

# OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: Tuesday 5<sup>th</sup> June 2007  
Time: On the rising of the Council Meeting  
Venue: Council Chamber, Browfort, Bath Road,  
Devizes  
Enquiries To: Jonathan Gale; tel: 01380 734615

## AGENDA

### Part 1

**Items to be considered whilst the meeting is open to the public**

#### 1. **PRESIDING CHAIRMAN**

The Presiding Chairman to take the Chair for the conduct of item 2.

#### 2. **ELECTION OF CHAIRMAN**

To elect a Chairman of the Management Board for the forthcoming municipal year.

**Note:** Part IV (4) paragraph 6 of the Kennet District Council Constitution advises that the Chairman should be a Member from outside the majority group and, if this is the case, then the Vice-Chairman should be a Member of the majority group.

### NEWLY ELECTED CHAIRMAN TO TAKE THE CHAIR

#### 3. **MINUTES**

To agree as a correct record and the Chairman then to sign the minutes of the last meeting of the Management Board held on 3<sup>rd</sup> April 2007 (copy attached for reference pages 4 - 7).

**4. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

**5. DISCLOSURES OF INTEREST**

To receive any disclosure of interest by a Councillor or by an Officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or under the Council's Code of Conduct. Members are also required to make any whipping declarations under Part IV (4) paragraph 18 (b) of the Constitution.

If in doubt, Members are asked to seek advice from the Chief Executive, Solicitor to the Council or Democratic Services Team Leader prior to the meeting.

**6. ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman of the Management Board for the forthcoming municipal year.

**Note:** Part IV (4) paragraph 6 of the Kennet District Council Constitution advises that the Chairman should be a Member from outside the majority group and, if this is the case, then the Vice-Chairman should be a Member of the majority group.

**7. CORPORATE FINANCE SCRUTINY SUB-COMMITTEE MINUTES**

To receive and note the Minutes of the Corporate Finance Scrutiny Sub-Committee held on 13<sup>th</sup> March 2007 (copy attached pages 8 – 11).

**8. WORKLOAD FOR 2007/2008 MUNICIPAL YEAR**

To approve the workload for the 2007/2008 Municipal Year in accordance with the resolution of the meeting of the Board held on 4<sup>th</sup> April 2006.

The minute read as follows:

**RESOLVED:**

**THAT** The Board

- i) approves a review of the Kennet and Avon Canal and its impact on the district
- ii) approves a review of building control
- iii) approves a review of planning policies as set out in paragraph 3.5.2 of the report
- iv) approves a review of the Draft Waste Minimisation and Recycling Strategy 2007/2010

v) agrees that the items listed by members should be included in a full list of matters to be considered at the meeting of The Board to be held on the 5th of June 2007 in order that a list of priorities may be selected.

In addition members requested that the following items should be added to the list of subjects for consideration: --

- a) climate change;
- b) building control activities;
- c) Council procurement;
- d) litter bin policy;
- e) homelessness and affordable housing.

**Part 2**

**Items to be considered whilst the meeting is closed to the public**

**None**

**Signed .....**  
**Head of Legal Services**

**29<sup>th</sup> May 2007**

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

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**Membership:** (as notified at time of printing – may be subject to change)

Cllr Dagger  
Cllr Mrs Fogg  
Cllr Hoddinott  
Cllr Lake  
Cllr Mrs Mayes

Cllr Miles  
Cllr Parsons  
Cllr Seed  
Cllr Mrs Winchcombe  
Cllr Mrs Zweck

**Briefing arrangements:**

There will not be a briefing for this meeting.