

22 April 2017

ONE MINUTE BRIEF – Box Bowls Club – Request for Corsham CAB financial support

Purpose:

Provide the Box Bowls Club, Box Parish Council and the Corsham Community Area Board (CAB) with the background to the Box Bowls Club replacement storage area Business Case

The request for financial support from Box Bowls Club to the Corsham CAB is to seek £500.00 funding in order to acquire a replacement equipment storage area.

The request for Corsham CAB funding has been submitted in accordance with the current Wiltshire Council procedures and will be presented to the Corsham CAB scheduled for 25 May 2017.

The purpose of the Storage area is to secure Box Bowls Club sports equipment ('Pushers', Mats, Jacks etc).

The location of the storage area is within the perimeter of Box Bowls Club and will be adjacent to the existing hedge.

The current wooden 'ShipLap' Pent Shed was acquired in 1995 and the wood structure is badly decayed. A recent Health and Safety risk assessment has categorized the shed as medium/high risk with a recommendation that the secure storage area be replaced as soon as possible.

Box Bowls Club have insufficient funding to replace the Storage Facility and are seeking funding support from the Corsham CAB in order to acquire the replacement equipment storage area.

Scope of the brief:

Analysis of the following:

- Define the capability gap.
- Determine the Requirement
- Analysis of the options.
- Provide an indication of the replacement acquisition and installation costs

Context:

Located in the beautiful village of Box with spectacular views across the Bybrook valley, the Box Bowling Green is a lovely location that rarely fails to impress. Box Bowls Club is a 6 Rink outdoor lawn green bowls club, affiliated to Bowls Wiltshire and Bowls England and is open from April to September each year. The club was formed in 1968 and unified into a mixed club in 2003. The

membership spans an age range from 19 to 95 years and the catchment area extends throughout North/West Wiltshire. The Club enjoy the benefits of sharing the Box Parish Pavilion with other Box Community project and clubs. Box Bowls Club attracts approximately 250 members of visiting teams annually and is an example of best practice in showcasing the North Wiltshire area and promoting local tourism. All refreshments for visiting teams are sourced from the local area providing material benefits to the local community.

Capability Gap:

The current Storage area is 22 years old and is approaching the end of its useful life. A recent risk assessment has categorized the shed as follows:

- Pent roof rotted through at rear of shed.
- Floor bearers rotted.
- Rear floor area rotted.
- Supporting framework unstable.

Benefits:

- Security of Box Bowls Club assets.
- Improved Health and Safety for Box Bowls Club members and visiting Bowls Club members.
- Maintain the aesthetics of the Box Bowls location.

Requirement:

Box Bowls Club Require a storage area capable of securing the club owned Bowling equipment.

The Equipment storage area shall be acquired and erected in accordance with the following Requirements Set:

- Confined to an area of 7ft x 9ft – restricted by the surrounding hedge.
- Minimum building size:
 - 5ft x 8ft
- Shiplack construction with timber originating from sustainable sources.
- Pent style roof covered and protected by appropriate polyester mineral felt.
- All weathered surfaces to be treated with appropriate preservative.
- Single Secure access door opening away from the bowls green.
- No windows in order to ensure security access control.
- Supported by appropriate 'Floor Bearers' in accordance with the current best practice.

Options

- **Do Nothing** – the structure represents a Health and Safety Risk that must be mitigated in order to ensure that members of the public are protected in accordance with legislation
- **Do Minimum:**
 - Reseal and recover the ‘Felt’ roof in order to improve and align with current legislation – new felt roof was installed Apr 2107.
 - Replace rotted ‘Floor Bearers’ in order to improve the structural integrity of the shed – the rear ‘Floor Bearers’ were replace Apr 2017, however the replacement activity placed additional stress on the 22 year old shed and the overall structural integrity has been significantly degraded.
 - Re-treat the storage area with wood preserve in order to extend the life of the shed and improve the aesthetics of the area – the shed was repainted Apr 2017.
- **Do Optimum:**
 - Replace the 22 year old shed in order to mitigate the Health and Safety risk and improve the security of the Box Bowls Club equipment.

Costs:

- Timber Garden Buildings – Leekes, Beanacre Road Melksham - £687.00
- Malvern Garden Buildings – Whitehall Garden Centre Lacock - £620.00
- Timbertack – Intercity Industrial Estate Melksham - £550.00

Recommendations

- Make good the current storage area in order to mitigate the immediate Health and Safety Risk – this activity has been delivered as a component of the Green Management Committees work.
- Seek funding of £500.00 from Corsham CAB in order to acquire the services of Timbertack to install and commission a new Storage are in accordance with the Health and Safety Risk assessment.
- Seek support from Box PC in order to comply with the current leasehold tenancy agreement.
- Approach Box Bowls Management Committee in order to seek additional funding to address any shortfall in the Corsham CAB financial approval.