

17<sup>th</sup> February 2009

## **MEETING OF THE COUNCIL**

**A MEETING OF KENNET DISTRICT COUNCIL** will be held in the Council Chamber, Browfort, Devizes at 2.15pm on **Tuesday 24<sup>th</sup> February 2009**, to which all Members are summoned to attend for the transaction of the business specified in the agenda below.

.....  
Head of Democratic Services

Browfort  
Bath Road  
Devizes  
Wiltshire

To: All Members of Kennet District Council

---

### **AGENDA**

All enquiries on this agenda should be directed to  
Phillip Hamilton, Tel. 01380 734617

#### **THE MEETING WILL OPEN WITH A PRAYER**

##### **Part 1**

**Items to be considered whilst the meeting is open to the public**

##### **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Council held on 16<sup>th</sup> December, 2008 copy attached for Members and Officers.

##### **2. APOLOGIES FOR ABSENCE**

### **3. DISCLOSURES OF INTEREST**

To receive any disclosure of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the Kennet Code of Conduct.

If in doubt, Members are asked to seek advice from the Chief Executive, Head of Legal Services or the Head of Democratic Services prior to the meeting.

### **4. ANNOUNCEMENTS FROM THE CHAIRMAN OF THE COUNCIL, LEADER OF THE COUNCIL OR CHIEF EXECUTIVE**

### **5. QUESTIONS BY MEMBERS OF THE PUBLIC**

Under the provisions of Council Procedure Rule no. 9. to deal with any relevant questions from members of the public.

Anyone wishing to ask a question should contact Democratic Services, Tel: 01380 724911. Advice to the public and a leaflet about the scheme is available from the Democratic Services Section.

### **6. MINUTES OF COMMITTEE MEETINGS**

To receive the minutes, including any recommendations, of the meetings of the following Committees (copies attached for Members and Officers) and to take such action and make decisions as may be required arising therefrom.

<u>Meeting</u>	<u>Meeting date</u>
Community Development Executive	13 <sup>th</sup> January 2009
Regulatory	11 <sup>th</sup> December 2008, 8 <sup>th</sup> January 2009 and 29 <sup>th</sup> January 2009
Resources Executive	3 <sup>rd</sup> February 2009
Human Resources	12 <sup>th</sup> February 2009
Overview & Scrutiny Management Board	10 <sup>th</sup> February 2009

## **7. MINUTES OF MEETINGS OF THE COUNCIL AND ITS' COMMITTEES**

The legislation setting up the unitary authority and the associated regulations are silent on how to sign off the final meetings of the Council and its' committees.

In order to ensure that all minutes are signed it is

### **RECOMMENDED:**

#### **THAT**

- 1) the Chairmen of all committees be authorized to sign the final set of minutes produced for their committee; and
- 2) the Chairman of the Council be authorized to sign the final minutes of the Council as an accurate record.

Note: All committee minutes will have been seen by all members as they are attached to the agenda for the relevant Council meeting.

## **MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**