

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>	
<b>Name of Organisation</b>	Wiltshire Council ,Libraries, Heritage & Arts
<b>Contact Name</b>	Richard Violet
<b>Contact Address</b>	Warminster Library, Three Horseshoes Walk, Warminster Wiltshire
<b>Contact number</b>	<input type="text"/> <b>e-mail</b> <input type="text"/>
<b>Organisation Type</b>	<b>Non profit organisation</b> <input type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input checked="" type="checkbox"/>
<b>2 – Your Project</b>	
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Warminster Community Area
<b>In which Parish does your project take place?</b>	Warminster
<b>What is your project?</b>	To employ a professional story-teller to provide story telling sessions for adults with learning disabilities.
<b>Where will your project take place?</b>	Warminster Library
<b>When will your project take place?</b>	No Barriers Week, 1 <sup>st</sup> -5 <sup>th</sup> December
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> Pages 12 & 17 of Community Plan <b>NO</b> <input type="checkbox"/>
<b>Please confirm your project will have commenced by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>	
<p>The events will benefit adults and young people with learning difficulties. It is planned to have two events, (am and pm) for an invited audience, (but still open to the public). WAVE, (Warminster Adults Valuing Everyone) and Warminster Mencap and Gateway would be target audiences and have expressed interest in the proposed event. I would like to reach approximately forty people on the day with each person having an opportunity to get involved with the story.. We would be building on the success of a similar activity held during No Barriers Week 2008 and would be using the same storyteller, (The Man From Story Mountain), who is very experienced with working with this type of group.</p>	

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

This is one of a series of occasional events aimed at this client group, so, in a sense, there are no ongoing costs after the event. However, our Poets in Residence at Warminster Library will be providing events for this group, and funds have already been secured for this initiative, with additional funds now being sought from the Arts Council.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

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Warminster Adults Valuing Everyone, (WAVE) and the Ashton Street Centre attended last year's event and staff reported tremendous enthusiasm for the session, with clients very excited by and involved in the story. While it is difficult to obtain conventional feedback from all those taking part, (due to severe learning disabilities) opinions about the events will be sought from audience members and recorded as well as from staff and carers. This year, Warminster Mencap and Gateway will be involved as well as WAVE and, if space allows, I would like to again involve the Ashton Street Centre from Trowbridge, but priority will be given to Warminster residents. These are all organisations dealing with people with moderate to severe learning difficulties.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

**The project will:**

Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input checked="" type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

Year Ending: N/A	Month:	Year:
Total Income:	£	
Minus Total Expenditure:	£	
Surplus/Deficit for year:	£	
Reserves held:	£	

**6 - Financial Information**

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Fee: whole visit by storyteller	£300			£Nil
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£300</b>	<b>TOTAL PROJECT INCOME</b>		<b>£0</b>

Total Project Income B	£0
Total Project Expenditure A	£300
Project Shortfall A - B	£300
Award sought from Wiltshire Council Area Board	£300
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

How many people are involved in the management of your group/organisation?

People Over 50 years	Male	Female
People Under 25 years	Male	Female
Disabled People	Male	Female
Black & Minority Ethnic people	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

Latest inspected/audited accounts or Annual Report

Income & expenditure budget for current financial year

Project budget (if applicable)

Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick...  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick...  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Richard Violet

**Date:** 17/08/2009

**Position in organisation:** Community Librarian, Warminster

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**