

Agenda Item No. 5

Joint Overview and Scrutiny Transition Board

Terms of Reference

- (1) To hold the Implementation Executive, Joint Implementation Board and Work Stream Boards to public account for their decisions and actions in respect of preparing for the new council.
- (2) Where considered necessary to initiate reviews of the evidence and reasoning for any of these decisions, including seeking the attendance of relevant executive members and officers involved in transition to respond to enquiries.
- (3) To consider requests from the Implementation Executive to assist in developing plans for the new Council.
- (4) To identify key issues of interest/risk within the work streams for closer scrutiny by members.
- (5) To appoint small task groups or individual members to engage in key projects within the work streams and to receive reports back on progress/outcome.
- (6) To manage and co-ordinate these task group and individual member activities within an overall work programme bearing in mind capacity and available resources.
- (7) To give a focus and direction to OS activities across the 5 councils relevant to transition and expect members of the Joint Board to “champion” the arrangements and act as a first port of call for enquiries within their own councils.
- (8) To manage and direct scrutiny resources identified for the transitional arrangements.
- (9) To report back to the respective Overview and Scrutiny functions of the 5 existing councils as necessary.
- (10) At the appropriate time to take lead responsibility for shaping the overview and scrutiny arrangements for the new council.