



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Tisbury Traders (Tisbury Chamber of Trade)		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Tisbury Community Area		
In which Parish does your project take place?	Tisbury		
What is your project?	Tisbury's first major Christmas Event (to create an event which captures the spirit of Christmas for all the family)		
Where will your project take place?	Tisbury High St		
When will your project take place?	5 th December 2009		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> Page 14 NO <input type="checkbox"/>		
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>			
<p>The TisVis parish plan identified a need to develop local initiatives which will support the local economy, local food and resist the potential loss of services (Post Office, pubs and shops). In addition it was recognised that events which young people enjoy are few and far between. This project will create an event that captures the Spirit of Christmas for all the family, making Tisbury a destination for seasonal shopping and festive entertainment, through the positive involvement and support of village traders, clubs and societies, local groups, churches and charities. The unique diversity of Tisbury's shops makes it the main settlement in the AONB for local High Street shopping. We plan to offer late night shopping, a visit from Father Christmas who will formally open the event, a visiting Street Market (itself a new venture, which offers locally produced foods and crafts); a skating rink, music and carol singing, seasonal food and drink, etc. The project aims to enhance the profile of Tisbury so that people who do not normally think of Tisbury as an appropriate place to visit for shops, pubs and amenities will discover that it is a vibrant community well worth a return visit. We aim to appeal to the whole community at Christmas time, with something for everyone. There will be plenty of opportunity for sampling and soaking in the atmosphere. We aim to encourage visitors from the whole TAPCAP area and beyond.</p>			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

This is a one-off event. The application is for funds to off-set any loss attributable to poor receipts from the ice rink (£2,000), car park (£400) or Father Christmas stall (£200) and the forecast shortfall of £341, total £2,941. If receipts are achieved as forecast, we will not draw down the full grant. If receipts fall below those forecast, we will request to draw down the balance, up to the maximum applied for. We understand that we will be obliged to open our books for inspection in order to determine the appropriate amount after the event. Only when Area Board officers are satisfied that the final net figures against receipts in the three areas stated above have been arrived at, will any funds be released.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

We aim to make this a whole village event with as many groups and societies taking part as are willing to do so. Also, for example, the Youth Development Manager will be asked to organise several young people to take part eg by managing the car parking and/or by assisting Father Christmas in his grotto. The response to date has been very positive with promises from church groups and traders that they are willing to participate. We can't go too far until we know whether or not funding will be available to kick start the project.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: 31 March 2009	Month: March	Year: 2009
Total Income:	£1,836	
Minus Total Expenditure:	£2,308	
Surplus/Deficit for year:	£-472	
Reserves held:	£1,086	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
hire of skating rink	£2990	existing funds	C	£1,086
event insurance (guesstimate)	£400	Tisbury PC - for H&S training	C	£500
Xmas lights stress testing kit	£1,127	Ice rink receipts	P	£2,000
publicity printing costs	£477	car parking income	P	£400
advert in Salisbury Life	£483	Father Christmas receipts	P	£200
	£	Contribution from market stalls	P	£350
	£	Tisbury Traders donations	P	£600
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£5,477	TOTAL PROJECT INCOME		£5,136

Total Project Income B	£5,136
Total Project Expenditure A	£5,477
Project Shortfall A - B	£ minus 341
Award sought from Wiltshire Council Area Board	£2941
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male 5	Female 5
People Under 25 years	Male	Female
Disabled People	Male	Female
Black & Minority Ethnic people	Male	Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 23/10/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)