

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: Tuesday 8th April 2008
Time: 2:15pm
Venue: Council Chambers, Browfort, Bath Road,
Devizes
Enquiries To: Jonathan Gale; tel: 01380 734615

AGENDA

Part 1

Items to be considered whilst the meeting is open to the public

1. MINUTES

To confirm as a correct record and authorize the Chairman to sign the minutes of the meeting of the Board held on 12th February 2008, copies previously circulated.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

3. DISCLOSURES OF INTEREST

To receive any disclosure of interest by a Councillor or by an Officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or under the Council's Code of Conduct. Members are also required to make any whipping declarations under Part IV (4) paragraph 18 (b) of the Constitution.

If in doubt, Members are asked to seek advice from the Chief Executive, Head of Legal Services or Head of Democratic prior to the meeting.

4. CORPORATE FINANCE SCRUTINY SUB-COMMITTEE

To receive and note the minutes of the Corporate Finance Scrutiny Sub-Committee held on 25th March 2008. Copy previously circulated.

5. UPDATE ON STAFF ISSUES - ONE COUNCIL FOR WILTSHIRE

To consider a report by the Head of Human Resources providing an update on staff issues flowing from move to a single council for Wiltshire. Copy attached pages 4 - 11.

6. PERFORMANCE MONITORING – PERCENTAGE OF AUDITS COMPLETED IN TIME ALLOCATED

At the last meeting it was resolved that the Financial Services Manager provides an explanation of the performance of this indicator.

The reasons given are as follows:-

1. Training - Two new auditors started at the beginning of the financial year. Neither had local authority experience and one had no audit experience. Consequently they took more time becoming familiar with the methods and documentation of audit, and also gaining knowledge of the Council's processes they were auditing.
2. Using total budgeted and total actual hours for the audits completed, the actual outcome of overall hours used was only 3% above the expected outcome. This falls to 1% if you don't include the figures for Kennet House Income (which was 67% above the expected hours) because the system was unsound.

Members are requested to note the information.

7. JOINT OVERVIEW AND SCRUTINY TRANSITION BOARD

To receive a verbal update from the first formal meeting of the Joint Overview & Scrutiny Transition Board held on 28th March 2008. A full copy of the agenda for that meeting is attached for information pages 12 – 102.

Part 2

Items to be considered whilst the meeting is closed to the public

None

Signed
Head of Legal Services

1st April 2008

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership:

Cllr Dagger
Cllr Mrs Fogg
Cllr Hoddinott
Cllr Lake
Cllr Mrs Mayes

Cllr Miles
Cllr Parsons
Cllr Seed
Cllr Mrs Winchcombe
Cllr Mrs Zweck

Briefing arrangements:

There will be a briefing for the Chairman and Vice Chairman starting at 1pm on Tuesday 8th April in Committee Room 1A.