

SALISBURY DISTRICT TRANSPORTATION JOINT COMMITTEE

TERMS OF REFERENCE

Function

1. To act as an Advisory Panel to the County and District Councils on policies and programmes relating to transportation.
2. To act as a Regulatory Committee implementing through the Salisbury Joint Transportation Team a previously agreed programme of work.
3. To consider associated traffic management matters.

Powers delegated to the Joint Committee

1. To prepare the Salisbury District component of the Local Transport Plan.
2. To approve the annual progress report on the Salisbury element of the Local Transport Plan for submission to Government Office.
3. To agree a programme of work on an annual basis in accordance with Executive decisions of the County Council and the District Council using finance made available by the County and District Councils (including funding available from S106 agreements and other sources).
4. To manage within the delegated funding the implementation of the agreed programme including the making of traffic and other relevant orders.
5. To make recommendations relating to the Local Transport Plan to the County Council's and the District Council's Executive decision making bodies.
6. To manage the implementation of the Parking Strategy for the District including considering car parking charges and Park and Ride tariffs subject to the approval of the appropriate Councils.
7. To agree the detailed specifications for schemes of significant impact.
8. To monitor expenditure on schemes to ensure that the annual budget is not exceeded.
9. To agree the priorities between schemes.
10. To report to the County Council and the District Council twice yearly on the work of the Joint Committee.
11. To report immediately to the appropriate Executive bodies any projected overspend on the agreed budget.
12. To monitor and market those elements of the Local Transport Plan relating to Salisbury District.
13. To respond to consultations on planning applications and other regulatory matters.

Powers delegated to officers

1. To arrange the implementation of schemes within the agreed annual programme to the extent of agreed funding in accordance with the scheme of delegation of the relevant parent authority.
2. To negotiate in tandem with Development Control Officers of the County and District Councils with developers and others to achieve transport and/or traffic management improvements or funding in lieu, contributing to the Local Transport Plan objectives.
3. To arrange minor alterations to car parking regulations and layouts in Salisbury District Council car parks affecting not more than 25 car parking spaces.
4. To arrange repair of Salisbury District Council car parks and maintenance of parking signs and lines within the agreed budget.
5. To respond to consultations on planning applications and other regulatory matters.

General points

1. The Chairmanship of the Joint Committee is to rotate annually between the County Council and the District Council. The Clerkship of the Joint Committee shall be by the County Council.
2. The Standing Orders applicable to meetings of the Joint Committee shall be those of Wiltshire County Council.
3. Both Councils shall appoint named Members to the Joint Committee and named Deputies for those Members. If any one or more Member cannot attend a Joint Committee meeting, one or more of those Deputies can attend in their place.
4. Expenditure on the projects (including any unbudgeted overspend) in the agreed programme is to be accounted for jointly in accordance with the proportions of the payments made into the single account for the years in question.
5. The County Council select list of contractors or suppliers is to be used but must include Mouchel Parkman and Salisbury Commercial Services, together with any other contractors or suppliers the Officer Team considers appropriate.
6. The officer team co-ordinator to be a District Council or jointly funded Officer.

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