

MINUTES

Meeting:	CALNE AREA BOARD
Place:	Calne Town Hall, Calne, Wiltshire, SN11 0EN
Date:	Tuesday 7 July 2009
Start Time:	7.00pm
Finish Time:	8:10pm

Please direct any enquiries on these Minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Mr Chuck Berry, Mrs Christine Crisp (Vice Chairman), Mr Alan Hill (Chairman), Mr Howard Marshall, Mr Anthony Trotman, Miss Fleur de Rhé-Philippe (Cabinet Representative)

Town and Parish Councillors

Cllr Mrs G Ansell (Calne Town Council, Lickhill Ward), Cllr Mrs M Baggs (Calne Town Council, Priestley Ward), Cllr D Bland (Calne Town Council, Priestley Ward), Cllr R Golding (Calne Town Council, Abberd Ward), Mrs L Roberts (Calne Town Council, Town Clerk), Mrs D Saville-Brown (Calne Town Council, Deputy Town Clerk), Cllr D Short (Calne Town Council, Abberd Ward), Cllr Mrs A Venton (Calne Town Council, Abberd Ward)

Cllr R Aylen (Calne Without Parish Council), Cllr S Bodman (Cherhill Parish Council), Cllr D Evans (Cherhill Parish Council), S Fox (Hilmarton Parish Council), Cllr A Glass (Bremhill Parish Council), Cllr E Jones (Calne Without Parish Council), Lady Kamkar (Cherhill Parish Council), V Procter (Hilmarton Parish Council)

Officers

Deborah Farrow (Service Director Business Transformation and ICT), Steve Milton (Head of Community Governance), Jane Vaughan (Calne Community Area Manager), Julia Densham (Senior Democratic Services Officer), Alexa Smith (Democratic Services Officer)

Partners

Wiltshire Police - Chief Inspector Robert Edge, Inspector Kate Pain, Inspector Keith Ewart and PC Simon Wright

Wiltshire Fire & Rescue Service - Glyn Moody, Tom Burns

Members of Public in Attendance: 54

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chair's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the first meeting of the Calne Area Board. The Chairman set out the health and safety procedure for the building. The Chairman introduced himself, before the Wiltshire councillors, the head of community governance, the service director, the democratic services officers and the community area manager introduced themselves.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Geoff Dickerson (Heddington Parish Council), Cllr Jacquie Henly (Hilmarton Parish Council) and Bryony Brown (NHS Wiltshire).</p>	
3.	<p><u>Minutes</u></p> <p>The Chairman approved and signed as a correct record the minutes of the meeting held on 16 June 2009 to elect a Chairman and Vice Chairman for the Calne Area Board.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5. 5. a)	<p><u>Introduction to the Area Boards and Making it Work for You</u></p> <p>The meeting watched a DVD which introduced the area boards. The DVD was available on the Wiltshire Council website at www.wiltshire.gov.uk/areaboards or from the community area manager.</p> <p>The community area manager introduced herself and spoke on the following:</p> <ul style="list-style-type: none">• The role of the community area manager in	

<p>5. b)</p>	<p>supporting Wiltshire councillors, working with partner organisations and informing and involving those in the community area;</p> <ul style="list-style-type: none"> • The process of getting local issues resolved; • The Community Area Grants Scheme; • £31,000 had been awarded to Calne Area Board for the current year to support community groups and projects; and • The area profile which stored local data, highlighted important issues and aided evidence based decision making. <p>Packs for community grants were available at the meeting and online. The community area manager invited those present to contact her for information or assistance and to sign-up to a regular update on local issues if they had not already done so.</p> <p>The Chairman invited short round table discussions on issues of concern in the local area. Each table raised their most important issue:</p> <ul style="list-style-type: none"> • The Calne First Responders group had difficulties with parking and requested a parking bay for emergency vehicles in a central location in the town; • Poor surface of a Sustrans cycle route/bridleway at Cherhill; • Joined up development of youth provision in the town centre; • Short term relief for families affected by recession; • Improvement to the path along the A4 from Derry Hill to Beckhampton for pedestrians and cyclists; • Better ownership and maintenance of Abberd Brook; and • The Calne Community Group looked to the area board for support in engaging the whole community in events held throughout the year. <p>The Chairman expressed how pleased he was with the breadth of issues raised and asked for an “issues sheet” to be completed providing further information on each issue of concern. The sheet would then be taken forward by the community area manager and the person or organisation who submitted the sheet kept informed of progress and the action taken on their behalf.</p>	
<p>6.</p>	<p><u>Role of Community Area Partnership and Community Plan</u></p> <p>The Chairman introduced Jill Martin who provided an update on the Calne Community Area Partnership and the</p>	

	<p>Community Plan.</p> <p>The Community Plan was to be reviewed every two years. This year Calne Community Area Partnership had consulted across the community area and found a home in the community hub in the town centre. The aim was to work with the people of Calne to ensure a safe and prosperous community environment.</p> <p>The update was to be monitored by an elected steering group on a monthly basis. The Calne Community Area Partnership intended to keep the community up-to-date and informed by set up of an interactive website and holding information in the community hub. A two way exchange of views and information was hoped for.</p> <p>Jill Martin confirmed that although reference was not made to parish plans in the first draft of the Community Plan, these views would be included in the updated version. It was emphasised that the Community Plan was a “living document” to be continually viewed and revised.</p>	
<p>7.</p> <p>7. a)</p> <p>7. b)</p>	<p><u>Updates from Town and Parish Councils and Other Partners</u></p> <p>Inspector Kate Pain gave a summary of policing in the local area. This had recently changed following restructuring. Inspector Kate Pain affirmed that for the first time Calne Police had achieved their abstraction rate target, taking staff away from Neighbourhood Policing Team matters for less than 20 per cent of the time.</p> <p>A Calne Police report which identified priorities in the local area was made available at the meeting. Inspector Kate Pain stated that a similar report would be produced for the area board every two months.</p> <p>The written update from NHS Wiltshire was noted.</p> <p>Glynn Moody, Station Manager for Wiltshire Fire & Rescue Service, introduced himself. He asked that if a person had an area board issue that Wiltshire Fire & Rescue Service could assist with, they made it known prior to the meeting to the democratic services officer. This was in order for a representative to attend. He underlined the need to work together and the benefits of partnership working to resolve local problems.</p> <p>No updates were received from town or parish councils.</p>	

	The Chairman thanked all partners for their contributions.	
8.	<u>Your Local Issues</u>	
8. a)	<p>Steve Milton, the head of community governance, introduced the process of highlighting local issues. A community “issues sheet” was available from www.wiltshire.gov.uk, an issue could be submitted online or a form could be requested from the community area manager. Issues were to be of general public concern, rather than an individual’s one-off service failure.</p> <p>Every issue received would be recorded and published on the Wiltshire Council website. Issues had not been carried forward from the pilot phase of area boards because the issues raised had been fed into the Community Plan.</p> <p>The community area manager invited anybody with an issue to submit an issues sheet and stated she was hopeful that action would be possible for the majority of issues received.</p>	
8. b)	<p>The Chairman updated on issues considered during the pilot phase of the Calne area board. The dropped kerbs project had been brought forward by a local access group to improve accessibility for all in the local area. Discussion with highway engineers was organised and four sites identified for changes to be made. A result was achieved and the project showed how local people had a direct influence on local issues. A display of the project was on view at the meeting.</p> <p>The Chairman updated on the Curzon Street traffic flow issue. A proposal had been agreed after consultation between local people and highway engineers. The project had received the approval of the Highways Department and was due for resurrection.</p> <p>DECISION: To reform a task group for the Curzon Street traffic flow issue.</p> <p>Road safety was a concern for parents of pupils at Priestley Primary School. Negotiation had taken place with highway engineers and Wiltshire Police and a plan for traffic calming had been formed.</p> <p>The Chairman provided information on the emerging project of a community hub for Calne. In the pilot phase this had occupied a vacant shop where agencies including Wiltshire Police, Westlea Housing Association, youth groups etc could</p>	

	<p>communicate with the public and each other.</p> <p>DECISION: To form a task group to consider the concept of a Calne community hub and running a pilot project to test this out.</p> <p>Anthony Trotman asked whether funding was available for the dropped kerbs project to continue its work. The community area manager advised the project was considered successfully completed, however a similar project would be run in the future if dropped kerbs were again raised as a local issue.</p>	
9.	<p><u>Election of Representatives</u></p> <p>The committee agreed to the following election of representatives to outside bodies:</p> <p>Calne Heritage Centre - Anthony Trotman Calne Leisure Centre - Chuck Berry Calne Youth Issues Group (CAYPIGS) - Howard Marshall</p> <p>The Chairman stated he was keen to re-establish the relationship with the Hills/Viridor group for improved communication between communities and mineral operators and regulators in the Sands Farm area. As he had worked with the group in the past and had an interest in the matter it was proposed he would continue to engage with Hills/Viridor as part of his community role.</p> <p>Christine Crisp was elected as lead Wiltshire councillor representative for Calne Community Area Partnership.</p> <p>The question whether Marden House was eligible to have an elected representative and become an outside body was asked. The community area manager volunteered to investigate this matter.</p>	
10.	<p><u>Future Meeting Dates</u></p> <p>A sheet of provisional calendar dates for the Calne Area Board was provided at the meeting. The next meeting was to be held on Tuesday 25 August 2009 at 7.00pm, with refreshments from 6.30pm, at Calne Town Hall.</p>	
11.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked those who attended and asked for an evaluation form of the meeting to be completed.</p>	

