

Appendix 3 - Adoption West Joint Scrutiny Panel FWP (2021-22)

2020-21	Topic	Witnesses / presenter
<b>Wednesday 4 November</b>	<p><b>BRIEFING</b> – Adoption UK’s Adopter Advisory Board (AAB)</p> <p>What / who is AAB and its relationship with Adoption West (conduit for communication, monitoring of services from a “customer” perspective, etc.).</p>	AAB’s chair (who attends AW Board Meetings to feedback)
	<p>Key Performance Indicators</p> <ul style="list-style-type: none"> <li>- Review reports that have been received by each LAs in the past 2 to 3 years and the KPIs in these (this should also identify statistical neighbours);</li> <li>- Review what can be provided by CHARMS (software);</li> <li>- DfE scorecards;</li> <li>- How are other RAAs reporting performance;</li> </ul>	
<b>Wednesday 20 January</b>	<p><b>BRIEFING:</b> AUK adoption Barometer (personal / emotional – case studies and quotes)</p> <p>AUK – Covid emergency scheme report</p>	
	Funding arrangements – outcome of review as undertaken for the Board	
	Adoption West – 6 months report (April to September)	
	Amended Terms of Reference (membership to include chair of the AAB as non-voting member of the panel)	
	Annual report for the AW Joint Scrutiny Panel	
<b>Wednesday 17 March</b>	<p><b>BRIEFING</b> – internal.</p> <p>Animation – adoption from a young person’s experience (AW website)</p>	
	<p>Develop knowledge of the AW adoption panels (e.g. approval of adopters, matching, etc.)</p> <ul style="list-style-type: none"> <li>- Membership of the panels</li> <li>- Adoption Panel Six Monthly Report (including quality assurance)</li> </ul>	an adviser to explain the work of the panel, and

		a panel member to talk about experience.
	<p>Recruitment of adopters / adopter sufficiency (Q3 data)</p> <ul style="list-style-type: none"> <li>- feedback and “lessons learnt” from national campaign (currently planned for September 2020);</li> <li>- current number of adopters for AW and “anticipated demand”</li> <li>- how AW does recruit and assess potential adopting families, and how the “supply” matches “demand”.</li> </ul>	
	<p>Review the work of the joint scrutiny panel – lessons learnt and legacy (pre 2021 elections) Finalise annual report</p>	n/a
2021-22		
Wednesday 14 July	<p><b>BRIEFING</b> – adoption from an adopter’s perspective – focusing on the process to become an adopter.</p>	Adopters
	<p>Meet the chairman of the Adoption West board</p>	
	<p>Adoption process</p> <p>The adoption process for the child (from a child being identified as “at risk”, being removed, being in care, etc. all the way to the adoption order). If possible, a diagram showing the process and the different decision-making stages (and decision makers).</p> <ul style="list-style-type: none"> <li>- AW’s animation “I am Tia”</li> </ul> <p>The adoption process for adopters – expanding on something like this <a href="https://www.first4adoption.org.uk/the-adoption-process/">https://www.first4adoption.org.uk/the-adoption-process/</a></p>	Adoption social worker / Legal Services
	Adoption West - 6 months report (October to March)	
	<p>Update / progress on the AW development plan [NB may be superseded by update on chosen KPIs]</p>	
Wednesday 13 October	<p><b>BRIEFING</b> – Adoption from an adopter’s perspective - focusing on adoption support</p>	Adopters (and can also use some podcasts, etc.).
	Adoption support - delving deeper into what is meant by “Adoption Support”	

		update on the development of “early support” (priority mentioned at the May 2020 meeting) + develop understanding of the ASF (and any update from government following the AUK report on the covid emergency scheme)	
		NB focus on support for adolescent and young adults (key issue from Adoption Barometer 2020 as identified at January 2021 meeting)	
		Adoption UK Barometer 2021 (should be published in September)	Adoption UK representative
Wednesday January	12	Evaluation of RAAs – should come out September / November 2021	
		Annual review of terms of reference (last reviewed 20 January 2021)	
		Update on arrangements / work to date with all 6 local authorities to “co-ordinate” reporting on adoption	
		Review the scrutiny panel’s annual report (DRAFT)	
		Adoption West – 6 months report (April to September)	
Wednesday April	13	Finalise scrutiny panel’s annual report	

**Briefing items:**

Adoption UK

**Repeat items:**

January / February: annual review of terms of reference

February / March / April: produce the panel’s annual report (to be presented in / around May in conjunction with AW’s annual report and LAs performance reports)

June / July: Adoption West – 6 months report (October to March), produced in May

December / January: Adoption West – 6 months report (April to September), produced in November