

WILTSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE

MEMBERSHIP

County Council (9 members with political proportionality):

Mr J P Thomson (Chairman)  
Mr P G Allnatt (Vice-Chairman)  
Mr P J Fox  
Mr J Osborn  
Mrs M E Groom  
Mr A I Moore  
Mr W R Moss  
Mrs P Rugg  
Mrs M S N Taylor

District Council Co-opted Members (one from each District with full voting rights)

Kennet District Council	– Mrs P Winchcombe
North Wiltshire District Council	– Mrs K Dixon
Salisbury District Council	– Mr M Hewitt
West Wiltshire District Council	– Ms W Viles

Key Stakeholders (Non-Voting)

Kennet & North Wiltshire PCT Patients' Forum – Ms J Howes  
West Wiltshire PCT Patients' Forum – Mr P Biggs  
South Wiltshire PCT Patients' Forum – Mr T White

TERMS OF REFERENCE

1. To review and scrutinise any matter relating to the planning, provision and operation of health services in Wiltshire, including significant change to service provision.
2. To make reports and recommendations to local NHS bodies and to the County Council on any matter reviewed or scrutinised using the overview and scrutiny of health power.
3. To require the attendance of an officer of a local NHS body to answer questions and provide explanations about the planning, provision and operation of health services in Wiltshire.
4. To require a local NHS body to provide information about the planning, provision and operation of health services in Wiltshire, subject to the exemptions outlined in the Health and Social Care Act 2001.
5. To establish joint committees with other local authorities to undertake overview and scrutiny of health services.
6. To delegate functions of overview and scrutiny of health to another local authority committee (if appropriate).
7. To co-opt members of the overview and scrutiny committee of district councils onto the committee as full members.

8. To be able to report to the Secretary of State for Health:
  - (i) where the committee is concerned that consultation on substantial variation or development of services has been inadequate;
  - (ii) where the committee considers that the proposal is not in the interests of the health service.

and to determine the outcome of requests from area level forums to refer matters to the Secretary of State.

9. To undertake/co-ordinate/participate in cross-boundary (ie. more than one District/PCT/County) overview and scrutiny topics.
10. To maintain an overview of the District and County Council's responsibilities and role in relation to health and wellbeing.
11. To encourage the integration of health improvement as a core concern for both the District and County Councils in the delivery of services.
12. To receive 'expert testimony' from users and providers as appropriate to better understand the chosen topic/s.
13. To choose and prioritise topics for scrutiny bearing in mind available resources and the work programme of the Committee and area level forums.
14. To establish small task groups for one-off overview and scrutiny topics.
15. To maintain, publish and keep under review a rolling work programme.
16. To manage/co-ordinate the training and development of elected members and other representatives involved in overview and scrutiny of health.
17. To commission consultancy and research services as appropriate.
18. To manage the health overview and scrutiny resources effectively within the budget available.
19. To receive reports to each meeting on the work being undertaken at the area level forums for endorsement as appropriate.
20. To develop appropriate overview and scrutiny operational protocols.

NB: These Terms of Reference draw heavily upon "Overview and Scrutiny of Health" guidance issued by the Secretary of State for Health which clarifies the primary and secondary legislation that provides local authority overview and scrutiny committees with the power to scrutinise health services.

Primary and secondary legislation:

- (1) Local Government Act 2000 –  
<http://www.legislation.hmsso.gov.uk/acts/acts2000/20000022.htm>
- (2) Health and Social Care Act 2001, sections 7 – 10  
<http://www.legislation.hmsso.gov.uk/acts/acts2001/20010015.htm>

- (3) Statutory Instrument 2002 No. 3048  
The Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions)  
Regulations 2002 – [www.legislation.hmso.gov.uk/si/si2002/20023048.htm](http://www.legislation.hmso.gov.uk/si/si2002/20023048.htm)

