

FINAL ACCOUNTS & AUDIT COMMITTEE

25 September 2008

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**Governance
Monkton Park
Chippenham SN15 1ER
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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

17 September 2008

Your attendance is requested at a meeting of the Final Accounts & Audit Committee to be held on **Thursday 25 September 2008** starting at 6.00pm, in Committee Rooms A, B & C Monkton Park Offices, Chippenham.

Yours sincerely

Julia Densham
Democratic Services Assistant

Membership:

RL Miles	PJ Hutton	RL Tonge
VH Greenman	SG Parker	
JL Hall	JR Scragg	

To Group Leaders

AGENDA

1. Apologies For Absence

2. Membership of the Final Accounts & Audit Committee

The Democratic Services Officer will report on changes in membership under the provisions of the Local Government (Committees and Political Groups) Regulations 1990 and Council Procedure Rule Number 4.

3. Public Question Time/Receipt of Petitions

To receive public questions and/or petitions in accordance with the provision of Council Procedure Rules Numbers 11 and 12.

4. Chairman's Announcements

5. Minutes

To approve and sign as a correct record the Minutes of the Meeting held on 30 June 2008 (**copy attached**).

6. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

7. Statement of Accounts 2007/08

The purpose of Report No. 7 (**to follow**), is to approve the final Statement of Accounts for 2007/08.

8. Letter of Representation

The purpose of Report No. 8 (**to follow**), is to receive the Letter of Representation.

9. Internal Audit Progress Report

The purpose of Report No.9 (**copy attached**) is to update the Final Accounts and Audit Committee on progress against the 2008/2009 Internal Audit Plan.