

**KENNET DISTRICT COUNCIL  
CHIEF EXECUTIVE'S GROUP**

**Overview & Scrutiny Management Board  
4<sup>th</sup> April 2006**

**Report C/09/06  
Corporate Action & Improvement Plan Monitoring**

**Report by Karen Cook, Policy Manager**

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**1.0 Purpose of the Report**

- 1.1 To report progress to date on the Corporate Action & Improvement Plan (CAAIP). This is attached with this report.

**2.0 Financial, Legal, Risk and Staffing Implications**

- 2.1 There are no potential staffing, legal, risk or financial implications arising out of this report.

**3.0 Introduction**

- 3.1 The Overview and Scrutiny Management Board is responsible for the approval of best value reports and inspections and the monitoring of action plans which arise out of these reviews.
- 3.2 All such action plans approved by the council are contained in the service delivery plans which are reviewed on an annual basis. These action plans also report other key actions arising from internal service reviews and other factors such as new legislation changes. In addition to actions arising out of Best Value Reports a comprehensive action plan of a corporate nature arose out of the Comprehensive Performance Assessment in 2004. These actions were amalgamated with the existing corporate action plan to form a Corporate Action & Improvement Plan and this was approved by the Resources Executive Committee in June 2004.
- 3.3 The CAAIP is a key document for the council and a key element of the ongoing CPA inspection process. In particular the direction of travel statement which has become an annual feature of the audit commission inspection work.

**4.0 Progress**

- 4.1 Progress to date is reported in the CAAIP and members will note which actions are now complete, which are outstanding and future actions the council is committed to.

- 4.2 Members will note that this is a living document and it is continually updated with recommendations from other audit & inspection work, actions arising from our adopted corporate strategy and other key issues as they arise. Whilst some service specific areas are also contained in the service delivery plans there are areas of a cross cutting nature which cut across the services and therefore need to be monitored at a corporate rather than a service specific basis.
- 4.3 Given the large number of actions to consider, members may want to look into a few key areas and request specific reports to be brought to future board meetings.

### **Recommendations**

#### **IT IS RECOMMENDED THAT ; the Board**

- 1 Considers the report and makes recommendations for any further action needed.
- 2 Requests reports to be brought to future meetings on key areas identified.
- 3 Formally monitors the report on an annual basis.

**KDC**  
**March 2006**