

SCRUTINY TASK GROUP

Meeting: Budget Process (Standing)
Place: County Hall, Trowbridge
Room: Committee Room 8
Date: 21 October 2004
Time: 2.00 pm

Briefing Arrangements:	Date	Time	Location
(For Chair & Vice Chair)	21 October 2004	1.30 pm	Scrutiny Room

Please direct any enquiries on this Agenda to Helen Ashworth, Scrutiny Officer, Corporate & Library Services Department, County Hall, Trowbridge, direct line: 01225 713056 or email: helenashworth@wiltshire.gov.uk

Membership:

Mr David McCarthy (Vice Chair)
Mr Jeff Osborn (Chair)
Mr Colin Read
Mr William Spiers
Mr John Thomson

1. **Apologies**
2. **Report of Previous Meeting** (Previously circulated)
3. **Budget Consultation** Jane Scott will be attending the meeting. There will be a discussion on who has overall control of the consultation process and a need for a more planned process throughout the year.
4. **Consultation Schedule** A schedule of the consultation process, defining responsibilities, is attached. Advice and recommendations will be sought from Communications on what could be achieved to involve the public more at the various stages.
5. **Website** A demonstration of the current website will be given, together with an update on the proposals for the current year.
6. **Meetings** It has been suggested meetings be reduced to twice a year, once at the end to review the process and recommend changes, if any, and the second at the beginning of the process but at a more meaningful time, i.e., when information is more than just speculative. January has been proposed, however, it is acknowledged that this will be a very busy time for officers.
7. **Work Programme** A copy of the Task Group's work programme is attached. Members are asked to note their current work programme and identify any alterations or additions they wish to make, particularly in light of the item above.
8. **Any Other Business**
9. **Next Meeting**

ITEMS FOR INFORMATION ONLY

10. **Medium Term Financial Plan** Received at Cabinet on 17 September 2004 (attached).
11. **Capital Outturn 2003/04** Received at Cabinet on 18 June 2004 (attached).