

WORK PROGRAMME FOR THE FINAL ACCOUNTS AND AUDIT COMMITTEE

30 June 2008

| <u>Report Title</u> | <u>Purpose of Report</u> | <u>Author</u> |
|-----------------------------------|--|--------------------------------|
| Statement of Accounts 2007/08 | To approve the Statement of Accounts for 2007/08 | Section 151 Officer |
| Audit and Inspection Plan 2008/09 | To approve the Audit and Inspection Plan for 2008/09 | Section 151 Officer |
| Internal Audit Progress Report | To consider progress against the 2008/09 audit programme | Section 151 Officer |
| Risk Management Update | To consider the latest risk management update | Performance Management Officer |

25 September 2008

| <u>Report Title</u> | <u>Purpose of Report</u> | <u>Author</u> |
|--|--|---------------------|
| Statement of Accounts 2007/08 | To approve the final Statement of Accounts for 2007/08 | Section 151 Officer |
| Letter of Representation | To receive the Letter of Representation | Section 151 Officer |
| Annual Governance Report from the Audit Commission | To receive the Annual Governance Report | Audit Commission |
| Internal Audit Strategy and Terms of Reference | To approve the strategy and terms of reference. | Section 151 Officer |
| Internal Audit Progress Report | To consider progress against the 2008/09 audit programme | Section 151 Officer |

24 November 2008

| <u>Report Title</u> | <u>Purpose of Report</u> | <u>Author</u> |
|---|--|--------------------------------|
| Internal Audit Progress Report | To consider progress against the 2008/09 audit programme | Section 151 Officer |
| Action Plan re Use of Resources | To consider the Action Plan for the Use of Resources | Section 151 Officer |
| Risk Management/Strategic Risk Register | To review the register. | Performance Management Officer |

9 February 2009

| <u>Report Title</u> | <u>Purpose of Report</u> | <u>Author</u> |
|--------------------------------|--|---------------------|
| Internal Audit Progress Report | To consider progress against the 2008/09 audit programme | Section 151 Officer |