

MINUTES

Meeting: Corsham Community Area Transport Group (CATG)
Place: Committee Room C, Monkton Park, Chippenham
Date: Wednesday 6 June 2018
Time: 10.00 am

Please direct any enquiries on this Agenda to Kate Davey (Traffic Engineer), direct line 01225 713302 or email kate.davey@wiltshire.gov.uk

AGENDA

Membership of the CATG

For membership please click on the link below:

<http://moderngov.wiltshire.council/mqCommitteeDetails.aspx?ID=1308>

1 **Note Tracker**

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

2 **Date of the next meeting** **19th September 2018**

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 6th June 2018			
1.	Attendees and apologies			
	<p>Present:</p> <p>Richard Rogers (WC) Vaughan Hill (Box PC) Brian Mathew (WC Councillor) Ruth Hopkinson (Chairman and WC Councillor) Kate Davey (WC Highways) Simon Scott (Corsham TC) Rod Taylor (Corsham TC) Anthony Clarks (Colerne PC) Phil Whalley (WC Councillor) Peter Shaw (Lacock PC) Stuart Gregory (Lacock PC)</p> <p>Apologies:</p> <p>Steve Abbott (Corsham TC) Pete Anstey (Corsham TC) Cllr Anderson Jim Connor (Colerne)</p>			
2.	Notes of last meeting			
		The notes of the last meeting held on 7 th March 2018 were accepted as a true record.		

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	Financial Position		
		See Finance sheet. 2018/19 allocation is £10,951.00. 2017/18 underspend was £29,232.00 and the current commitments total £23,460.00 giving a remaining budget of £22,510.50.	
4.	Top 5 Priority Schemes		
a)	<u>Skynet Drive</u>	<p>A legal document which includes a plan of the route, is required to be completed before the barrier can be installed. The recommendation from Wiltshire Council and originally accepted by the MOD were for the improvements at Bradford Road to increase visibility. These would need to be reflected in the plan. It does not seem that these improvements will now occur. The heads of terms of the legal agreement has been sent to the MOD for their agreement.</p> <p>The proposal from Wiltshire Council is to take it forward using two agreements but this was initially not supported by the MOD. This has now been agreed.</p> <p>January 2018 MOD requested more time to appoint a legal representative. RH chased MOD on 22 April 2018, still with no response received.</p> <p>The key problem is that the MOD are not providing the necessary details</p>	ACTION - There is a handover meeting for the MOD on Monday 11 th which will also be attended by Cllr Hopkinson and Spencer Drinkwater

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<p>b)</p>	<p>Issue 4364</p> <p>Hither Way, Lacock - Dangerous crossing point across Hither Way from National Trust visitors car park into Lacock.</p>	<p>Substantive bid application successful.</p> <p>Detail design underway. Trial holes completed to determine route of medium pressure gas main. Formal consultation period complete (23 March – 16 April 2018). Comments received and report compiled and submitted to the Cabinet Member for Highways & Transport.</p> <p>There is no more that can be done until the Cabinet Member has made their decision</p>	<p>ACTION – Check if report is available for PC (KD)</p>	
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CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>Issue 5481</p> <p>Lacock village gates.</p>	<p>All in agreement on style and location of three village gates; including signing, high friction surfacing and road markings. Lacock Parish Council have confirmed final agreement on scheme content and contribution.</p> <p>Work ordered with contractor, construction anticipated during July/August 2018.</p>	<p>ACTION – This issue can now be taken off the priority list</p>	
d)	<p>Issue 5291</p> <p>Lacock advisory signs for 7.5t weight restriction.</p>	<p>Metro count carried out and preliminary design for advisory signage in advance of the Lacock weight restriction was presented to the group at the Nov 2017 meeting. Estimated cost is approx. £4,000. Lacock Parish Council confirmed agreement on scheme content and contribution.</p> <p>Work ordered with contractor, construction anticipated during July 2018.</p>	<p>ACTION – This issue can now be taken off the priority list</p>	
e)	<p><u>Corsham Cycle Network</u></p> <p>Spring Lane. TC funded.</p>	<p>Substantive bid application successful.</p> <p>Design and estimate for surfacing and drainage work at Spring Lane is now underway. Waiting for drainage information from Paul Bollen before continuing with design process.</p>		
f)	<p>Issue 5639</p> <p>Difficulty crossing between Park Avenue and Portal Avenue.</p>	<p>Request for improvements to the sight lines on Park Avenue to increase visibility for pedestrians crossing at this location.</p> <p>Kate Davey and Cllr Ben Anderson met on site in Dec 2017 to look at this issue. An alternative crossing location with increased visibility is available. Local community consulted. Cllr Anderson to speak with SSE regarding fence impeding visibility.</p> <p>Prelim design attached to end of this note tracker. Estimated cost of scheme will be £4,000. Box PC discussed this issue and do not support it as there is insufficient justification for it. As a result, this issue will be closed</p>	<p>ACTION – This issue will be closed as it is not supported by the Parish Council (RR)</p> <p>ACTION – Inform Ben Anderson of the decision (KD)</p>	

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

g)	<p><u>Issue 5992</u></p> <p>Lower Kingsdown Road, Box - petition for 20mph speed limit.</p>	<p>Petition received for consideration to be given to a reduction of the speed limit on Lower Kingsdown Road to 20mph and the introduction of SLOW road markings.</p> <p>Box Parish Council have requested metro counts for this area. Results of two separate counts carried out between 16/04/18 – 26/04/18 are detailed below:</p> <p>East of High Street – 85%ile speed was 22.4mph and the average speed was recorded at 17.4mph.</p> <p>East of Wormcliff Lane – 85%ile speed was 33.5mph and the average speed was 16.7mph.</p> <p>SLOW markings will be installed when next batch of adhoc road markings are completed. 25% Contribution will be £37.50.</p> <p>A suggestion was made that pedestrian warning signs could be installed.</p>	<p>ACTION – Investigate and get costings for possible pedestrian signs</p>	
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CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	<p>Issue 5839</p> <p>Bulls Lane, Box – Parking in the entrance to Vine Court.</p>	<p>Concerns over vehicles parking in the entrance of Vine Court causing an obstruction. Signs asking the entrance be kept clear have been ordered by Green Square but they have also requested a hatched box road marking.</p> <p>Advisory access protection bar marking will be installed when next batch of adhoc road markings are completed.</p>	<p>ACTION-Close Issue on system (RR)</p> <p>ACTION – Ask if hatch area can be refreshed at the same time as advisory markings (KD)</p>	
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CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	Other Priority schemes		
a)	<p>Issue 4105</p> <p>HGV's speeding on A365 Box.</p>	<p>The results of the survey came back in July but contained some gaps and so was sent back for some changes. Unfortunately, since then further problems with the data have been identified and it has been returned to Atkins.</p> <p>GDPR regulations have necessitated that vehicle identification can no longer be carried out. Instead only the first 4 characters are available. The question is whether it is worth paying several thousand pounds for data that may not be that helpful. The purpose of this data is to identify what traffic is local and where vehicles originate from. It also allows letters to be written to operators who are using the wrong routes</p>	<p>ACTION – Box PC to request metro count for a related speed issue</p> <p>ACTION – Check with Ian Gibbons whether the interpretation of withholding number plates is correct and if not, take it forward to get it changed (SD)</p>
b)	<p>Issue 4820</p> <p>The Stoneworks, Neston – request for change to street name plate.</p>	<p>Work has been ordered for the installation of the street name plates.</p> <p>PB has confirmed the work is now complete.</p>	<p>ACTION – This work has been completed and the issue will be closed (RR)</p>
c)	<p>Issue 5046</p> <p>Request for weight limit on Gastard Lane from C153 to Thingley.</p>	<p>Metro count north of Ends Lane completed over a 10 day period (27th November – 6th December 2017) and during this time the data shows an average of 13% of vehicle movements were classed as HGV's.</p> <p>Investigation to see if this location meets criteria for advisory unsuitable for HGV signage resulted in no evidence for it to be undertaken. The cost would be £900</p>	<p>ACTION – This will be considered by Corsham TC to see if they wish to support it.</p>

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d)	<p>Issue 5494 Issue 5863</p> <p>Pound Pill, Corsham – vehicles mounting the footway because of parking and oncoming traffic.</p>	<p>Concerns raised over vehicles mounting the footway along Pound Pill due to existing on street parking conflict with oncoming traffic. Request for a change to the parking arrangement on the opposite side of the road or to raise the footway level/kerb line to deter vehicles from mounting the footway.</p> <p>Report detailing options considered and suitability of solution is attached to end of this note tracker.</p>	<p>ACTION – The report was considered and it was agreed that this issue will be closed without further actions</p> <p>ACTION – Discuss with Paul Bollen regarding assessment that was carried out (KD)</p>	
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e)	<p><u>Issue 5540</u></p> <p>A4 Box – HGV’s using unsuitable routes between Box & Colerne</p>	<p>HGV traffic ignoring the advisory signage along the A4 and using unsuitable routes to get from Box to Colerne such as Tutton Hill/Mill Lane.</p> <p>Tutton Hill did not make the top locations to be taken forward through the FAPM process for this financial year. The group requested SD investigate the cost and suitability of taking this forward separately through the CATG process.</p> <p>If the CATG takes it forward themselves to look to install a weight limit so that the police can enforce it, the initial scoping itself will cost many thousands of pounds. It was acknowledged that this is a top priority for Corsham so an options paper is required for consideration. This would include costings and broad time scales</p>	<p>ACTION – Options paper to be brought to the next CATG meeting</p> <p>ACTION – Add this to the 5 top priorities for the CATG</p>	
f)	<p><u>Issue 5818</u></p> <p>Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.</p>	<p>Concerns over excessive parking along Park Lane in the vicinity of Chestnut Grange and Purleigh Road. Acknowledged there is insufficient parking in this area, however this is not within the scope of the budget held by the CATG.</p> <p>The CATG supported by the Town Council representatives agree that there is no immediate solution but SD has taken this on board and been made aware of the new developments going up nearby so that a strategic overview can be taken.</p> <p>Group requested SS and SD set up a site meeting to discuss further and decide how this can be progressed. The result was that a possible parking management scheme be looked at.</p>	<p>ACTION – Look at options including a parking management scheme and also the possibility of creating more parking (SD)</p>	

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g)	<p>Issue 5838</p> <p>Bulls Lane, Box – speeding traffic and HGV's using route as a rat run.</p>	<p>Concerns over Bulls Lane being used as a rat run by speeding drivers and HGV's causing damage to walls, houses and cars. Request for weight restriction and reduction in speed limit.</p> <p>Box Parish Council have requested metro counts for this area. Results of count carried out between 16/04/18 – 26/04/18 are detailed below: West of Quarry Hill – 85%ile speed was 21.7mph and the average speed was recorded at 18.1mph.</p> <p>Therefore this location does not qualify for further action.</p>	<p>ACTION – Close issue on system</p>	
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h)	<p><u>Issue 6052</u></p> <p>Church Rise, Neston – narrow footpath leading to Neston school.</p>	<p>Narrow footpath by the church leading to Neston school and down towards the pub in Neston. The path is very narrow mainly grass area and is so cracked and not level, I think it is dangerous for the children and parents/carers collecting/dropping them off. Request for widening footway and remove grass verge to accommodate this improvement.</p> <p>This is now being investigated as part of the TAOSJ initiative and therefore can be removed and the issue be closed from the CATG.</p>	<p>ACTION – This issue will be updated that KD will be taking this forward</p>	
i)	<p><u>Issue 6064</u></p> <p>A4 between Cross Keys, Corsham and The pheasant Public House, Chippenham – Dangerous for cyclists.</p>	<p>Request for cycle lane to be introduced along this length of the A4. This crosses over into Chippenham CATG also.</p> <p>SD asked to formulate response/briefing paper regarding this issue. Update to be given at meeting.</p> <p>It will cost @£250k for each KM of 2m footpath. This is unaffordable and Sustrans do not support this route.</p>	<p>ACTION – Close this issue</p>	

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j)	<p>Issue 6124</p> <p>Dicketts Road, Corsham – speeding traffic and parked vehicles.</p>	<p>Speeding private and commercial Traffic on Dicketts Road Corsham. This road is a link road from the Leafield Industrial Estate to the B3353 to Melksham and it passes through a residential area and besides a children’s play area. Visibility is also often poor because of parked vehicles.</p> <p>Metro count carried out on Dicketts Road east of Lypiatt Mead between 11th March – 22nd March 2018. The data showed the 85thile speed at 27.5mph and the average speed at 22.6mph. Therefore this location does not qualify for further action.</p> <p>It was recognized that although it is the designated HGV route, it is not ideal as there are parked vehicles, play area and bends. However there are already signs in place and no alternative route.</p>	<p>ACTION – This issue will now be closed</p>	
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6.	New Requests / Issues		
a)	<p><u>Issue 6202</u></p> <p>Market Place, Colerne – parking concerns</p>	<p>Cars parking for long periods at all hours in a restricted parking area in the Market Place, Colerne. Request for limited parking sign to be placed on railings of Charcoal House similar to the one located opposite on Warmesley Memorial.</p> <p>Any request for new waiting restrictions to be introduced requires support from the Parish Council and a submission to the Network Management team to add to the list of requests to be investigated when the next review takes place. The existing Map based TRO shows there are limited waiting parking bays outside of Charcoal House. Is this a maintenance issue where the parking sign has gone missing? More information required.</p> <p>The local resident informed the CATG that there are no signs apart from on the wall of the shop. Hence people can't see it.</p> <p>The request is for a sign on the railings and Colerne will pay for it if required</p>	<p>ACTION – A sign to be erected and paid for by the resident (KD)</p> <p>ACTION – Close issue</p>
7.	Other items		
a)	<p><u>Issue 6037</u></p> <p>Pickwick Road, Corsham - Metro count results.</p>	<p>Metro count carried out on Pickwick Road near Alexander Terrace between 11th March – 22nd March 2018. The data showed the 85thile speed at 28.4mph and the average speed at 24.2mph. Therefore this location does not qualify for further action.</p>	<p>ACTION – Close the issue</p>

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b)	<p>Issue 6128</p> <p>Valley Road, Corsham - Metro count results.</p>	<p>Metro count carried out on Valley Road south of W Park Road between 11th March – 22nd March 2018. The data showed the 85thile speed at 34.7mph and the average speed at 30.5mph. Therefore this location does not qualify for further action.</p>	<p>ACTION – Close the issue</p>	
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	Westwood Road, Rudloe Metro count results.	Metro count carried out on Westwood Road east of Broadwood Avenue between 16 th April – 26 th April 2018. The data showed the 85 th ile speed at 23.9mph and the average speed at 19.7mph. Therefore this location does not qualify for further action.	ACTION – Close this issue	
c)	Flooding in Box	An issue has been raised with concerns about the flooding in Box. Some of the problem is maintenance and the PC were advised to speak with their parish steward and/or report it through the MyWiltshire app. The issue has also been sent to Paul Bollen.	ACTION – Brian Mathew to submit reports to KD to investigate and write to Danny copying RH in.	
d)	Footway Repairs	Paul Bollen has been compiling a list of sites for the use of the footways repair budget Corsham have been allocated. Please see attached email detailing the costs of each site at the end of this note tracker.	ACTION – Send through any suggested footpath repairs to KD (Parish Councils) ACTION – KD to speak to Ben Anderson and Paul Bollen about clarification	

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<p>8.</p>	<p>Any Other Business:</p>	<p>Issue 5305 – Woodland Adventurers/Boxfields Junction</p> <p>The first issue is the speed of vehicles approaching the crossroads adjacent to Woodland Adventurers (Boxfield/White Ennox Lane). The second issue is the parking of Woodlands Adventurers Customers vehicles on Boxfields. The combined issues represent a traffic hazard which would benefit from a metro count. PC support and will submit a metro count form. This issue also relates to below 5353 as Boxfields/Whie Ennox Lane is used as a rat run seeking to avoid congestion on Bradford Road and Westwells Road.</p> <p>At last meeting Box PC agreed to check if the metro count has been carried out. This still needs to be carried out</p> <p><u>Housekeeping Items</u></p> <p>Please be aware that my name has recently changed and going forward it will be Kate Davey.</p> <p>Paul Bollen has started a new role within a different department at Wiltshire Council and therefore will no longer be the Local Highways representative for Corsham CATG.</p> <p>Colerne C151 – This is the main road from Ford to Colerne. A petition was submitted for speed reduction by Brian Mathew. Since then, there have been 3 serious accidents. The PC considered these issues and decided that they need to wait for the police and coroners reports. It was agreed that a metro count be put forward to determine speed around the Thickwood junction and the gully reported to be emptied. (Colerne PC)</p>	
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CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

9.	Date of Next Meeting: <u>Wednesday 19th September</u> 10am at Committee Room C, Monkton Park, Chippenham	

CORSHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Corsham Community Area Transport Group

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no safeguarding issue.

Corsham CATG

FINANCIAL SUMMARY

BUDGET 2018-19

CATG Allocation 2018-19 £10,951.00
2017-18 Underspend £29,232.00

Contributions

Lacock PC - Advisory signage for Lacock village weight restriction £1,000.00 1000 18/19
Lacock PC - village gateways £3,750.00 3750 18/19
Box Parish Council - SLOW markings at Lower Kingsdown Road £37.50 TBC
Box Parish Council - Dropped kerb crossing point & signing @ Leafy Lane £1,000.00 TBC

Total Budget

£45,970.50

Commitments

Lacock Village gates £15,000 approx. £ for 3 locations
Street name plate x 2 at Moors Park/Stoneworks, Corsham £260 Estimate
Advisory signage for Lacock village weight restriction £4,000 Estimate

New Schemes

Bulls Lane, Box - access protection bar marking £50 Estimate
Lower Kingsdown Road, Box - SLOW markings x 2 £150 Estimate
Leafy Lane, Box - Dropped kerb crossing point & signing £4,000 Estimate

Total Spend / Commitments **£23,460.00**

Remaining Budget **£22,510.50**

Substantive schemes

National Trust for Hither Way Zebra Crossing £25,000.00 Contribution agreed 30/5/17

Lacock Parish Council for Hither Way Zebra Crossing

£7,000.00 Contribution agreed 23/08/17

Lacock , Hither Way Zebra Crossing

£55,000 Estimate

Corsham TC for cycle network - Spring Lane

£8,000 Contribution shown on application

Spring Lane rural cycle route

£16,000 Original ball park estimate

Area Board Issue Numbers 5494 and 5863 – Pound Pill, Corsham

Issue

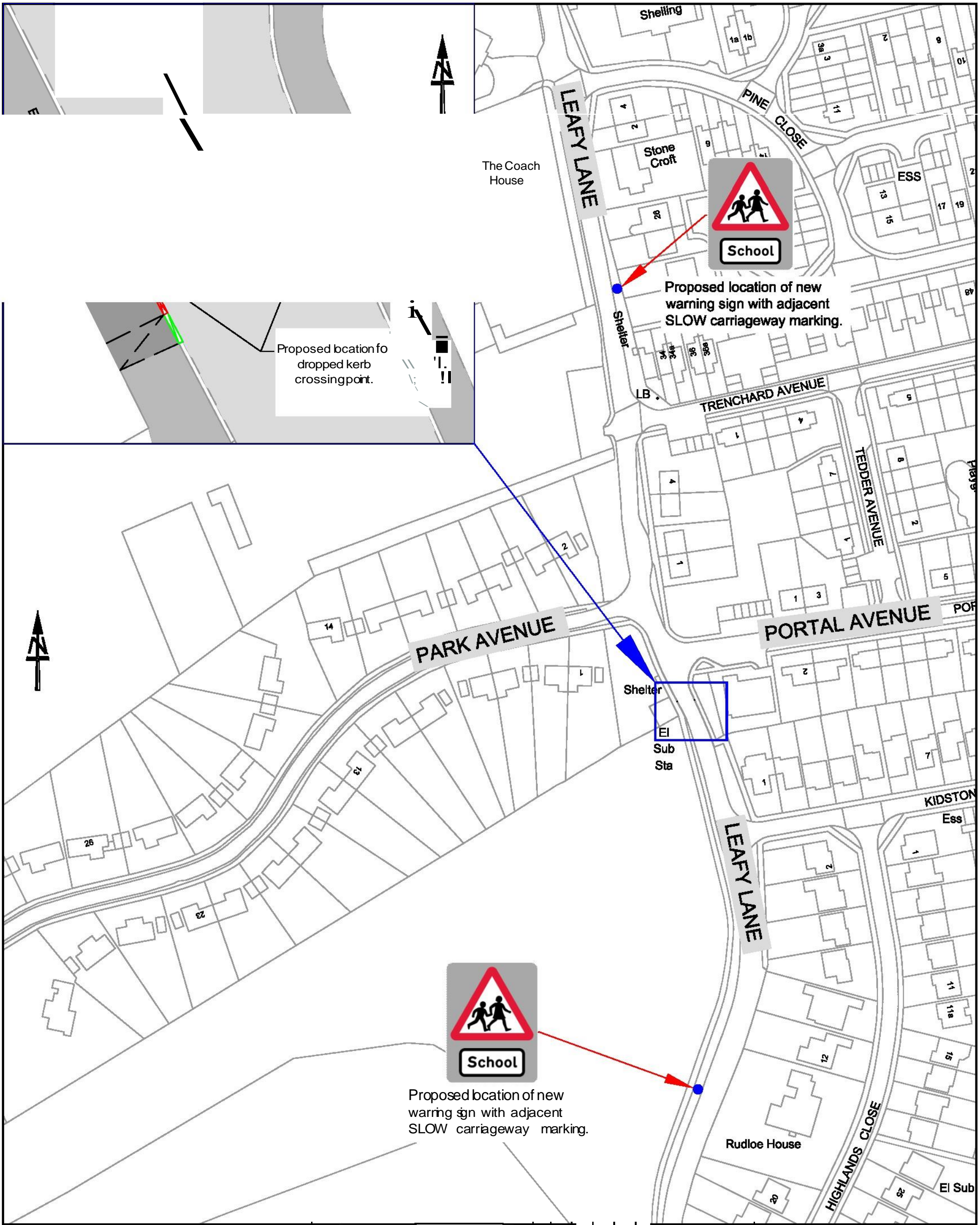
Danger to pedestrians on Pound Pill in Corsham from vehicles mounting the pavement adjacent to the cricket ground and opposite the Alms Houses. This is happening due to the on street parking on the east side of Pound Pill in conflict with oncoming traffic along this route. This is causing the pavement to become broken and uneven.

Options Considered

- Amendments to the existing waiting restrictions currently in force along Pound Pill. The Corsham Town Centre review has already taken place and therefore any future requests would have to be added to the list held by Network Management for when the next review is undertaken. However, it should be noted that an increase in the restrictions will almost certainly lead to an increase in speed along this route.
- Vertical bollards to be installed in the footway on the western side of Pound Pill. Kate Davey and Paul Bollen met on site to investigate the viability of this option further. Unfortunately there is not sufficient width on the existing footway to accommodate bollards to be positioned safely at this location. They would have to be set back from the carriageway by 450mm and the standard width of a bollard would be a further 150mm, which basically leaves less than 1m remaining for pedestrians to use the footway. This will restrict the use of pushchairs and wheelchairs along this route.
- This location to be added to the priority list for footway maintenance which Paul Bollen is complying. This would allow for the broken areas of footway to be repaired to make this a safer walking route. However, it will not allow for the increase in kerb upstand to make it a less attractive option for vehicles to overrun.

Conclusion

This is a difficult issue with no one single solution. I would recommend option 3 to repair the existing footway if there are areas of broken footway causing particular concern for pedestrians. However, a wholesale refurbishment of the footway along this route would require the removal of the entire kerb line, new kerbs to be installed at a higher level and a complete resurfacing of the footway. This would be a very costly option and it is possible that this might not be enough to change vehicle behaviour and the surface would start to deteriorate again.



NOTES:

Wiltshire Council
 Where everybody matters
Traffic & Network Management
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 Wiltshire, BA14 8JG
 Tel: 0300 100
 Website: www.wiltshire.gov.uk

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From: [Bollen, Paul](#)
To: [Rogers, Richard](#); [Davey, Kate](#); [Hopkinson, Ruth](#)
Subject: CATG Footways
Date: 16 May 2018 10:44:46
Attachments: [image007.png](#)
[image009.png](#)

Dear All

Please see below the costs of the proposed footway schemes, I can't recall what the budget is, but Colerne is off the radar as it's a rather large site, so it's over to the two Lacock sites, If they have spare money in their Parish fund they could possibly top it up for the bigger site.

I won't be at the CATG, as I will be in post in my new role, but I will still be about if you have any questions.

Regards

Paul

Paul Bollen

Area Engineer Highways West Wiltshire
Covering the Area Boards of Chippenham And Corsham

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Cantax Hill, Lacock

Length = 315m
Av. Width = 1.1m
PMS Cost = £16,300

East Street, Lacock

Length = 54m

Av. Width = 0.8m

PMS Cost = £3000 (including a small road closure & Gatemmen)

Colerne CATG Scheme

Length = 775m

Av. Width = 1.5m

PMS Cost = £54,600 plus TM

These costs could vary as the PMS cost includes a small percentage of kerbing to be undertaken.