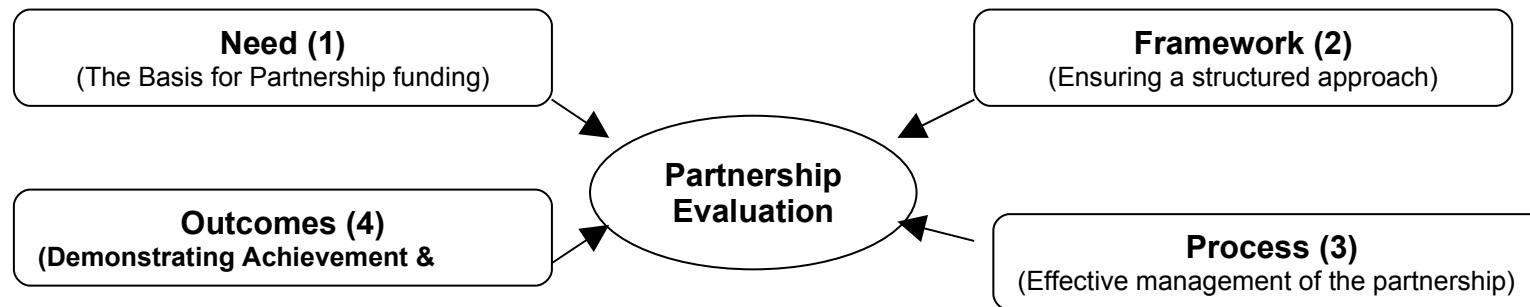


The Partnership Evaluation Tool

There are four areas to be evaluated. Each one looks at a component part of the partnership and consists of five key tests, which will review the current position of the partnership. This process can be undertaken both in house and with our partners so that an accurate position of the partnership performance and value it brings is assessed. The tests can be benchmarked using the proposed scoring system detailed below. By doing this will ensure a level playing field when reviewing all of our partnerships and for those that we continue to support, the score will pave the way for a programme of continuous improvement.



Assessment Score Criteria:

- 1: There is no evidence that the indicator is being met.
- 2: There is some evidence that the indicator is being met.
- 3: There is good evidence to show that the indicator is being met.
- 4: There is clear robust evidence that shows the indicator is being fully met.

Theme 1: Need – The Basis for Entering into a Partnership

Evaluation Indicator	Evidence to support how indicator is being met	Assessment Score				
		1	2	3	4	5
<p>1:1 There are identified gaps in service provision that need to be addressed in order for the Council to deliver against its Corporate priorities and better serve the public.</p> <p>1:2 There is a clear need for the service to be delivered based on joint priorities and evidence gathered from across the community through the local partnerships.</p> <p>1:3 There are specific outcomes that the service will deliver which directly relate to the identified need.</p> <p>1:4 The partner is the “best placed” organisation to deliver the service, which enables the Council to be more efficient and effective in its service delivery.</p> <p>1:5 A Service Level Agreement (SLA) is the most appropriate mechanism to support this work and future sustainability issue are considered.</p>						

Theme 2: The Framework for Working in Partnership

Evaluation Indicator	Evidence to support how indicator is being met	Assessment Score				
		1	2	3	4	5
<p>2:1 There is a signed SLA in place for the duration of the funding agreed by all partners</p> <p>2:2 The agreement is clear in its:</p> <ul style="list-style-type: none"> - Expectations / Outcomes - Length of Contract / Agreed Review schedule - Where responsibility lies <p>2:3 The agreement comes with a clear work plan that directly relates to meeting the initial service need, the corporate priorities and it contributes to the partner’s objectives as well.</p> <p>2:4 The outcomes in the work plan are SMART</p> <p>2:5 The partnership has been developed and commissioned with all partners working towards the Compact principles and becoming signed up members of it.</p>						

Theme 3: Managing the Partnership Process– Ensuring the effective maintenance of the partnership

Evaluation Indicator	Evidence to support how indicator is being met	Assessment Score				
		1	2	3	4	5

3:1 It is clearly demonstrated through regular reviews what is being delivered specifically towards the SLA and agreed work plan.

3:2 Clear guidance is in place on who the main link officers are between the partners and the roles they need to fulfil.

3:3 The partnership is managed on the basis of meeting the agreed SMART outcomes and performance is evidenced to a level agreed by all partners

3:4 There are adequate financial management systems in place:

- Who provides the money?
- Who decides how to spend it?
- Can the money be reallocated?
- What are the financial reporting arrangements?
- Long term Sustainability
- Consideration towards Exit Strategies

3:5 The process undertaken meets the Wiltshire Compact requirements particularly those outlined in the Code of Practice on funding & Procurement.

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Theme 4: Assessing the Impact & Outcomes of the Partnership to the Council & the Local Community

Evaluation Indicator	Evidence to support how indicator is being met	Assessment Score				
		1	2	3	4	5
<p>4:1 The original partnership objectives are being met and the service is responding to the identified need.</p> <p>4:2 There is evidence of what service users or those that benefit from the partnership are saying about the quality of service being delivered and the impact it has had on them.</p> <p>4:3 The impact of the work undertaken by the partnership also helps meet wider corporate priorities and community aspirations.</p> <p>4:4 There is clear evidence to show that the cost and resource of the partnership doesn't outweigh the benefits of it; and that evidence shows the partnership is being effectively managed.</p> <p>4:5 The outcomes of the partnership are being appropriately promoted and demonstrated to the local community.</p>						