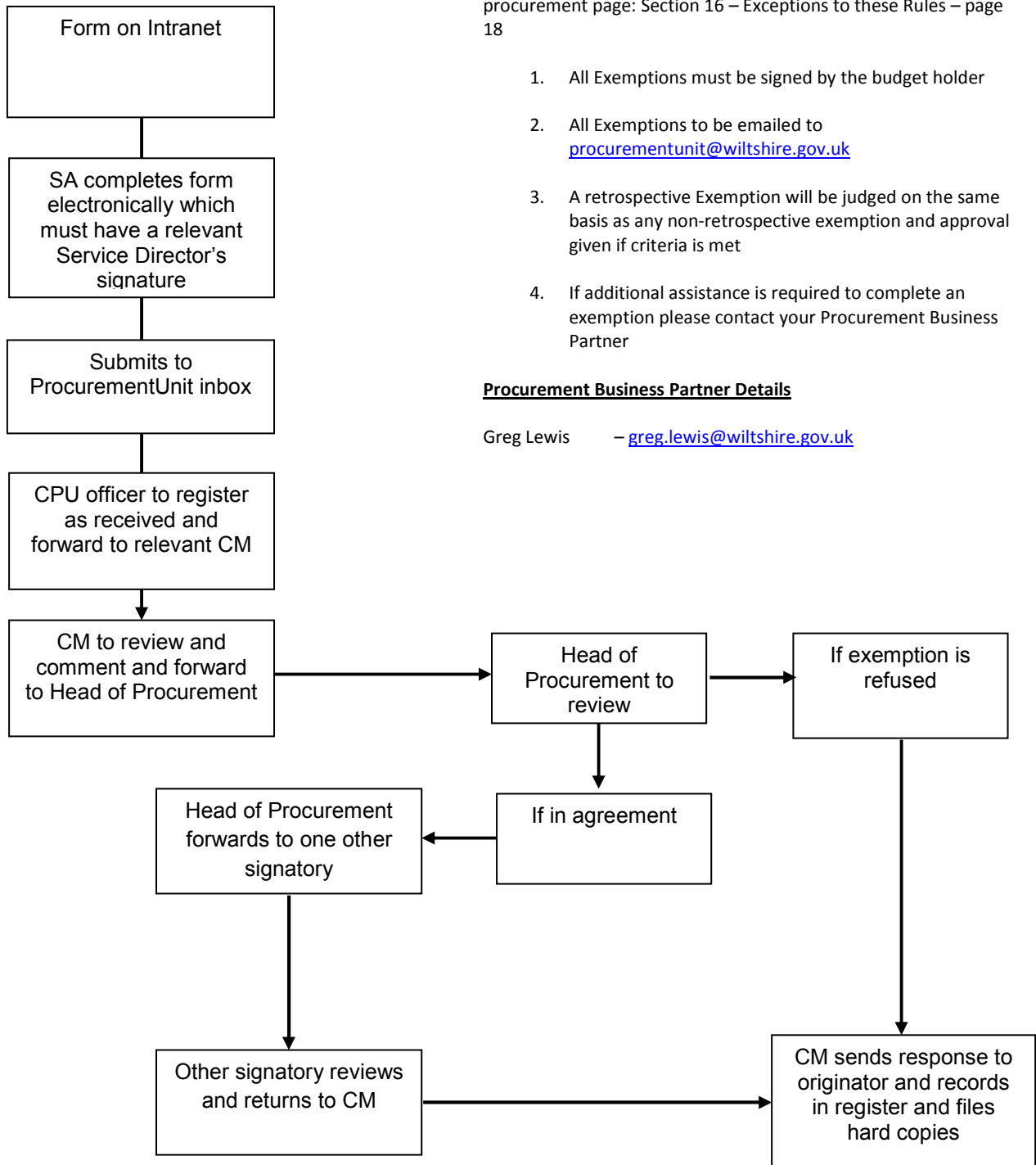


Exemption Flowchart



Exemption Guidelines

What is an Exemption?

For full details refer to Procurement and Contract Rules on the procurement page: Section 16 – Exceptions to these Rules – page 18

1. All Exemptions must be signed by the budget holder
2. All Exemptions to be emailed to procurementunit@wiltshire.gov.uk
3. A retrospective Exemption will be judged on the same basis as any non-retrospective exemption and approval given if criteria is met
4. If additional assistance is required to complete an exemption please contact your Procurement Business Partner

Procurement Business Partner Details

Greg Lewis – greg.lewis@wiltshire.gov.uk

Legend:

SA = Service Area

CM = Category Manager

Signatories = Ian Gibbons, Director, Law & Governance
 Michael Hudson, Director of Finance