

# MINUTES

**Meeting:** Southern Wiltshire Area Board  
**Place:** Online  
**Date:** 1 October 2020  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman),  
Cllr Christopher Devine, Cllr Ian McLennan and Cllr Leo Randall

### **Wiltshire Council Officers**

Lisa Moore, Democratic Services Officer  
Karen Linaker, Community Engagement Manager

### **Town and Parish Councillors**

Alderbury PC – E Hartford  
Downton PC – C Parry  
Laverstock PC – N Baker  
Winterslow PC – R Rogers  
Whiteparish – M Pennington

### **Partners**

Wiltshire Police – Inspector Pete Sparrow

**Total in attendance: 19**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
32	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton, welcomed everyone to first online meeting of the Southern Wiltshire Area Board, which was being broadcast live to the internet.</p>
33	<p><u>Apologies</u></p> <p>There were none.</p>
34	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting held on 16 June 2020, were agreed as a correct record and would be signed by the Chairman at a later date.</b></p>
35	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
36	<p><u>Chairman's Announcements</u></p> <p>There were none.</p>
37	<p><u>To note the written reports and updates in the agenda pack</u></p> <p>The Board noted the attached Wiltshire Council updates on Covid-19 and the Connect 5 online sessions.</p> <p>The Chairman drew attention to the Covid update and noted that The Community Engagement Manager, Karen Linaker would address this in more detail, later in the agenda.</p>
38	<p><u>Matters of Community Wide Interest</u></p> <p><u>Wiltshire Council update on Covid 19 response and recovery work to date</u></p> <p>16 voluntary community groups had been set up in the southern Wiltshire community area since the start of Covid. The local village response had been helping the overall council's response, which was primarily through the Wiltshire Wellbeing hub, set up to aid access to goods, services and support where needed.</p> <p>Out of the 352 businesses eligible for a grant within southern Wiltshire community area, a total of 237 were successful in applying and were paid out.</p>

Downton library would be in a final phase of those to reopen. It was hoped to be partially open by November.

Work was ongoing on local outbreak management plans, led by Wiltshire's Public Health team, which was also a key point of contact for any community groups that wish to set back up again.

Email: [Publichealth@wiltshire.gov.uk](mailto:Publichealth@wiltshire.gov.uk)

Cllr Clewer noted that as the council's deputy leader he had also been heavily involved with the response and associated activities. Central Government had stepped in to provide some financial support. He thanked Karen for all she had done in the process.

The Chairman noted how impressed he was with the speed with which a new department had been created at Wiltshire council, to administer the government business loan scheme.

On a more local point, there was a worry that many community groups which had wound down as a response to Covid, may not restart. He urged all Board members and the town and parish councils to encourage the local community groups wherever possible.

Questions and comments included:

- There was a big issue in obtaining prescriptions at the start are we now in more of a stable position with pharmacies delivering?  
Answer: Yes, it has improved, however there were some areas where it was still patchy with room for improvement. As part of the recovery structure the council had its health colleagues including pharmacy colleagues working to improve such issues.  
Cllr Clewer - There had been lessons learned. Procedures were now in place which would kick in very easily should they be needed.
- I have worked with the Winterslow and Firsdown Covid response group and we have found on the whole the councils response to be very prompt. We have considered the national picture and are starting to gear back up again. Wonder if Wiltshire council may consider posting a reminder out that the support networks are there.

Community Policing – local issues and priorities

Inspector Pete Sparrow highlighted some of the things that have come in over the last 6 months was a new analytical tool which has helped us to look at statistics, to adapt and change the ways we are able to respond.

Crime was at a low level for this time of year. We have developed a new model called the 4 E's: Engaging, Explaining and Encouraging people to follow the

regulations produced by government and then when that has failed, to Enforce.

Staff were doing their best to set an example, wearing a mask where suitable and socially distancing.

#### Local priorities

Speeding, Antisocial Behaviour in Downton, Rural Crime, Flytipping and Hare coursing this time of year. Please report anything you see that shouldn't be there to us.

In the Laverstock area there had been some issues with rogue trading. The country park at Castle Hill had experienced antisocial behaviour with quad bikes and motorbikes being ridden around.

In Whiteparish there had been antisocial behaviour and additional patrols were being sought for the area.

There had been a double intake of PCs across the county, with five coming to the Salisbury area Policing team.

#### Questions:

- How long before new officers become qualified for independent patrol?  
Answer: Within 10 weeks they should be independent, as the 10 weeks of tutorship gives them the confidence, then they were on probation for 2 years.
- Pleased to see that Wiltshire constabulary had not going overboard with fining people for breaches of the Covid restrictions on gatherings and were advising people without issuing instant fines.

#### New Divisions for Southern Wiltshire Area Board

An Area Board Boundary Review briefing paper was attached to the agenda. This detailed the consultation on the draft recommendations of the Electoral Review Committee, which would run from 10 September 2020 – 31 October 2020.

If agreed the new Area Board boundaries would take effect from May 2021.

Cllr Clewer set out the process taken and the proposals for Southern Wiltshire Area Board, noting that in some parts of the county the process had been quite simple, however in this area it had been quite different.

#### Divisional changes:

- Redlynch and Landford - remained the same
- Downton and Ebbel Valley – remained the same
- Alderbury and Whiteparish – Pitton, Farley, West Dean and clarendon park

added.

- Laverstock - Bishopdown Farm and old settlement of Laverstock
- Old Sarum and Lower Bourne Valley – Old Sarum, Longhedge, Ford, Winterbournes and Gomeldon.
- Winterslow and Upper Bourne Valley – Winterslow, Firsdow and Parishes running up the Bourne Valley, from remainder of Idminston to Cholderton.

This was what the Boundary commission had decided and we could not change it, which caused difficulty from an AB point of view.

When we discussed it we felt it was not good to split a parish between 2 boards, so we strongly considered what to do with Laverstock and Old Sarum division and some areas in the Amesbury area.

So we decided to recommend that those areas should remain together in one AB, and as the majority of it sits in Southern AB we felt it should remain there.

We proposed Southern AB would comprises of 6 divisions, which would bring an extra Councillor in that AB. Somewhere in the process, Officers had changed the name from Southern Wiltshire Area Board to South Eastern Area Board.

I am keen to know what the villages inside those three divisions felt about where they should sit?

The Chairman urged people to respond to the consultation, to submit thoughts on the proposals.

Questions and comments:

- Chairman - The change to the title, I can see the argument, however we have lived for 11 years as Southern, we identify with being called Southern Wiltshire.
- Cllr Randall - we have always been Southern, you should never change a name like that without good reason as it would confuse everyone for no good reason.
- Cllr McLennan - thanks to Cllr Clewer for conducting the operation. I am also a part of that Committee. We were able to get to every area of Wiltshire in online meetings. The process was done in an entirely practical way, looking at the facts, history and changes to each area as a result of the boundary review. Laverstock & Ford always felt it belonged in Southern AB community area. It could have ended up in Southern, Salisbury or Amesbury.
- Cllr Devine - Firsdow was cut out from Winterslow, you didn't do a good job. Why not call it South East. I have still not had official notification what the new division will be that incorporates Winterslow. The only place I can see it is on the Boundary Commission website. Answer: You were invited along with every other member involved, who all attended meetings to discuss the

	<p>proposals. We are not able to get the updated boundary maps probably until December time.</p> <ul style="list-style-type: none"> <li>• Elaine Hartford – I am a creature of habit, it has been Southern Wiltshire AB since it first started. People will relate to that, not South Eastern, it would cause confusion.</li> <li>• Inspector Sparrow - I have overlapping AB boundaries with our policing boundaries. There may be scope to align the two. This could be taken forward to the Chief Constable for consideration.</li> <li>• Chairman - I am disappointed that we are not being asked to approve or discuss the proposed name change. <u>Answer</u>: This could be resolved quite easily.</li> </ul>
39	<p><u>Now, where were we?!</u></p> <p>Karen Linaker, Community Engagement Manager, gave an update on the work and projects of the Board prior to lockdown.</p> <ul style="list-style-type: none"> <li>• The “Make a friend, be a friend” project had been started and was still intended to go ahead.</li> <li>• Eco Friendly Villages project – work had begun and would be picked back up again with a volunteer in East Grimstead.</li> <li>• Community Safety Directory – Helped by Merv Quick, the directory had been completed and issued to parishes.</li> <li>• We investigated with Inspector Sparrow, a Smartwater project for some parishes, however that hit a stumbling block due to the problems created by parish councils seeming to be ‘trading’.</li> <li>• We also started work on mapping out which groups were already running for older people.</li> <li>• The Board had set aside £3700 to tackle older people’s isolation.</li> <li>• Continued supporting young people’s activities</li> </ul> <p>The Chairman noted that although there were a wide range of initiatives going forward, it was frustrating that they had been put on hold due to Covid, and it would be important to try and resurrect them.</p>

### Reviewing local priorities

The Chairman noted that when Covid struck, the Board had not received the JSNA data, which set out the statistics for the community area.

Karen explained how the Board would facilitate discussion on the latest 'joint strategic needs assessment' for the Southern Wiltshire Community Area, and how people could get involved in helping to refresh and re-set the local priorities based on the data and in the light of issues that had been brought to bear by the pandemic.

Covid 19 had highlighted areas for consideration:

- Strong neighbourhood support for the vulnerable and more/new people stepping forward to lend a hand during the crisis - How to keep that going for the long term?
- Greater dependence upon online communication, e.g. for home schooling/working, shopping, accessing GP appointments, parish council meetings, area board meetings, etc. - Was this community area's broadband capacity fit for that purpose? How digitally inclusive are we?
- A period where vehicle use was less, and more sustainable modes of transport prevailed - How can we take forward these benefits?
- The impact upon our physical and mental wellbeing - Who amongst us need help?
- The impact upon village and community groups and organisations - Which groups need help and support to re-start?

New data was available to inform the local priorities:

<https://www.wiltshireintelligence.org.uk/community-area/southern-wiltshire/>

A series of notable findings were presented by Karen under the headings of Health & Wellbeing, Environment, Housing, Transport & Highways, Children & Young People, Deprivation and Community Safety. The slides from the presentation are attached to the minutes.

The next steps:

- Begin to shortlist priorities (based on discussions at the meeting, and a subsequent online survey) by the end of October
- Organise a series of virtual mini events i.e. 'working with our parish councils'; health and wellbeing, young people, housing, environment, between November 2020 and March 2021 to facilitate detailed discussion around these priorities
- Prepare findings and proposals from these events for the new Area Board in May 2021, offering a clear rationale for which priorities should be taken forward, how and by whom.

The Chairman explained that the objective was to formulate some proposals

	<p>and project ideas to present to the new Area Board in May, to give them a running start.</p> <p>It was suggested and agreed that the presentation slides be circulated to parish councils prior to the mini events, to allow them to prepare points to feedback.</p> <p>A number of villages also had Facebook pages which could be another method of inclusion, circulating the data and asking for feedback.</p> <p>The board was asked whether it could request a map of the Wiltshire Council owned land which could be developed for affordable housing.</p> <p>Cllr Clewer noted that in terms of council housing, the council was looking at it with Stone Circle its housing company. There could be a number of reasons why rural sites could be unsuitable.</p> <p>The Chairman agreed to look into obtaining a land map for the area, which indicated the sites for considered by Stone Circle.</p> <p>Steve Bennett was in attendance from a croquet club, he asked that Karen include them in discussion around older people.</p>
41	<p><u>Funding New Youth Activities in 2020/21</u></p> <p>The Area Board noted the report and recommendations for funding as detailed in the papers attached to the agenda.</p> <p>It was noted that there was £15,402 remaining in the youth budget for the financial year. Winterslow youth club had been struggling over the summer, as had most volunteer youth clubs, due to the restrictions in place.</p> <p>The situation at Winterslow was that it was unlikely to survive.</p> <p>In previous years the Area Board had funded youth activities through a number of providers, including District Sports, Boom Satsuma, Anybody Can Cook, and last year it commissioned Bubble Football which was very popular.</p> <p>The Chairman asked whether it was felt that Winterslow YC may be helped by one off activities and if so whether the Board should approach them to offer some provision of that nature.</p> <p>Cllr Devine was in consultation with the YC in Winterslow and advised that he may be able to set up a repeat of a remuneration with the same lady that carried them through once before. He asked that some funding be reserved for that possibility at a future date.</p> <p>Cllr McLennan noted that Old Sarum YC had been able to get going as they had had support from a paid youth worker Youth Action Wiltshire. He suggested that</p>



	<p>this be looked at for others struggling to return.</p> <p>Action – KL to look at some professional assistance from Youth Action Wiltshire for the youth clubs across the area which were struggling to continue.</p> <p><b>Decision:</b></p> <p><b>That the Southern Wiltshire Area Board:</b></p> <ul style="list-style-type: none"> <li>• <b>Authorised the Community Engagement Manager to finalise arrangements and costs for the provision of activities at Old Sarum Youth Club to a maximum of £1,200.</b></li> <li>• <b>Investigate one off projects with existing youth clubs</b></li> <li>• <b>Supported the idea of funds being used to facilitate a series of fun days for the remainder of the financial year, covid-19 arrangements permitting, subject to the details being agreed at the next meeting.</b></li> <li>• <b>Explore potential new initiatives suggested at this meeting for how the remaining youth budget was used.</b></li> </ul>
42	<p><u>Area Board Funding</u></p> <p>The Board considered the funding requests as detailed in the report attached to the agenda and uploaded as supplement 1 to the agenda.</p> <p>It was noted that £3700 from the current budget had been ring fenced for older people isolation projects.</p> <p><u>Firsdown PC – Play area zip wire upgrade – requested £4000</u> Applicant Mr Rogers was in attendance to present the application.</p> <p><b>Decision</b> <b>That Firsdown PC be awarded £4000 towards the Play area zip wire upgrade project.</b></p> <p><b>Reason</b> <b><i>The application met the Community Area Grant Criteria for 2020/21.</i></b></p> <p><u>Hamptworth Croquet Club -Keeping the club open – requested £5000</u> Applicant Mr Bennett was in attendance to present the application.</p> <p>A crowd funding project, £1000 from Persimmons Homes and was backed by Sports England. This had brought in more than was needed for a safe storage facility which would house the equipment. The applicant confirmed that they had no concerns about being able to raise the balance through annual membership</p>

	<p>fees.</p> <p>A suggestion to widen the net on target age of new members, to include a wider range and cater for all was put to the applicant.</p> <p>The Chairman noted that it was the Board’s usual preference to see support and if possible a financial contribution towards projects from the parish council. The applicant advised that he had contacted the PC to introduce himself, however he had not yet put in a request for funding.</p> <p><b><u>Decision</u></b>  <b>Hamptworth Croquet Club was awarded £5000 towards the purchase of machinery to maintain the lawns with a suggestion that the Club look to expand the range of ages of its membership by targeting younger members to join.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant Criteria for 2020/21</i></b></p> <p><u>Winterslow PC – Barry’s Field Officials Facility – requested £2500</u>  The Board was asked to ratify an urgent decision taken in August 2020 under the delegated authority of the Community Engagement Manager.</p> <p><b><u>Decision</u></b>  <b>The Area Board ratified the award of £2500 to Winterslow PC for the Barry’s Field Officials Facility project, which had been made in August 2020 under CEM Delegated Powers.</b></p> <p>The application from Phoenix Stars had been withdrawn due to the purchase already having been made and the restrictions on retrospective funding.</p>
43	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board considered a scheme from Redlynch PC to repair street name plates, which had not been discussed at CATG due to missing the deadline.</p> <p><b><u>Decision</u></b>  <b>The Redlynch PC Street name plate project was allocated £600.</b></p> <p>The Board also considered the recommendations of the CATG as set out in the report attached to the agenda.</p> <p>Cllr Randall declared a non-pecuniary interest in the Solar Panel application as he was on the Whiteparish PC.</p> <p><b><u>Decision</u></b>  <b>The Southern Wiltshire Area Board approved the CATG recommendations</b></p>

	<p>as set out in the report and listed below:</p> <ul style="list-style-type: none"> <li>• <b>Signing &amp; Lining – Grimstead Butterfurlong Road/Long Drove £637</b></li> <li>• <b>New street nameplates – Grimstead £750</b></li> <li>• <b>Footway Improvements design works – Longhedge A345 junction with Mynarski Close £2800</b></li> <li>• <b>Solar Panel &amp; Post for a SID – Whiteparish, Romsey Road/Green Close £439</b></li> </ul>
44	<p><u>Future dates &amp; Close</u></p> <p>The next meeting is scheduled for Thursday 28 January 2021 at 7.00pm</p>
<p><u>Presentation Slides</u></p>	

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# Welcome to Southern Wiltshire Area Board

Online meeting – 1 October 2020

Chairman, Cllr Richard Britton

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Apologies  
Minutes of the last meeting  
Declarations of Interest

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## Chairman's Announcements

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## Written reports & online updates

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## Matters of Community Wide Interest

- a) Wiltshire Council – Covid-19 update
- b) Community Policing
- c) Area Board Boundary Review

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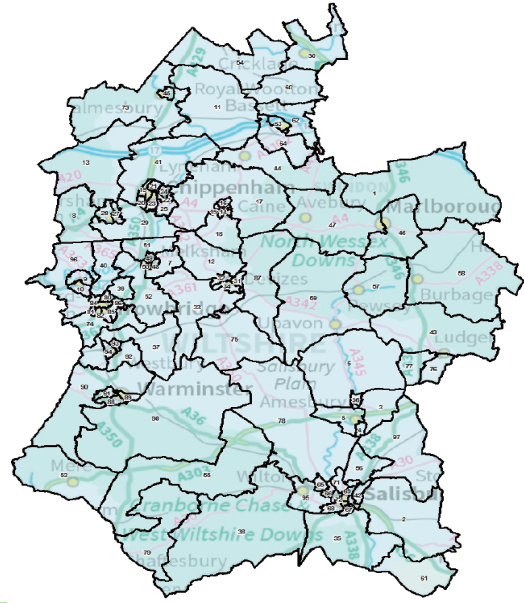
## Area Board Boundary Review Draft Recommendation of the Electoral Review Committee South East Wiltshire Area Board

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**Background to the Review**  
 Area Board composition  
 Electoral Review of Wiltshire  
 Council

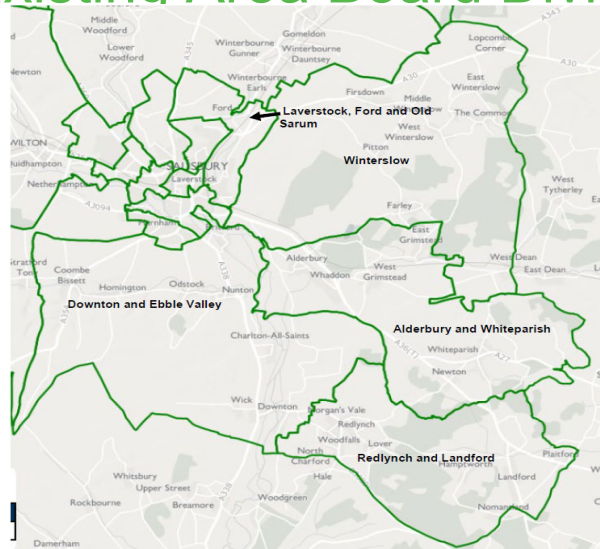
**Process of the Review**  
 Electoral Review Committee  
 Consultation



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## Existing Area Board Divisions

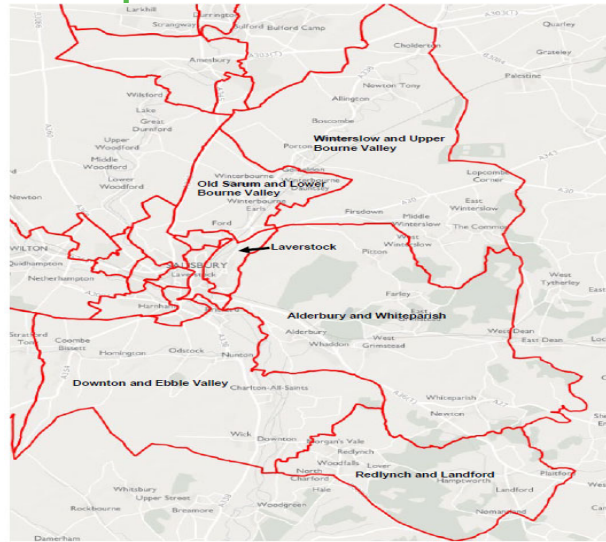


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## Proposed Area Board



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A consultation will run from 10  
September 2020 – 31 October 2020

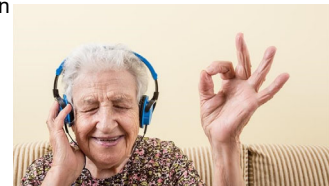
Responses can be sent to [CGR@wiltshire.gov.uk](mailto:CGR@wiltshire.gov.uk). Or  
Democratic Services, County Hall, Trowbridge, BA14 8JN

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## Now – where were we?!

- Published a new community safety directory
- Planning for the launch of "Make A Friend Be A Friend" in Downton and surrounding villages
- Began work to produce an eco-friendly projects / initiatives / places directory
- Investigated with Inspector Pete Sparrow a SmartWater pilot
- Exploring community project options to assist with anti social behaviour issues in Downton
- Started to map out where and what groups are running for older people
- Set aside a fund to tackle older people's isolation
- Ongoing support for young people, including allocation of funds for positive activities
- Ongoing focus on transport schemes via the Community Area Transport Group



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## Reflecting on all that has happened since...building back better

- **Covid 19**
  - Strong neighbourhood support for the vulnerable and more/new people stepping forward to lend a hand during the crisis. How to keep that going for the long term?
  - Greater dependence upon online communication, e.g. for home schooling/working, shopping, accessing GP appointments, parish council meetings, area board meetings, etc. Is this community area's broadband capacity fit for that purpose? How digitally inclusive are we?
  - A period where vehicle use was less, and more sustainable modes of transport prevailed. How can we take forward these benefits?
  - The impact upon our physical and mental wellbeing. Who amongst us need help?
  - The impact upon village and community groups and organisations. Which groups need help and support to re-start?
- **New data published by Wiltshire Council to inform our local priorities**
  - <https://www.wiltshireintelligence.org.uk/community-area/southern-wiltshire/>

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## Notable findings for Southern Wiltshire from new data

### Health & Wellbeing

- High hospital admissions
- High prevalence of dementia
- Low %age of people 'at risk' having flu jab
- 85yrs+ population is high, but very few care homes
- Only 6% of the population is a library member
- Low numbers attending Council leisure centres

### Environment\*\*

- Low number of LED street lights
- Very high fly tipping rate\*\*
- 50% of housing has good energy efficiency rating

### Housing

- £370,000 average house price
- Household under-occupancy in 65yrs+
- Lowest number of planned new builds in 2006-2026 strategy
- higher than average number of households affected by the benefits cap

### Transport & Highways

- High resurfacing spend in 2019/20 but low number of potholes filled\*\*

### Children & Young People

- High levels of obesity in 10-11yr olds
- Only 27% of schools in our area are engaged in the Healthy Schools Programme

### Deprivation

- Low levels in the main, with some exceptions
- 9% living in fuel poverty

### Community Safety\*\*

- Low levels of crime

\*\* denotes high priority ranked in Oct 2019 survey

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## Reviewing local priorities

### From before...

- A focus on community safety
- Tackling litter and fly-tipping
- Footpath and rights of way maintenance and activities
- Dementia Friendly Communities
- Facilitating positive activities for young people
- Protecting the environment and promoting eco-friendly living

### From the new data....

- Helping more people access affordable housing and retirement housing
- Helping those living in fuel poverty
- Encouraging more schools to sign up to the Healthy Schools Programme
- Tackling obesity in 10-11yr olds
- Looking at our more disadvantaged neighbourhoods

### Building back better: post-covid-19

- Support for village groups to get back up and running
- Furthering opportunities for dialogue and local action with existing and new volunteers around community priorities
- Vulnerable residents health and wellbeing (a focus on underlying health conditions: heart disease, obesity, diabetes, copd...)
- Ensuring broadband capacity is fit for purpose; and facilitating digital inclusion initiatives
- Encourage more sustainable modes of transport

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## Next steps....

- Begin to shortlist priorities from slide 4 (based on discussions at this meeting, and a subsequent online survey) by the end of October
- Organise a series of virtual mini events i.e. 'working with our parish councils'; health and wellbeing, young people, housing, environment, between November 2020 and March 2021 to facilitate detailed discussion around these priorities
- Prepare findings and proposals from these events for the new Area Board in May 2021, offering a clear rationale for which priorities should be taken forward, how and by who.

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## Funding Youth Activities 2020/21

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## Area Board Funding

- Firsdown PC – Play area zip wire - £4000
- Hampworth Croquet Club – Keeping the club going - £5000
- Winterslow PC – Barrys Field, Officials Facility - £2500
- Phoenix Start – Air Purification System - £850

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## CATG

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**Meeting concluded**

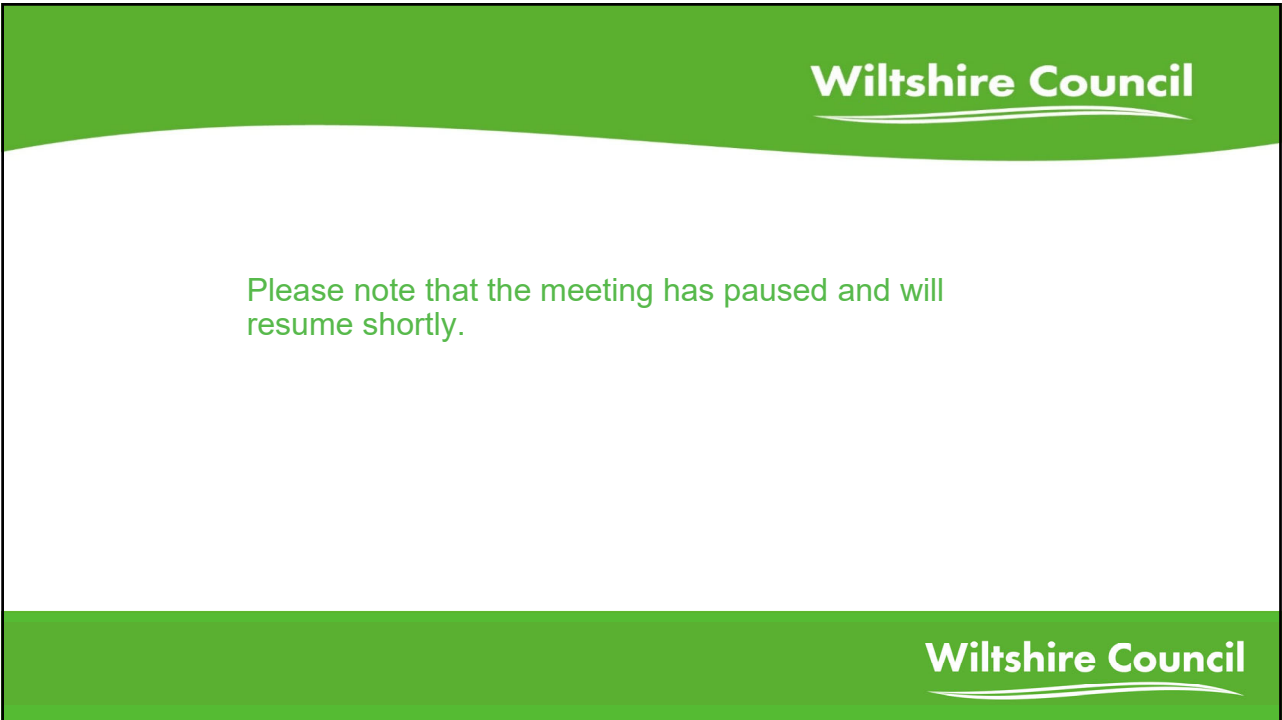
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