

FINAL ACCOUNTS & AUDIT COMMITTEE

7 April 2008

**Enquiries to: Marie Todd
Email: mtodd@northwilts.gov.uk
Corporate Services
Monkton Park
Chippenham SN15 1ER
Tel: (01249) 706612**

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

28 March 2008

Your attendance is requested at a meeting of the Final Accounts & Audit Committee to be held on **Monday 7 April 2008** starting at 6.00pm, in Committee Rooms A, B & C Monkton Park Offices, Chippenham.

Yours sincerely

John Watling
Democratic Services Manager

Cllr RL Cinnamond
Cllr VH Greenman
Cllr JL Hall
Cllr SG Parker

Cllr A Pier
Cllr J Scragg
Cllr RL Tonge

To Group Leaders



INVESTOR IN PEOPLE

AGENDA

1. Apologies For Absence

2. Membership of the Final Accounts & Audit Committee

The Democratic Services Officer will report on changes in membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and Council Procedure Rule Number 4.

3. Public Question Time/Receipt of Petitions

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rules Numbers 11 and 12.

4. Chairman's Announcements

5. Minutes

To approve and sign as a correct record the Minutes of the Meeting held on 28 January 2008 (**copy attached**).

6. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

7. Data Security

The purpose of report no. 7, **copy attached**, is to present a review of the security of sensitive data sent outside of the Council.

8. Auditor's Report on Council Run Leisure Centres

The purpose of report no. 8, **to follow**, is to consider the Auditor's report on Council run leisure centres.

9. Annual Audit and Inspection Letter

The purpose of report no. 9, **to follow**, is to present the Annual Audit and Inspection Letter.

10. Annual Governance Update – Delivery of Good Governance in Local Government

The purpose of report no. 10, **copy attached**, is to provide information on the Local Code of Corporate Governance.

11. Internal Audit Progress Report

The purpose of report no. 11, **copy attached**, is to update the Committee on progress against the 2007/08 Internal Audit Plan.

12. Accounting Policies

The purpose of report no. 12, **copy attached**, is to seek approval of accounting policies for the financial year 2007/08.

13. Work Programme for 2008/09

The purpose of report no. 13, **copy attached**, is to consider a work plan for the forthcoming year.

14. Exclusion of the Press and Public

To consider and, if appropriate, pass the following resolution:

That under Schedule 12A of Section 100A(4) of The Local Government Act, 1972, the public be excluded from the remainder of the meeting on the grounds that the following item of business involves the likely disclosure of exempt information as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda item/Report name	Paragraph of the Act/Schedule describing the exemption
Agenda Item 15 – Strategic Risk Register	Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding that information).
Agenda Item 16 – Action Plan arising from Treasury Management Audit	Paragraph 3 – see above.

15. Strategic Risk Register

The purpose of report no. 15, **copy attached**, is to receive an update on strategic risks.

16. Internal Audit Report – Update on Treasury Management Audit

The purpose of report no. 16, **copy attached**, is to provide an update on the management actions arising from the Internal Audit Report on Treasury Management which received a limited level of assurance when issued in November 2007.