

RECORD OF OFFICER DECISION

APPROVAL FOR SUSPENDING NON-URGENT REPAIRS AND ASSOCIATED VISITS TO COUNCIL OWNED HOUSES

Decision made

To approve suspension of all non-urgent repairs and associated visits by the Housing team and associated contractors to council owned housing stock to comply with government guidance on controlling the COVID-19 pandemic.

Made by: Simon Hendey, Director

Background

Pursuant to paragraph 4 of Part 3 Section D, the Directors of Wiltshire Council are empowered to take all necessary decisions in cases of emergency. This decision is being taken by [Simon Hendey] using these powers in circumstances where the Director concerned believes that there is a risk of damage to property, a threat to the health or wellbeing of an individual and/or that the interests of the Council may be compromised if this decision is not otherwise taken.

Reason for decision

1. This decision would in other circumstances be taken by the Housing Board and Cabinet. However, in circumstances where the Housing Board and Cabinet are unable to meet to expedite their functions in a timely manner during the COVID-19 pandemic, this decision is being taken in accordance with the power referred to in paragraph 1 above. This decision will be reported to the next meeting of the Housing Board and Cabinet.
2. Further to the measures to delay the spread of COVID-19 announced by Government consideration has been made to what areas of the service can be delivered and it is recommended that all non-urgent repairs are cancelled and no new requests for service considered with immediate effect as per their guidance on social distancing.
3. Requests for service will be recorded for processing once guidance allows.
4. The services will continue to deliver compliancy work, emergency repairs and void property repairs
5. To ensure compliance with guidance on self-distancing from the Housing Repairs Service, its contractors and to protect Wiltshire Council tenants and staff
6. I confirm that in making this decision I have considered the following in line with Wiltshire Council's Constitution: **(Please insert 'Yes' / 'No' / 'Not Applicable' and any other comments necessary to evidence the issue identified has been addressed)**

Key decision requirements	Yes
Views of relevant cabinet member(s), committee chairman, area board(s)	Not applicable
Consideration of the area boards and delegated decision checklist for officers on the issue of when and how to involve local councillors and area boards in decisions about local services	Not applicable
Implication of any council policy, initiative, strategy or procedure	Yes
Consultation in accordance with requirements and expectations of consultation with the public	Not applicable
Range of options available	Yes
Staffing, financial and legal implications	Yes
Risk assessment	Yes
Involvement of statutory officers and/or directors	Yes
Regional or national guidance from other bodies	Yes
The council's constitution	Yes
This contract is suitable for execution under the e-signature process.	Yes

Conflict of Interest

7. Not applicable

Other options considered

8. Not applicable

Made by:



Simon Hendey, Director for Housing and Commercial Development

Date: 1st April 2020