

# OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: Tuesday 2nd December 2008  
Time: 2:15pm  
Venue: Council Chamber, Browfort, Devizes  
Enquiries To: Phillip Hamilton, tel: 01380 734617

## AGENDA

### Part 1

**Items to be considered whilst the meeting is open to the public**

#### **1. MINUTES**

To agree as a correct record and the Chairman then to sign the minutes of the last meeting of the Management Board held on 7th October 2008 (copy previously circulated).

#### **2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

#### **3. DISCLOSURES OF INTEREST**

To receive any disclosure of interest by a Councillor or by an Officer in matters to be considered at this meeting, in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or under the Council's Code of Conduct. Members are also required to make any whipping declarations under Part IV (4) paragraph 18 (b) of the Constitution.

If in doubt, Members are asked to seek advice from the Chief Executive, Head of Legal Services or Head of Democratic Services prior to the meeting.

**4. CORPORATE FINANCE SCRUTINY SUB-COMMITTEE**

To receive and note the minutes of the Sub-Committee held on 11<sup>th</sup> November 2008 - copy attached, pages 4 and 5.

**5. JOINT OVERVIEW & SCRUTINY UPDATES**

To receive verbal updates on Joint Overview & Scrutiny:

- Joint O&S Transition Board – Councillor Seed
- Development Control – Councillor Parsons
- Housing – Councillor Mrs Giles
- Waste – Councillor Seed
- Customer Access – Councillor Lake
- Community Area Boards – Councillor Mrs Winchcombe

**6. OVERVIEW AND SCRUTINY PERFORMANCE MONITORING REPORT – QUARTER TWO REPORT**

To receive report C/13/08 by the Corporate Services Manager concerning key performance information for quarter two - copy attached, pages 6 to 24. Background papers – none.

**Part 2**

**Items to be considered whilst the meeting is closed to the public**

None

Signed .....  
Head of Democratic Services  
25th Nov. 2008

## MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

---

### **Membership:**

Cllr Dagger  
Cllr Mrs Fogg  
Cllr Hoddinott  
Cllr Lake  
Cllr Mrs Mayes

Cllr Parsons  
Cllr Mrs Rawlins  
Cllr Seed  
Cllr Mrs Winchcombe  
Cllr Mrs Zweck

### **Briefing arrangements:**

There will be a briefing for the Chairman and Vice Chairman at 1pm in the Council Chamber.