



To: All Members of Kennet District Council

ANNUAL MEETING OF THE COUNCIL

THE ANNUAL MEETING OF KENNET DISTRICT COUNCIL will be held in the Council Chamber, Browfort, Devizes at 2.15pm on **Tuesday, next 6th May, 2008** to which all Members are summoned to attend for the transaction of the business specified in the agenda below.

Head of Legal Services
29th April 2008

A G E N D A

Please direct any enquiries on this agenda to Mr. P Hamilton
Legal and Democratic Services, Browfort, Bath Road, Devizes, SN10 2AT
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PART 1

Items to be considered whilst the meeting is open to the public

1. ELECTION OF CHAIRMAN OF THE COUNCIL

To elect a Chairman of the Council to hold office until a successor becomes entitled to act as Chairman.

In accordance with the provisions of Council Procedure Rule no. 1.02, ballot papers will be available at the meeting for a secret ballot, if necessary.

Note: At the Council meeting held on 26th February 2008 Councillor D J Willmott was selected for nomination as Chairman of the Council.

2. DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman to make and to subscribe the statutory Declaration of Acceptance of Office.

3. ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

To elect a Vice-Chairman of the Council to hold office until immediately after the election of the Chairman at the next Annual Meeting of the Council in 2007.

In accordance with the provisions of Council Procedure Rule no. 1.02, ballot papers will be available at the meeting for a secret ballot, if necessary.

Note: At the Council meeting held on 26th February 2008, Councillor Mrs J C Triggs was selected for nomination as Vice-Chairman of the Council.

4. DECLARATION OF ACCEPTANCE OF OFFICE

The Vice-Chairman to make and to subscribe the statutory Declaration of Acceptance of Office.

5. MINUTES

The Chairman to sign the minutes of the meeting of the Council held on 22nd April 2008 as a correct record, copy herewith.

6. APOLOGIES FOR ABSENCE

7. ANNOUNCEMENTS FROM THE CHAIRMAN OF THE COUNCIL, LEADER OF THE COUNCIL AND/OR CHIEF EXECUTIVE

8. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor(s) and/or any officer(s) in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or under the Council's Code of Conduct.

9. ELECTION OF LEADER OF THE COUNCIL

To elect a Leader of the Council to hold office until a successor is entitled to act as Leader.

In accordance with the provisions of Council Procedure Rule no. 1.02, ballot papers will be available at the meeting for a secret ballot, if necessary.

10. DECLARATION OF ACCEPTANCE OF OFFICE

The Leader to make and to subscribe the statutory Declaration of Acceptance of Office.

11. ELECTION OF DEPUTY LEADER OF THE COUNCIL

To elect a Deputy Leader of the Council to hold office until a successor is entitled to act as Deputy Leader.

In accordance with the provisions of Council Procedure Rule no. 1.02, ballot papers will be available at the meeting for a secret ballot, if necessary.

12. DECLARATION OF ACCEPTANCE OF OFFICE

The Deputy Leader to make and to subscribe the statutory Declaration of Acceptance of Office.

13. SELECTION COMMITTEE – 14TH APRIL 2008

To consider the following recommendations from the minutes of the meeting of the Special Selection Committee held on 14th April 2008:-

(1) Annual Review of Political Balance

RECOMMENDED TO THE ANNUAL MEETING OF THE COUNCIL

THAT the allocation of seats on the Council's Committees for 2008/2009 be as set out in Appendix 1 (to this agenda).

(2) Membership of Outside Bodies

RECOMMENDED TO THE ANNUAL MEETING OF THE COUNCIL

THAT the list of representatives to serve on outside bodies for 2008/2009 be as set out as in Appendix 2 (to this agenda).

(3) Appointment of Standards Committee

RECOMMENDED TO THE ANNUAL MEETING OF THE COUNCIL

THAT the members of the Standards Committee be as set out in Appendix 3 (to this agenda).

14. ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES

To elect the Chairmen and Vice-Chairmen of each of the following Committees of the Council:-

- 1) Community Development Executive Committee

- 2) Resources Executive Committee
- 3) Planning Policies Executive Committee
- 4) Partnership Development Executive Committee
- 5) Regulatory Committee
- 6) Human Resources Committee
- 7) Licensing Committee

Background papers - none

Notes:-

(a) Council Procedure Rule no. 1.03 provides as follows:-

- (1) The Chairmen and Vice-Chairmen of the Council's Executive, Regulatory and Human Resources Committees shall be elected by the Council in accordance with the provisions set out in clauses (2), (3) and (4) below.
- (2) Nominations for the election of a Chairman or a Vice-Chairman of a Committee shall be made orally.
- (3) Any Councillor so nominated, having been seconded, shall be required to state whether or not he/she is prepared to accept nomination for election. The Solicitor to the Council or his/her representative shall then record the nominations and the Chairmen and Vice-Chairmen of the Committees will be elected by means of secret ballots, for which ballot papers will be provided.
- (4)
 - (i) If only one Member is nominated and seconded, the person presiding shall declare him/her elected Chairman/Vice-Chairman;
 - (ii) If two Members are nominated the Member receiving the vote of the majority of those present and voting in the secret ballot shall be declared elected.
 - (iii) If more than two Members are nominated and no candidate receives an overall majority of the votes cast, the Member with the smallest number of votes shall be eliminated. Further ballots will be held until such time as one Member receives an overall majority of votes cast.
 - (iv) In the event of an equality of votes cast in any of the ballots, the person presiding shall give a casting vote.
 - (v) Should there be more than two Members with an equal number of votes, the person presiding shall give a casting vote to each of such Members except one.

(b) Council Procedure Rule 1.04 provides for a Limitation on Chairmanships and Vice-Chairmanships as follows:-

A Member who holds the Chairmanship of any of the under-mentioned bodies cannot hold Chairmanship or Vice Chairmanship of any of the other under-mentioned bodies, and vice-versa.

- Council
- Human Resources Committee
- Regulatory Committee
- Resources Executive Committee
- Community Development Executive Committee
- Partnership Development Executive Committee
- Planning Policies Executive Committee
- Overview and Scrutiny Management Board
- Licensing Committee

15. REPRESENTATIVES ON THE IMPLEMENTATION EXECUTIVE AND JOINT OVERVIEW AND SCRUTINY BOARD

To appoint two representatives to serve on the Implementation Executive and one member to serve on the Joint Overview and Scrutiny Board.

PART 2

Items during whose consideration it is recommended that the public should be excluded due to the likelihood that exempt information would be disclosed

None

MEMBERS ARE REQUESTED TO SIGN THE REGISTER