

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
Name of Organisation	FRIENDS OF WCR
Contact Name	:
Contact Address	:
Contact number	: e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>
2 - Your Project	
In which Community Area does your project take place? (Please give name - see pp 2-4 of funding pack)	SOUTHERN LOCALITY WARMINSTER
In which Parish does your project take place?	WARMINSTER
What is your project?	MEDIA + COMMUNICATION TRAINING SCHEMES FOR PARTICULAR GROUPS OF BENEFIT
Where will your project take place?	WARMINSTER
When will your project take place?	SEPTEMBER 2009 - 31st MARCH 2010
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Page 8.
Please confirm your project will be completed by 31 st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS - THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>	
<p>The training schemes will offer a no cost training option to males and females of all ages and abilities, promoting communication, social interaction and IT skills, and preparation for work or a return to work. In particular those in the NEET category (Not in education, employment or training). Also those with special needs or in need of other forms of support.</p>	

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

Other sources of income to continue this scheme will include: Grants from Warminster + Westbury Councils and the Charitys' own fundraising initiatives.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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All community organisations and educational establishments are welcome to have access to WCR resources to promote their own particular aspects of interaction with the community. Previous experience over the past 14 years has proved the value of our training within the area, which has resulted in improved communication and literacy skills for those taking part on our courses and the Charitys' activities. This has been acknowledged by Warminster and Westbury Councils, who have offered financial support to the charity over this time.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 - Information relating to your last annual accounts (if applicable) PLEASE SEE AGM REPORT ENCLOSED

Year Ending:	Month: APRIL	Year: 2009
Total Income:	£ 11384	
Minus Total Expenditure:	£ 11959	
Surplus/Deficit for year:	£ (575)	
Reserves held:	£	

6 - Financial Information

PROJECT COSTS A Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
40 STUDIO COMPLEX HOURS @ 160 PH	£6400	WCR Trust	C	£4050
1 instructor, five days total time	£500			£
1 technician, five days total time	£300			£
Advertising	£50			£
materials / media	£300			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£7550	TOTAL PROJECT INCOME	C	£4050

Total Project Income B	£4050
Total Project Expenditure A	£7550
Project Shortfall A - B	£3500
Award sought from Wiltshire Council Area Board	£3500
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

7 - Management

How many people are involved in the management of your group/organisation?

People Over 50 years Male...2... Female...1...
 People Under 25 years Male...1... Female.....
 Disabled People Male..... Female.....
 Black & Minority Ethnic people Male..... Female.....

8 - Supporting Information - Please enclose the following documentation

Enclosed (please tick)

Latest inspected/audited accounts or Annual Report

- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

- Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

- Yes No (NEET)

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

- Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

- Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

- Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

- Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal Opportunities Access Audit Environmental Impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Positor..... CHAIRMAN OF TRUST

Date:

29/7/09

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)