

KENNET DISTRICT COUNCIL

CORPORATE FINANCE SCRUTINY SUB COMMITTEE

Minutes of the meeting of the Corporate Finance Scrutiny Sub Committee held in Committee Room 2, Browfort, Devizes on Monday, 13th November, 2006 at 2.15 pm

PRESENT: Councillor R.T. Parsons - Chairman

Councillor D.D. Campbell
Councillor C.P.G. Hoddinott
Councillor N.G. Rawlins
Councillor P.N. Veasey

APOLOGIES FOR ABSENCE:

Councillor G. Brewer
Councillor Mrs. M.E. Hannaford-Dobson

32. MINUTES

The minutes of the meeting of the Sub Committee held on 19th September, 2006, were confirmed as a correct record and signed by the Chairman.

33. DISCLOSURES OF INTEREST

There were none.

34. ENGAGING MEMBERS IN FINANCE SCRUTINY

The Chief Accountant and Auditor introduced report CAA/37/2006 and informed Members that the Sub Committee had been recommended to approve the recommendations contained in the report by the Overview and Scrutiny Management Board.

Members agreed that Councillor Molland should be included in the list of witnesses for the review, as he was chairman of a similar review for Wiltshire County Council. Members considered that it would be inappropriate for the officers assisting the review to interview the Chief Executive and Directors without Councillors being present.

RESOLVED

THAT the Sub Committee agree to conduct the Scrutiny Review outlined in the report, as resolved by the Overview and Scrutiny Management Board subject to Member involvement in the interview process.

35. CODE OF CORPORATE GOVERNANCE AND ANTI FRAUD AND CORRUPTION POLICY

The Sub Committee considered report CAA/38/2006 which gave Members of the Sub Committee advanced notice of documents that were to be taken to the Resources Executive Committee for approval later in November. The Chief Accountant and Auditor informed the Sub Committee that the documents formed an important part of the knowledge base for Members involved in Corporate Finance Scrutiny.

RESOLVED

THAT the Sub Committee note the contents of the Code of Corporate Governance and Anti Fraud and Corruption Policy.

36. BUDGET MONITORING 2006/07 – QUARTER TWO

The Committee considered a report by the Chief Accountant and Auditor giving details of revenue spend against budget and highlighting identified areas of risk along side a Management Team Action Plan to manage those risks.

Members debated the implications of the introduction of the concessionary fare scheme and also the performance of the decriminalised parking function. Members also noted that the income from Devizes Leisure Centre was picking up and that the level of projected budget deficit for leisure was going down.

RESOLVED

THAT the Sub Committee note the progress of the Council against its budgeted income and expenditure for the second quarter of the 2006/07 financial year.

37. INTERNAL AUDIT PROGRESS REPORT

The Principal Internal Auditor introduced report PIA/06/2006 which gave an update on the work of the internal audit section against its annual action plan. The Sub Committees attention was drawn to those areas that had received poor audit results, and were informed that there would be a further review of the implementation of recommendations within Leisure Services, and that the responsible managers would be called before the Sub Committee should there not be a significant improvement.

RESOLVED

THAT the Sub Committee

- (1) Note the work undertaken by the internal audit section and also

the ongoing computer audit work.

- (2) Note the outcome of the follow up audit work for the leisure/flex cash up system.

38. RISK MANAGEMENT UPDATE

Members considered a report by the Principal Internal Auditor giving details of the work undertaken by the Corporate Risk Management Group and the key actions it was taking. In particular Members noted that the appointment of Zurich Municipal as the Council's insurance supplier had achieved a saving of £90,000.

Members were given an assurance by the Chief Accountant and Auditor that risks identified within the Service Delivery Plans for the 2007/2008 municipal year would be incorporated into the Corporate Risk Register.

RESOLVED

THAT the Sub Committee

- (1) Note the risk management work undertaken by the Council and Risk Management Group.
- (2) Review the fully updated Corporate Risk Register at its January meeting.

Chairman
23rd January, 2007