

Joint Great Western Ambulance Overview and Scrutiny Committee
Draft Work Programme

Introduction

This document outlines the work programme for the Joint Health Scrutiny Committee.

Where possible, a 45 minute pre-meeting will be held before all formal Committee meetings. These will be held in private.

Members are reminded that the work programme is a living document and will be reviewed at every Committee meeting to ensure that it remains relevant and to plan future meetings.

Glossary

S = Swindon Borough Council

G = Gloucestershire County Council

GWA = Great Western Ambulance NHS Trust

B = Bristol City Council

HOSC = Health Overview & Scrutiny Committee

PCT = Primary Care Trust

Write to Chair of GWA Public and Patient Involvement Forum asking for their views on the steps taken by the Trust to improve performance? (PPI Forums disbanded 31st March 2008)

18th April 2007, Bristol City Council House

Proposed Outcome	Issues to be Considered	Witnesses Required	Evidence Required
To hear detailed evidence regarding GWA performance management	<ul style="list-style-type: none"> • Latest performance data • Progress in implementing National Ambulance Improvement Agency Report • Consideration of information requested by the Committee at the last meeting: 	<ul style="list-style-type: none"> • Tim Lynch, Chief Executive, GWA • Rachel Pearce, Director Corporate Governance, GWA • Steve West, Director Operations 	<ul style="list-style-type: none"> • GWA NAIA Action Plan & summary of progress made in achieving targets • Latest performance

For more information contact Emma Powell, Scrutiny Officer, Swindon Borough Council on 01793 463412 or epowell@swindon.gov.uk

Proposed Outcome	Issues to be Considered	Witnesses Required	Evidence Required
	<ul style="list-style-type: none"> - Information regarding the number of Community First Responders, their location and usage - Hospital turnaround times for all acute Trusts in the Great Western Ambulance region - Response times broken down to District level <ul style="list-style-type: none"> • Review of Work Programme • Agree date of next meeting 	<ul style="list-style-type: none"> • Jan Stubbings, Chief Executive, Gloucestershire PCT 	<p>management data</p> <ul style="list-style-type: none"> • Community First Responder data • Hospital turnaround times • District response times

Date & Venue To Be Agreed (TBA)

Proposed Outcome	Issues to be Considered	Witnesses Required	Evidence Required
To consider the views of staff in relation to the performance of GWA	<p>The views of staff representatives in relation to:</p> <ul style="list-style-type: none"> • Staff learning and development • Effectiveness of consultation with staff & keeping them informed • Recruitment and retention of staff • Staff sickness • Impact of the new clinical teams <ul style="list-style-type: none"> • Review of Work Programme • Agree date of next meeting 	<ul style="list-style-type: none"> • Representatives from Trade Unions • Judy Saunders, Director of HR, GWA 	<ul style="list-style-type: none"> • Latest performance data

Date & Venue To Be Agreed (TBA)

To consider the role of PCTs in monitoring the performance of GWA	<ul style="list-style-type: none"> • Role of Gloucestershire PCT as lead commissioner in monitoring performance & remedial action taken in response to failure to meet targets • Role of other PCTs in monitoring performance & remedial action taken in response to failure to meet targets (verbal or written evidence) • Review the work programme • Agree date of next meeting 	<ul style="list-style-type: none"> • Jan Stubbings, Chief Executive, Gloucestershire PCT • Director of Strategic Commissioning and Primary Care, Gloucestershire PCT • Representative from other PCTs or evidence in writing 	<ul style="list-style-type: none"> • Report from Gloucestershire PCT outlining the performance management of GWA • Evidence from other PCTs – Scrutiny Officer to compile into single report
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Date & Venue To Be Agreed (TBA)

Proposed Outcome	Issues to be Considered	Witnesses Required	Evidence Required
To consider the role of NHS South West, the National Ambulance Improvement Agency and Healthcare Commission in performance management	<ul style="list-style-type: none"> • Role of NHS SW in monitoring performance of GWA and remedial action taken in response to failure to meet targets • Role of National Ambulance Improvement Agency in supporting failing Trusts and views of NAIA on steps taken by GWA and commissioners to address issues raised in their report • Role of the Healthcare Commission in monitoring the performance of GWA 	<ul style="list-style-type: none"> • Representative from NHS South West • Representative from National Ambulance Improvement Agency • Representative from the Healthcare Commission 	<ul style="list-style-type: none"> • Report from NHS South West outlining its role & action taken regarding GWA performance • Report from NAIA outlining its role • Report from the Healthcare Commission outlining its role

Date & Venue To Be Agreed (TBA)

Proposed Outcome	Issues to be Considered	Witnesses Required	Evidence Required
To consider evidence from public & patient involvement groups regarding the engagement with the Trust to improve performance	<ul style="list-style-type: none"> • How GWA engages with PPI groups to develop, plan and deliver services • The views of PPI groups regarding the performance of GWA 	<ul style="list-style-type: none"> • Representatives from ex GWA PPIF • Representatives from LINKs • Representatives from other PPI groups such as older people & carers forums 	

Date & Venue To Be Agreed (TBA)

Proposed Outcome	Issues to be Considered	Witnesses Required	Evidence Required
To consider draft report and agree recommendations arising from review. To consider future role of Committee	<ul style="list-style-type: none"> • Consider draft report arising from review • Recommendations to be included in the final report of the review • To agree future role of Joint Committee & Terms of Reference 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • Draft report • TOR

Other Evidence Sources

Final Report on the Review on Great Western Ambulance Service, National Ambulance Improvement Agency, July 2007

Joint Health Scrutiny Committees: A Practical Guide, Centre for Public Scrutiny, 2004

Operational Plan 2007/08, Great Western Ambulance Service NHS Trust, 2007

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Public & Patient Involvement (PPI) Plan, Great Western Ambulance Service NHS Trust, June 2007

“Right Care, Right Place, Right Time” Understanding the GWAS Vision, Great Western Ambulance Service NHS Trust, September 2007

Strategy & Corporate Objectives 2007/08, Great Western Ambulance Service NHS Trust, July 2007