formal crossing point. KR explained that there must a threshold of minimum crossing movements must be met (50 crossing movements per hour, for the 4 busiest hours of the day) in order to consider the provision of a Zebra or Signal Controlled Crossing.</p> <p>The group asked if a pedestrian refuge island could be considered. KR explained that a suitable location would be extremely difficult to find due to the number of driveway accesses present.</p> <p>Cllr Kirk explained that he had undertaken a number of site visits and his observations suggest that the threshold regarding minimum pedestrian numbers would not be met. It was also noted that pedestrians do not all chose to cross at one location, but spread across the section .</p> <p>The group felt that no further action could be taken at this time.</p>	Area board to note update and issue to be removed from list.	AB
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e)	Issue 6903 – Traffic Calming Request – The Mowlems, Soutwick	<p><i>I am the Housing Officer for The Mowlems Swan Court estate in Southwick Trowbridge and residents are growing increasingly concerned about the speed cars are driving into the estate off Church street. This is mainly due to the number of children who are regularly playing in this area which has resulted in fears that a child could be seriously hurt by the reckless driving of others. Therefore I was wondering how I would go about putting a request in for speed bumps to be put on the road in this close to force drivers to slow down when entering this area and hopefully avoid a terrible accident as I am not sure what else will help.</i></p> <p>Metrocount undertaken in May 2019 – 85%ile 14.65mph, average speed 11.7mph.</p>	No further action. Area board to note update and item to be removed from list.	AB
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f)	Issue 6905 – Speeding, St James Gardens, Trowbridge (request for traffic calming)	<p><i>Dangerous driving at fast speeds in St James Gardens. At least 4-5 times per week early mornings and late nights drivers - both men and women anti-social residents and visitors - have been accelerating at dangerous speeds both into and out of St James Gardens from or towards Union Street. I am extremely concerned about this as one car almost lost control last night and nearly mounted the pavement outside my house. Children often play in the street outside and there were several near misses in the summer. I believe it is a matter of time before a pedestrian is seriously injured or worse</i></p> <p><i>I would like to see traffic calming measures put in place along the street at the entrance to St James Gardens. I feel sure most other residents will support this.</i></p> <p><i>Metrocount undertaken in May 2019 – 85%ile 20.58mph, average speed 15.8mph</i></p>	No further action. Area board to note update and item to be removed from list.	
g)	Issue 6920 Moyle Park , Trowbridge	<p><i>In my cul-de-sac off the main route along Moyle Park we get numerous vehicles of all sizes entering every day where the drivers are trying to go to higher numbers in Moyle Park including The Pastures area or are trying to get back to Parsonage Road.</i></p> <p><i>It was agreed that a street nameplate showing house numbers and 'no through road' symbol can be provided at a cost of</i></p>	CATG agreed £133 contribution with £67 from Trowbridge Town Council. Total scheme cost - £200.	

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h)	Issue 6956 Verge Parking, West Ashton Road/Broadcloth Lane, Trowbridge	Cllr Prickett has been monitoring the situation and reported that parking on the verge appears to have ceased. There is occasional parking but no longer any longer term parking causing damage. It was agreed that no further action would be taken and this would continue to be monitored by enforcement	Area board to note update and remove from list.	AB
i)	Issues 6880, 6977 – Clarendon Avenue, Trowbridge	<p>The group discussed this issue and it was noted that the issues around the illegal accesses to driveway had lessened.</p> <p>KR explained that she had visited Clarendon Avenue a number of times and other than the illegal accesses, it was unclear where the issues with verge parking are. There was no obvious verge damage nor vehicles parked on the verges at the times of the site visits. KR felt that while verge markers could be provided throughout Clarendon Avenue, this would be unsightly and detrimental to the character of the area. KR suggested that the residents could highlight the particular areas of concern in order to introduce verge markers at targeted locations.</p> <p>Cllr Fuller stated that he felt the situation with verge parking had reduced and that either enforcement or permission for the provision of dropped kerb access would resolve the issues around the illegal accesses. The group agreed to take no further action at this time.</p>	Area board to note the update.	AB
j)	Issue 7069 Speeding – Whaddon Lane, Hilperton	KR explained that a 30mph speed limit terminal sign, nation speed limit sign and post could be installed on Whaddon Lane to mark the entrance into the 30mph speed limit. The approximate cost of this is £240.	CATG agreed £160 funding subject to £80 contribution from HPC. Cll EC to confirm contribution following parish council meeting.	AB/EC

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k)	Issue 7071 B3105 Devizes Road Hilperton	<p><i>KR explained that the group can progress this, with KR looking into the options for the physical works required to prohibit motor vehicles.</i></p> <p><i>However, prior to any legal order being advertised, it is necessary for HPC to put it writing that it is supportive of the proposal and that consultation with residents has taken place and that there is a consensus of support for the prohibition of motor vehicles.</i></p> <p><i>Cllr EC asked for clarification that this consultation was for residents of the village/Devizes Road and not to reach others that use the road as a through route but live elsewhere. KR agreed that consultation did not need to extend to those outside of the village as their views would be picked up in any formal consultation of the legal order.</i></p> <p><i>It was agreed the HPC would progress consultation and KR</i></p>	<p>HPC to progress consultation on prohibition of motor vehicles for Devizes Road.</p> <p>KR to develop preliminary options</p>	<p>HPC</p> <p>KR</p>
6.	New Issues			
a)	Issue 7229 Rodwell Park/Cleveland Gardens, Trowbridge	<p><i>Request for signs to show start of each street as they run into one another.</i></p> <p><i>It was agreed that a street name plate be provided showing the street names with an arrow pointing to the respective direction of each street. TTC to contribute £83, CATG to contribute £167 giving a total of £250 for this scheme.</i></p>	KR to progress	KR

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b)	Issue 7232 1 Cusance Way, Trowbridge	<p><i>Request for lining (bar marking) to prevent vehicles from parking across dropped kerb area which is part access to driveway and part informal crossing point.</i></p> <p>CATG are in favour of the bar marking being installed but would like to seek a contribution from the resident. Cllr Oldrieve is to contact resident to discuss. It was suggested that the £150 cost be split equally between CATG, TTC and the resident.</p> <p>Cllr Clark queried the cost of the bar marking as £150 seemed high given there is no legal order. KR explained that this covers the cost of having a lining gang attend the site. There is a £900+ establishment cost for a lining gang, regardless of the amount of lining work, therefore to save CATG money, lining works are issued in batches and the establishment cost split amongst all jobs.</p>	Cllr Oldrieve to speak with resident.	SO
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c)	Issue 7240 Cresswell Drive into Hilperton Drive	<p><i>There is a problem at busy times turning right out of Cresswell Drive onto Hilperton Drive. The 50mph speed limit should be lowered to 40mph.</i></p> <p>Cllr Clark explained that residents had raised concerns that they had difficulty turning right onto Hilperton Drive, particularly at peak times, when waiting times reportedly can be up to 20mins. The residents would like the speed limit reduced as they feel this would help them to exit to the right.</p> <p>The group discussed this and it was felt that it was unlikely the criteria would be met to lower the speed limit, nor would this be likely to alleviate the issue. It was suggested that the residents could turn left and use the roundabout to turn back onto Hilperton Drive. CATG agreed to take no further action.</p>	Area board to note update	
7.	Other items			

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a)	Speed Indicator Devices	<p>Lance Allen provided the group with an update on his investigations into SID deployment. LA explained that he had contacted the streetworks department at DfT to ask how an operative can become 'appropriately trained' without completing Cert 01. The response from DfT will be circulated and states that appropriate training may take the form of on the job training and that for the installation of a SID, they would not expect a Cert 01 to be required.</p> <p>LA also explained that he had been in contact with Cllr Wright, who installs a SID in the Durrington area and whom had explained the process he uses. This is essentially to work in pairs and to ensure appropriate warning signs are in place on the approaches to the work location. Cllr Wright also recommended a solar powered SID be used as this does not require a hardwired supply.</p> <p>Cllr Clark has been in contact with Cllr Wayman regarding the policy of allowing SIDS to be in situ for 2 weeks only. Cllr Wayman responded that she also felt this was an issue and has asked for a review to take place. KR explained that officers are reviewing data from across the country to identify any changes that should be made to the current policy based on best practice.</p> <p>Cllr Kirk asked how the 2 week limit had been determined. KR explained this resulted from research undertaken by TRL whereby it was found that SIDs were no longer effective at reducing drivers speeds after being in situ for 2 weeks.</p>	<p>TTC and the surrounding parishes to agree on SID purchase and deployment mechanisms – including payment etc.</p> <p>KR to keep group updated of progress regarding SID policy.</p>	<p>TTC/PC</p> <p>KR</p>
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b)	Clarendon Road, Trowbridge – Parking issues	A resident has contacted Cllr Fuller to express concerns regarding visitor parking taking place on Clarendon Road. The resident has asked if it is possible to introduce residents parking over part of Clarendon Road to prevent this. KR agreed to provide Cllr Fuller with further information relating to residents parking and current Wiltshire Council policy.	KR to provide Cllr Fuller with further information	KR
c)	Broadcloth Lane, Trowbridge – speeding concerns	Residents have raised concerns regarding speed of vehicles on Broadcloth Lane Trowbridge. A metrocount is to be requested via Trowbridge Town Council.	Metrocount to be requested	TTC
d)	Mini-roundabout at Shires Gateway	Lance Allen passed on a request from the town council for consideration to be given to the provision of arrow lane markings on the approach to the mini roundabout from the County Hall direction. It was felt that many drivers use the right hand land to travel straight across and that this should be formalised. KR asked that this be raised as an issue using the new system.	To be raised as an issue	TTC
e)	Brook Road, Trowbridge	A resident has complained to TTC that speeding vehicles are damaging the speed humps in Brook Road. KR explained that some wear and tear is expected, as with any road surface, and that road is inspected in line with the area highways inspection manual. Any defects requiring repair will be picked up as part of these routine inspections and Pat Whyte is aware of the concerns.	No further action for CATG	

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f)	Upper Broad Street car park, Trowbridge	<p>Cllr Kirk requested that consideration be given to amending the car park access arrangements such that vehicles enter via one access and exit via another. It was felt this would alleviate some issues on the highway in that area.</p> <p>KR requested that this be raised as an issue via the new system so that the request can be forwarded to Parking Services who are responsible for council car parks.</p>	To be raised as an issue	TTC/Cllr Kirk
g)	Pitman Court, Trowbridge – request for H bar marking	<p>Cllr Halik requested that consideration be given to the provision of a H bar (keep clear) marking across the access to Pitman Court in order to prevent parking.</p> <p>KR asked that this be raised as an issue on the new system</p>	To be raised as an issue	TTC/Cllr Halik.
h)	Shails Lane, Trowbridge	<p>Cllr Kirk raised, via TTC, concerns regarding speed of vehicles on Shails Lane and a lack of signing alerting drivers exiting Shails Lane that Hill Street and Upper Broad Street are one way. There are reports of vehicles travelling onto Hill Street in contravention of the one-way system.</p> <p>KR asked that this be raised as an issue and a metrocount be requested.</p>	To be raised as an issue and metrocount requested	TTC/Cllr Kirk

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i)	Hilperton – request for ‘new road layout ahead’ signing	Cllr Clark expressed gratitude for the removal of the waiting restrictions on Church Street, Hilperton. He reported that some drivers are unaware of the changes and are therefore surprised by the parked vehicles. Would it be possible to temporarily install new road layout ahead signs on the approaches?	KR agreed to pass on request to colleagues who undertook the restriction removal works	KR
j)	College Road Trowbridge	Cllr Halik asked when a metrocount had last been undertaken at College Road, Trowbridge.	KR to send latest data to Cllr Halik	KR
k)	Newtown, Trowbridge – Zebra Crossign	Cllr Palmen reported that there have been a number of near misses at the zebra crossing on Newtown as a result of drivers not stopping when pedestrians are on the crossing.	KR to investigate	KR
8.	Date of Next Meeting: 5th Sept 2019, 10am, North Wilts Room, County Hall			

Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Senior Traffic Engineer

1. Environmental & Community Implications

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1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of **£19,124**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications