

North Wiltshire District Council

District Wide Awards

A Guide to Funding

www.northwilts.gov.uk

Each year we award funding to local groups and organisations throughout the District who provide support to the local community across more than one Community Area or North Wiltshire wide.

The Council has committed £7,900 of revenue funding this year to help fund local schemes and organisations.

Where applications do not meet the funding criteria, officers will contact the applicant. Where possible they will suggest revisions to enable re-submission at a later date or will return the application form with a letter explaining why we are unable to consider it.

Grants will be considered **once a year** on the advertised date

Please ensure that you read the guidance notes *before* completing your application form.

**PLEASE NOTE: Large format information is available.
Please Contact: 01249 706458**

North Wiltshire District Council District Wide Awards Funding Criteria

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The Council will **not** consider grant applications from the following applicants (*unless your project can demonstrate a wider community benefit?*)

- (a) Political or Religious groups
- (b) Statutory bodies to fund their core services
- (c) Individuals for their sole benefit
- (d) Any organisation making an application for a grant which could reasonably be expected to finance the project or scheme by other means
- (e) A profit making organisation

You need to ensure that your application meets all the essential criteria shown below:

1. A non-profit making organisation or group
2. Clearly showing a need for financial support
3. One application per scheme / organisation per year
4. Apply before the start of the project. No projects will be awarded funding retrospectively
5. Applicants for funding must be able to use their grant by 31st March 2007
6. Fully completed applications must be received by the advertised deadline date.
7. Make no application under any other North Wiltshire District Council funding scheme within the same financial year (with the exception of the Executive Capital Partnership Funding Scheme)
8. Applications must be accompanied by an independently examined statement of year-end accounts, assets and reserves. Newly formed groups (in existence for less than 18 months or less) should provide a copy of their bank account mandate with details of authorised signatories
9. Charitable organisations, must submit a copy of their last completed annual accounts
10. If your project requires planning permission, building regulations or any other form of licence or approval, this must be granted before submitting your application

- 11.** Applicants must acknowledge the District Council's support in any publicity or printed material.
- 12.** Successful applicants are required as a condition of any grant to complete and return an evaluation form. No further grants will be considered if this evaluation has not been complete

North Wiltshire District Council District Wide Awards Additional Guidance

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- .. Applicants for funding are invited to discuss their scheme in advance of submitting bids to ensure officer assessment and support where appropriate
- .. Applicants are encouraged to make electronic applications (via email or website), although paper applications remain acceptable
- .. Applicants may submit subsequent applications year on year however due to the modest funding available this should not be relied upon.
- .. Evidence / evaluation showing feedback from those that have benefited from current or former schemes should form part of any funding proposal
- .. Applicants are requested to confine their application to the space provided on the application form. Any additional information (other than accounts, quotes) will not be considered as part of the application.
- .. Applicants are advised that payments in kind/voluntary work cannot be considered as part of the project income; however you are invited to show this voluntary support in section 3 of the application form
- .. Where applicants want to discuss issues relating to the total funding of their project / scheme, it is suggested that they contact Charities Information Bureau (see Additional Sources of Funding sheet)
- .. A proportion of all successful applications will have their projects audited

(If you are unsure, please call the appropriate officer (see below) and seek advice before submitting your completed application form.

District Wide – James Moody, Partnership Development Officer
on 01249 706458 email jmoody@northwilts.gov.uk