



# CALNE AREA (5) COMMITTEE

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

## Minutes of the Calne Area (5) Committee Meetings held on 12<sup>th</sup> December 2006, in the Town Hall, Calne

**Present:** Councillor N.S. Bryant (Vice Chairman)

**Councillors:** T.A.P. Briggs, D.J.E. Evans, C.O’Gorman, and  
A.J.Trotman

**Other’s Present:** J. Martin (Chairman of Calne Community Partnership)

### County/Town/Parish Council Representatives

Councillor P. Dolman	Calne Town Council
Councillor J. Files	Hilmarton Parish Council
Councillor R. Aylen	Calne Without Parish Council
Councillor E. Jones	Calne Without Parish Council

### Officers Present:

M. Gilmour (Principal Community Partnership Officer), J. Kashdan-Brown (Principal Urban Designer), L. May (Policy and Democratic Services Assistant), S Pangbourne (Strategic Manager - Corporate Services), M. Rippon (Community Safety Officer), J. Vaughan (Community Partnership Officer), and G. Wilson (Customer and Business Support Team Leader)

### CA35. Apologies for Absence

Apologies for absence were received from Councillors S.R.Coy and M.J. West and from Councillor G. Dickerson of Heddington Parish Council.



### **CA37. Minutes**

The Minutes of the Meeting of the Calne Area (5) Committee, (circulated with the Agenda), held on 10<sup>th</sup> October 2006 were considered.

**Resolved** that to the following amendments the Minutes of the Meeting held on 10<sup>th</sup> October 2006 be confirmed as a correct record:

- 1) Add Councillor G. Dickerson to the list of Parish Council representatives present at the meeting on 10<sup>th</sup> October 2006.
- 2) Minute CA33 – Parish and Town Council Update, 4<sup>th</sup> bullet point should read “Cherhill Parish Council – Parish Plan being progressed”.

### **CA38. Chairman’s Announcements (if any)**

The Chairman made the following announcements:

#### **1. Clean Neighbourhoods and Environment Act 2005**

The briefing for Town and Parish Councils on the implications of the Clean Neighbourhoods and Environment Act 2005 will be held here prior to the next Area Committee at 6.00pm on 27<sup>th</sup> February 2007.

The briefing will comprise of a 15-minute presentation by Council Officers followed by a question and answer session. The briefing will focus on offences regarding litter, refuse, graffiti and fly posting.

The views of Town & Parish Councils will be fed into an Officer Group looking at implementation of the Act with a view to making recommendations to the District Council.

#### **2. North Wiltshire Local Plan 2011- Update**

The North Wiltshire Local Plan 2011 is now available for viewing on the Council website. The Plan can be accessed from the Council 'Home Page' under the 'Useful Links' section or alternatively from the following quick link.

<http://www.northwilts.gov.uk/localplan2011>

The Plan gives the general public, developers and other interested organisations an idea about what will and what will not be acceptable kinds of development in particular locations and is used to make decisions on planning applications and appeals.

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implications could mean more strength to the Area Committees. I will pass on the briefing notes that have been prepared by the County Council to the Town and Parish Councils with the Calne Community Area.

#### **CA39. Declarations of Interest**

There were no declarations of interest made.

#### **CA40. Community Area Funding Awards Funding Criteria 2007/2008**

The Committee was asked to nominate two Councillors who would represent the Area Committee on a Joint Community Area Funding Advisory Body (Task Group). The group would review the effectiveness of the 2006/2007 funding criteria and set common funding criteria for distribution of Community Area Awards (capital and revenue), by Area Committees in 2007/2008.

**Resolved** that Councillors D.J.E. Evans and C. O’Gorman be nominated to represent the Calne Area (5) Committee on the Joint Community Area Funding Task Group.

#### **CA41. Area Committee Review Feedback**

Consideration was given to Report No. 7 (circulated with the Agenda) which provided a summary of the results from the review of Area Committees, confirmed the Council’s resolutions and timetables for implementation, and asked the Committee to consider methods for implementing the short term recommendations.

The Committee also received a PowerPoint presentation from J. Vaughan (Community Partnership Officer).

Issues discussed during consideration of this item included:

##### **Publicity**

Approved idea of posters and added the following suggestions:

- Use parish magazines and the Calne Town Crier, possibly the Gazette & Herald on the relevant local page;
- Hilmarion Parish Council produce 300 newsletters. At the moment it is free, however if information is put in about Area Committees it might cost something;
- Local clubs could advertise the meetings on their website and email their members the dates, venues and topics etc. The Calne Community Partnership Chairman said they could also mail their members to spread the word;
- Subscription to Area Committee – register your email address– so an automatic email contacts you and reminds you of the meeting

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- The discussions also covered the need to explain the different levels of local government and their responsibilities. It was useful to get everyone to introduce themselves at the beginning of the meeting and for them to declare their local government status;
- Re-name Committee or use Area 5? Need to ensure it covers the whole of the community area and perhaps produce a logo;
- Publicity needs to go out 2 months ahead of meeting because of infrequency of PC meetings; and
- An annual programme of meetings would be useful.

### **Area Bulletin**

- The possibility of having pictures of all of the members of the Committee on the Bulletin;
- That it needs to be user friendly with simple, clear language; and
- The District Council should be promoted rather than the “number” of the Area Committee.

### **Room Layout**

There were mixed views about possible meeting room layouts, but it was generally agreed that it depended on the topics under discussion and the anticipated size of the audience. Members of the Committee would like to remain flexible. Generally they appeared happy with the current arrangements.

Some of the issues included:

- Depends on the Agenda content;
- If 40 members of the public are expected, we need to seat them, sometimes we can guess the numbers, and at other times we cannot;
- The “public” microphone and stand was very daunting and it would be better to have a microphone that could be passed around to speakers;
- The audience need to know who is accountable, so voting members need to be easily identified – perhaps colour coded so know who votes;
- Liked informal manner of the Chairman and the use of first names;
- How about mixing Members from different political persuasion up a bit;
- Maybe try the open V shape but not have the public in the middle;
- Cafe style of seating only appropriate for workshops; and
- Take aisle out of middle and put aisles at the sides so that it brings people in – check Health & Safety.

### **Agenda Setting – Forward Plan**

- The Agenda should be planned to try to “attract” more people to attend the meetings with things that they can relate to;
- A good idea to have meetings to agree subjects and take forward ideas as a community;
- Explanations are helpful for people to understand why things are done and why in some cases they cannot be done; and

grants given, etc.

of set up  
good  
facilities;

- That the public should receive a “welcome” when they arrive at a meeting - a task for all Councillors of the Committee;
- Revised welcome leaflet very good and that when it is finalised it should be sent to all Town and Parish Councils with details of the dates of the meetings for the next year; perhaps it could be sent out with the Council Tax demands?
- Perhaps add an extra page to the leaflet to include why the Committee is here and what it has achieved - possibly add a comments section so the public can give feedback;

### **Community Update**

- Agreed that updates from the Community Partnership and Town and Parish Councils should be standing items on future agendas as they should be encouraged to contribute to the meetings.

### **Partner Involvement**

- Encourage greater participation from hard to reach groups (including young people and older people; and
- There should be more involvement from the Neighbourhood Policing Teams to enable more understanding of what this will mean to those in the area.

### **Style of Meetings**

- Agreed that special meetings could be called to deal with the specific problems that arise in the Community Area.

### **Resolved** that the Committee

- (1) Note the findings of the Calne Community Area (5) survey and workshop and use this evidence to inform debate under Option 3;
- (2) Note the resolutions from Council, together with the timetable for implementation; and
- (3) Work co-operatively with partners and the wider community to make specific and appropriate suggestions to develop the Short Term Recommendations for the Calne Area (5) Committee, for the mutual benefit of the community; and thereafter participate in their effective implementation.

[REDACTED] exercise  
[REDACTED] budget

saving or creating additional income from the list of 14 suggestions given which should total a saving/additional income of £500,000.

The results would be fed back to those involved in the budget setting process.

Members of the public were invited to let the Council know (by email to [policy@northwilts.gov.uk](mailto:policy@northwilts.gov.uk)) how they would prefer to receive further information on the Council's budget and finances and what information they would find it useful to know.

### **CA43. Calne Streetscene Enhancements**

Consideration was given to Report No.9, (circulated with the Agenda), which informed the Committee of options for expenditure of the 2006-07 Capital Budget for the continuation of Streetworks.

Issues discussed during consideration of this item included:

- That capital funding was available to improve the streetscene of the Community Area – the maintenance of existing works was a revenue expense; but maintenance of street lighting is funded by the highway authority;
- That the opening up of the High Street in Calne to traffic was being considered at a future Town Council meeting;
- That the proposed lighting would enhance the entrance to Calne;
- The possibility of the funding being used in other locations in the Community Area; and
- The types and colours of lights that could be used and that consideration should be given to energy efficiency.

#### **Resolved that**

1. The Area 5 2006-07 Capital Budget for Streetworks be allocated to streetscene enhancements of heritage and upgraded street lighting at the Curzon Street and A4 junction.
2. Authority be given to the Assets, Design and Regeneration Team Leader to seek and accept a suitable quotation from the network supplier for implementation of the works, subject to not exceeding available budgets.

A map showing the areas affected by alcohol drinking in the street and the suggested alcohol exclusion zone was circulated at the meeting.

Issues discussed during consideration of this item included:

- The background, issues and problems that had been highlighted by the local Police and Town Council with the drinking of alcohol in public places, particularly by those underage;
- The view that Lake View should be included with the alcohol exclusion zone;
- That the proposed signage to inform of the alcohol exclusion zone should be sympathetic to the Conservation Area; and
- The proposed timescales of the implementation of the Order and details of the consultation that would need to take place.

**Resolved that**

1. The Committee support the principle of a Designated Public Places Order (DPPO) being made under Section 13 of the Criminal Justice and Police Act 2001 for those parts of Calne highlighted on the Plan **attached to these Minutes as Appendix 1.**
2. Officers undertake the required statutory consultation and, subject to the results of that consultation, **the full Council be recommended to make the appropriate Designation Order.**

**CA45. Community Planning Update**

Jill Martin, Chairman of the Calne Community Partnership gave a verbal update regarding the work of the Partnership.

The update is attached as **Appendix 2 to the Minutes.**

**CA46. Parish & Town Council Update**

The following updates were received from the Parish and Town Council representatives:

- Calne Town Council – The Town Council were looking at taking on the running of Priestly Grove. The Council Tax precept that is received from the District Council is now received quarterly which would mean a loss of interest in the sum of £10k for the Town Council. Consideration was being given to the town running the

[REDACTED] of a "graffiti" wall at the Holy

[REDACTED] attempts  
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- Cherhill Parish Council – The Cherhill and Yatesbury Parish Plan steering group has held several meetings. The former Yatesbury Airfield officers mess and quarters had received consent to be converted but with a strengthened Section 106 Agreement. A public meeting had been held at Hanger 45 at Yatesbury to discuss the planning application to convert it to 29 live/work units.
- Hilmarton Parish Council – The precept had been set and was the same as last year's. Good progress was being made with the School Hall. A footpath survey was being carried out. The local grants from the previous Committee meeting had been greatly received. The Clerk was working very hard to achieve Quality Parish Council status.

#### **CA47. Outside Bodies**

The following updates from Outside Bodies were received:

- Councillor D.J.E. Evans reported that the next meeting of the Calne Community Care Planning Group would be held on 9<sup>th</sup> January 2007.
- Councillor D.J.E. Evans reported that that annual meeting of the Calne Heritage Trust Centre would be held in the new year.
- Councillor T.A.P. Briggs reported that the Beversbrook Community Association had their AGM recently and the Town Council had purchased a small amount of land.
- Councillor D.J.E. Evans reported that the Calne Area Transport project were holding a consultation event on 27<sup>th</sup> January 2007.

The meeting closed at 9.50 pm.

There were 7 members of the public present.