

HEALTH OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME
JUNE 2005

No.	SUBJECTS	COMMITTEE/ TASK GROUP	PROJECT START DATE	NEXT DATE TO HEALTH OSC
1.	NHS Finances/Integrated Social Care Arrangements	Committee Item	27 June 2003	29 June 2005
2.	Bid to Centre for Public Scrutiny to map Public & Patient Involvement Structures	Bid prepared with Chairman by County Officer	16 June 2004	Ongoing
3.	Maternity Services – Reconfigurations to services in Kennet & North Wiltshire	Panel Report	27 Feb 2004	29 June 2005
4.	Wiltshire Ambulance Service	Task Group	16 June 2004	October 2005
5.	AGW SHA-wide Review of Ambulance Services	(poss) Joint Committee	30 March 2005	29 June 2005
6.	Health Scrutiny Development Day	Committee Report	16 June 2004	Ongoing
7.	AWP Mental Health Trust Reconfigurations	Task Group	8 Sept 2004	23 March 2005
8.	Reconfiguration of services & financial recovery plans of Kennet & North Wilts & West Wilts PCTs	Committee Report (presentation)	9 March 2005	29 June 2005

No.	SUBJECTS	COMMITTEE/ TASK GROUP	PROJECT START DATE	NEXT DATE TO HEALTH OSC
9.	Reconfiguration of services & financial recovery plans of South Wilts PCT	Committee Report	26 Oct 2004	23 March 2005
10.	Care for people with long-term conditions	TBD	TBD	TBD
11.	Joint working arrangements across OSCs	Officer working group	9 March 2005	29 June 2005
12.	Task Group Protocols	Officer working group	9 March 2005	29 June 2005
13.	AGW Strategic Health Authority policies of support for PCTs	Committee	9 March 2005	29 June 2005
14.	Healthy Wiltshire 2020	Committee	9 March 2005	29 June 2005

Health Overview and Scrutiny Committee

Work Programme Project Report

This section must be completed for each item on the Health OSC Work Programme.

Subject :	1. NHS Finances/Integrated Social Care Arrangements				
Main Work Area :	Substantial Variation?		Priority allocated by Committee :	High	✓
	Other service reconfiguration?			Med	
	Member/Public Request?	✓		Low	
	Other				
Requested by :	Former Chairman		Date of request:	26 September 2003	
Details :	<p>Aims of Work Programme Item:</p> <p>(i) To determine the financial position of local Primary Care Trusts in Wiltshire.</p> <p>(ii) To Identify Key areas of service expenditure (including benchmarking with other PCT/SHA areas).</p> <p>(iii) To understand the calculation and award of central Government funding for the local NHS.</p> <p>History: 27/6/03: Identified as an area of concern for Review. 26/9/03: Officer outline of options for a Review brought to Committee. 13/11/03: Enhanced scoping session with IDEA facilitator and presentation from SHA Director of Finance. 3/1/04: SHA Chief Executive attendance at Committee to answer members concerns over proposals to franchising the management of the Kennet & North Wiltshire PCT. 16/6/04: Presentation by Director of Adult & Community Services on integration between health and social care. Concerns about the deficit position of local PCTs reported to the Department of Health. Presentation from SHA Director of Finance requested. 7/9/04 SHA Event - Presentation of wider picture in relation to finances within the Wiltshire health economy. 01/12/04 – Chief Exec's of Wilts PCT's attend HOSC and answer some questions, but request a closed meeting to deal with more in depth detail regarding financial position. This is originally set for 13/12/04, but is postponed until 23/02/05 due to sickness.</p>				
	First considered by Committee on :		27 June 2003		

	<p>Plan of action – Latest Position:</p>	<p>Following informal briefing given to members on 23 February 05, it was agreed at the next meeting of the Committee on 9 March 05 that the Chairman would write with a number of specific questions to the SHA and would invite Trevor Jones to attend the next scheduled meeting of the Committee. See also item no. 13.</p>
<p>Support Arrangements</p>	<p>Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk</p>	

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Work Programme Project Report

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Subject :	2. Bid to Centre for Public Scrutiny to map Public & Patient Involvement Structures				
Main Work Area :	Substantial Variation?		Priority allocated by Committee :	High	✓
	Other service reconfiguration?			Med	
	Member/Public Request?	✓		Low	
	Other				
Requested by :	Chairman & Committee as whole		Date of request:	16 June 2004	
Details :	<p>Agreed that there should be a mapping of the vast number of health agencies responsible for scrutinising health services and specifically to direct the public to the most appropriate organisation to address their concerns.</p> <p>History: 16/6/04: Committee agree bid to be drafted by officer and Chairman 5/7/04: Bid submitted to the Centre for Public Scrutiny (CfPS) 7/8/04: Notification received from CfPS that bid unsuccessful but that the proposal had substantial merit. Organisation keen to explore other ways of completing proposal as outlined in the bidding document.</p>				
	First considered by Committee on :	16 June 2004			
	Plan of action – Latest Position:	Opportunities to maximise the 5-days consultancy support from the CfPS are being investigated.			
Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				

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Work Programme Project Report

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Subject :	3. Maternity Services – Reconfigurations to services in Kennet & North Wiltshire				
Main Work Area :	Substantial Variation?	✓	Priority allocated by Committee :	High	✓
	Other service reconfiguration?			Med	
	Member/Public Request?			Low	
	Other				
Requested by :	Chairman of Kennet & North Wiltshire Panel (Mrs P Winchcombe)		Date of request:	30 January 2004	
Details :	<p>Item originally discussed at meeting on 30th January, 2004.</p> <p>History: 2/2/04 PCT commenced formal consultation on proposals to reconfigure maternity services. 27/2/04: Task Group established.</p> <p>Task Group Members: Mrs P Winchcombe (Chairman), Mr J Thomson, Mrs M Groom & Mrs K Dixon.</p> <p>Detailed scrutiny review undertaken. Review report completed by leading maternity expert Dr Suzanne Tyler, highlighting discrepancies in equity of provision of the PCT's proposals for the service. 16/4/04: Panel adopted report subject to minor amendments 16/6/04: County Health OSC endorsed report with additional recommendations. Minutes and full report sent to all PCT Board Members, 27/7/04: Decision taken by K&NW PCT Board to close maternity units in Malmesbury & Devizes. 8/9/04: County Health OSC resolution to refer the case to the Secretary of State 17/11/04 – Department of Health responds to the referral stating that, as the PCT has decided to delay closure of the units pending a wider review, no further action will be taken at this stage. 20/12/04 – Chairman writes to DoH, SHA, PCT and IRP to convey the Committee's disappointment with the way the referral was handled after it was submitted to the DoH. 09.03.05 – Further correspondence circulated to Committee.</p>				
	First considered by Committee on :	30 January 2004			

	Plan of action – Latest Position:	09.03.05 – Committee agreed that Chairman would write to CfPS, forwarding all correspondence and an explanation of the referral experience in Wiltshire.
Support Arrangements	Officers Supporting: Jo Howes (KDC): 01380 724911 ext 587 Email: Jo.Howes@Kennet.gov.uk or Miranda Gilmour (NWDC): 01249 706380 Email: mgilmour@northwilts.gov.uk	

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Work Programme Project Report

This section must be completed for each item on the Health OSC Work Programme.

Subject :	4. Wiltshire Ambulance Service				
Main Work Area :	Substantial Variation?		Priority allocated by Committee :	High	✓
	Other service reconfiguration?			Med	
	Member/Public Request?	✓		Low	
	Other				
Requested by :	Kennet & North Wiltshire Health Scrutiny Panel		Date of request:	16 June 2004	
Details :	<p>History:</p> <p>16/6/04: Committee established a Task Group comprising of Councillors: Mollie Groom, William Moss, Philip Allnatt, Paula Winchcombe (KDC) & Kerrie Dixon (NWDC) to investigate the reported poor performance of the service.</p> <p>12/8/04: First meeting held to agree remit and scope of review. External witnesses identified as potential key contributors to the review.</p> <p>18/8/04: Press release issued about the work of the Task Group and encouraging the public to engage in the process.</p> <p>16/09/04 & 28/9/04: Witnesses interviewed</p> <p>4/11/04: Visit to Shared Control Centre Devizes</p> <p>15/11/04: First draft report prepared</p> <p>01/12/04: Additional factual evidence being collected to verify the findings obtained in the scrutiny interview process. Final Task Group report is due to be issued in January.</p> <p>Report launched 25.02.05</p> <p>09.03.05 – Committee receives the report.</p> <p>In light of SHA review of ambulance services across AGW, consideration to be given to joint health scrutiny committee.</p>				
	First considered by Committee on :	16 June 2004			
	Plan of action – Latest Position:	Report then to be circulated and review carried out in October 05.			
Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Jo.howes@wiltshire.gov.uk				

Health Overview and Scrutiny Management Committee

Work Programme Project Report

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Subject :	5. AGW SHA-Wide Review of Ambulance Service Provision				
Main Work Area :	Major/Strategic	✓	Priority allocated by Committee :	High	✓
	Best Value	✓		Med	
	Shadowing the Executive			Low	
	Member/Public Request				
	Other				
Requested by :	AGW SHA		Date of request:	30 March 05	
Details :	<p>AGW SHA is intending to review the future configuration of ambulance services across its entire area with a possibility that amalgamation of the current three Trusts may be proposed.</p> <p>Members of the Wiltshire Ambulance Service Task Group were made aware of this following the publication of their report.</p> <p>Strong possibility that, due to the cross-county nature of this review, a joint committee will have to be formed with neighbouring Health OSCs.</p>				
Timescale :	First considered by Committee on :				
	Plan of action – Latest Position:		The Chairman and the health scrutiny officer have been invited to attend a briefing at AGW headquarters on 30.03.05 to hear details of their proposals.		
Consultation					
Scrutiny Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				

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Work Programme Project Report

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Subject :	6. Health Scrutiny Development Day (28th July 2004)				
Main Work Area :	Substantial Variation?		Priority allocated by Committee :	High	✓
	Other service reconfiguration?			Med	
	Member/Public Request?	✓		Low	
	Other				
Requested by :	Chairman		Date of request:	16 June 2004	
Details :	<p>The need for further training and development of the health scrutiny operation was identified. A Development Day format was suggested as an appropriate way to tackle and address some of the concerns and problems highlighted in the pilot arrangements.</p> <p>Feedback from the Development Day has resulted in altered arrangements for Health Scrutiny Operation as endorsed at the 8/9/04 Health OSC.</p> <p>11/11/04 – Recommendations for future health scrutiny arrangements approved and adopted by a full meeting of WCC.</p>				
	First considered by Committee on :	16 June 2004			
	Plan of action – Latest Position:	Terms of Reference for HOSC to be amended to reflect new arrangements and to include further guidance for the formation and use of joint health OSC's.			
Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				

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Work Programme Project Report

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Subject :	7. AWP Mental Health Trust Reconfigurations					
Main Work Area :	(Substantial Variation?)	✓	Priority allocated by Committee :	High	✓	
	Other service reconfiguration?				Med	
	Member/Public Request?			Low		
	Other					
Requested by :	Chairman		Date of request:	16 June 2004		
Details :	<p>Avon Wiltshire Mental Health NHS Trust Partnership (AWP) are currently consulting with Patient Forum groups across Wiltshire and Avon to share proposals to reconfigure services in order to make substantial savings in the next few years.</p> <p>26/10/04 Special Health OSC convened in order to consider proposals for mental health reconfigurations. Resolutions made about altering the format of the consultation document. Committee resolved to form a Task Group to formulate a response to the consultation on behalf of the committee.</p> <p>Amended Consultation Document circulated to members on 17 Nov 2004.</p> <p>Mental Health Task Group response forwarded to South Wilts PCT / AWP Mental Health Trust on 10/02/05. Response awaited from Trust, due within 28 working days.</p>					
	First considered by Committee on :	8 September 2004				
	Plan of action – Latest Position:	<p>Full discussion of findings from consultation to be discussed at Health OSC – 23.03.05</p> <p>Chairman and officer of Health OSC invited to attend briefing session at AGW SHA – 30.03.05</p>				
Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk					

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Work Programme Project Report

This section must be completed for each item on the Health OSC Work Programme.

Subject :	8. Strategic Service Review of Kennet & North and West Wiltshire PCTs				
Main Work Area :	Substantial Variation?	✓	Priority allocated by Committee :	High	✓
	Other service reconfiguration?			Med	
	Member/Public Request?			Low	
	Other				
Requested by :	West Wiltshire Primary Care Trust		Date of request:	August 2004	
Details :	<p>The West Wiltshire Primary Care Trust (WW PCT) is embarking on a review of its services provided at community hospitals across the PCT areas of West Wiltshire and Kennet and North Wiltshire. They will be receiving feedback from project groups set up in each of the West Wiltshire towns. The Bradford-on-Avon Project Group has already been established.</p> <p>The Health OSC was due to receive full detail of the proposal on 1 December.</p> <p>Information from the PCT's indicates that the review will take in provision of all services commissioned and provided by the Trusts and will not focus purely on the community hospitals.</p> <p>01/12/04: PCT's hoping to be given more time by the SHA to carry out effective engagement & involvement work with the public and stakeholders prior to a period of formal consultation. Seeking support from HOSC in this.</p> <p>09.03.05 – Members received a presentation outlining the intended plan for engagement & consultation. PCT will confirm dates.</p>				
	First considered by Committee on :	9 March 2005			
	Plan of action – Latest Position:	<p style="text-align: center;">Trust is inviting IRP to advise on good practice for consultation of this scale – OSC to be invited.</p> <p style="text-align: center;">Committee to continue to monitor progress and individual members will attend public meetings, etc</p>			
Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				

Health Overview and Scrutiny Committee

Work Programme Project Report

This section must be completed for each item on the Health OSC Work Programme.

Subject :	9. Financial Recovery Plans for the South Wiltshire PCT				
Main Work Area :	Substantial Variation?	✓	Priority allocated by Committee :	High	
	Other service reconfiguration?			Med	✓
	Member/Public Request?			Low	
	Other				
Requested by :	South Wilts PCT		Date of request:	26 August 2004	
Details :	<p>The PCT is facing financial management problems, which will necessitate the reconfiguration of services.</p> <p>At this stage there is no further detail of the proposals. One element of the plans is the reconfiguration of AWP services (see separate item on this work plan).</p> <p>To date no further planned changes to services have been received.</p>				
	First considered by Committee on :	To be considered at a future meeting.			
	Plan of action – Latest Position:	Chief Exec of PCT to update following decisions made around mental health services			
Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				

Health Overview and Scrutiny Management Committee

Work Programme Project Report

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Subject :	10. Care for people with long-term conditions				
Main Work Area :	Major/Strategic	✓	Priority allocated by Committee :	High	
	Best Value	✓		Med	✓
	Shadowing the Executive			Low	
	Member/Public Request				
	Other	✓			
Requested by :	Kennet & North and West Wilts PCT		Date of request:	09 March 2005	
Details :	<p>Care for people living with long-term conditions is coming under national focus, with new guidance expected to be published in 2005.</p> <p>Dr Ray Jones of WCC is a member of the national steering group.</p>				
Timescale :	First considered by Committee on :				
	Plan of action – Latest Position:				
Consultation					
Scrutiny Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				

Health Overview and Scrutiny Management Committee

Work Programme Project Report

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Subject :	11. & 12. Protocols for Joint Committees & Task Groups				
Main Work Area :	Major/Strategic	✓	Priority allocated by Committee :	High	✓
	Best Value	✓		Med	
	Shadowing the Executive			Low	
	Member/Public Request				
	Other				
Requested by :	Committee		Date of request:	09 March 05	
Details :	<p>New guidance has been issued by the Centre for Public Scrutiny regarding joint committees. The HOSC also has a need to amend its Task Group protocols to reflect the particular needs and requirements of health scrutiny.</p> <p>The health scrutiny officer has been asked by the committee to work with officers of neighbouring local authorities at district, county and borough level before reporting back to the committee.</p>				
Timescale :	First considered by Committee on :				
	Plan of action – Latest Position:		JH to organise meetings with officers of neighbouring local authorities.		
Consultation					
Scrutiny Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				

Health Overview and Scrutiny Management Committee

Work Programme Project Report

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Subject :	13. AGW SHA Support Policies for PCTs				
Main Work Area :	Major/Strategic		Priority allocated by Committee :	High	✓
	Best Value	✓		Med	
	Shadowing the Executive			Low	
	Member/Public Request				
	Other				
Requested by :	Committee		Date of request:		
Details :	<p>Members have become concerned about the level of support for the Wiltshire PCTs from AGW SHA does not take into account the particular financial difficulties, which all the PCTs are experiencing.</p> <p>There is a fear that, under the current system of management operated by the SHA, the PCTs will be forced to make enormous financial savings at short notice which would compromise their ability to provide care and treatment to the population they serve and which would irreparably damage the health economy of the County.</p>				
Timescale :	First considered by Committee on :	9 March 05			
	Plan of action – Latest Position:	Following the meeting of 9 March 05, members agreed to invite Trevor Jones to attend the next scheduled health OSC on 29 June 05			
Consultation					
Scrutiny Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				

Health Overview and Scrutiny Management Committee

Work Programme Project Report

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Subject :	14. 'Healthy Wiltshire'				
Main Work Area :	Major/Strategic		Priority allocated by Committee :	High	
	Best Value			Med	
	Shadowing the Executive			Low	
	Member/Public Request				
	Other				
Requested by :	Committee		Date of request:	09 March 05	
Details :	The Wiltshire Strategic Board has identified health as one of four key priorities for the people of Wiltshire. In order to address this a project has been set up to make Wiltshire the healthiest county to live in by 2014.				
Timescale :	First considered by Committee on :	09 March 05			
	Plan of action – Latest Position:	JH to liase with the 'Healthy Wiltshire' project manager and report to committee on 29 June 05.			
Consultation					
Scrutiny Support Arrangements	Officer Dealing : Jo Howes, 01225 713004, Johowes@wiltshire.gov.uk				