

DRAFT MINUTES SUBJECT TO APPROVAL AT NEXT MEETING ON 16TH JANUARY 2007

Draft Minutes of the Corsham Area (4) Committee held on Tuesday 28th November 2006 at 7.00 pm in the Town Hall, Corsham

Present:

ChairmanCouncillor A.S.R. Jackson.
Councillors P.R. Davis, S.B. Meadowcroft, G. Offord, C. Reid, M. Rousell and R.L. Tonge.

County, Town and Parish Council Representatives:

Councillor J.M. Hartless Box Parish Council
Councillor A. Cannings Box Parish Council (and CACP)

Officers present:

D. Burbidge (Chief Executive), V. Welsh (Community Partnerships Officer), S. Pangbourne (Strategic Manager – Corporate Services), S. Parker (Community Partnerships Officer), J. Vaughan (Community Partnerships Officer) and J. Whittleton (Policy & Democratic Services Assistant)

CO22. Apologies

Apologies for absence were received from Councillor H.T. Jones

CO23. Public Questions/Receipt of Petitions

There were no public questions nor petitions received.

CO24. Minutes

The Minutes of the Meeting held on the 12th September 2006 (circulated with the Agenda) were considered.

Resolved that the Minutes of the meeting held on the 12th September 2006 be approved and signed as a correct record.

CO25. Chairman's Announcements

The Chairman: Councillor A.S.R. Jackson

CLEAN NEIGHBOURHOODS & ENVIRONMENT ACT PRESENTATION

There will be a briefing for Town and Parish Councils on the implications of the Clean Neighbourhoods and Environment Act 2005 on the 16th January 2007 at 6pm, here at the Town Hall.

The briefing will comprise of a 15-minute presentation by North Wiltshire District Council Officers followed by a question and answer session. The briefing will focus on offences regarding litter, refuse, graffiti and fly posting.



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The views of Town & Parish Councils will be fed into an Officer Group looking at implementation of the Act with a view to making recommendations to the District Council.

ECOLERNE THANKYOU CARD

I would like to draw your attention to the thank you card we received from Yogin Rana on behalf of the E-Colerne Sustainability Festival. The Festival was awarded £1,482 from this Committee and I understand that the event was a great success.

DATE OF NEXT MEETING

The next meeting of the Corsham Area (4) Committee will be held on Tuesday 16th January 2006 at 7pm here in the Town Hall, Corsham.

CO26. Declarations of Interest

None.

CO27. Community Area Funding Awards Funding Criteria 2007/2008

Consideration was given to Agenda Item 6 which asked the Committee to nominate and give delegated authority to 2 representatives, to represent the Committee on a Joint Community Area Funding Advisory Body (Task Group).

Resolved that Councillor G. Offord and Councillor C. Reid be appointed representatives of the Committee on the Advisory Group.

CO28. Area Committee Review Feedback

Consideration was given to Report No.7 (circulated with the Agenda) which sought to provide a summary of results from the review of Area Committees, confirm the Councils resolutions and timetable for implementation, and to ask Members to consider methods for implementing the Short Term Recommendations.

Suggestions from those in attendance included:

Publicity

- § Improve posters (Councillor S.B. Meadowcroft volunteered to assist);
- § Provide posters for display on Parish notice boards;
- § Publicise meeting dates in Parish magazines, Corsham & Box Matters, and other local publications; and
- § Photographs should reflect the whole community area not just the town.

Area Bulletin

- § Produce an Area Bulletin, remove any reference to Area numbers;
- § Must be attractive; and
- § Consider a tear off slip for those who can't attend meetings to contribute questions and/or comments.

Room Layout/Seating arrangements/Venue

- § Important to make members of the public feel welcome;
- § Try a series of small tables, café style;
- § Councillors to sit at different tables, with members of the public; and

- § Rotate venue of meetings to the parishes, use village halls.

Agenda setting

- § Make agendas relevant, matters that are important to the public; and
- § Focus on key topics.

Voice & Influence

- § Stronger links should be made with the Community Partnership (CACP);
- § Encourage regular updates from Parishes and CACP; and
- § Provide an 0800 number as a simple method to encourage public engagement.

Partner Involvement

- § Invite the appropriate partners to attend for specific topics, not to every meeting when the agenda might not be relevant to their organisation;
- § Invite the MOD to attend; and
- § Not to invite young people for the time being.

Resolved that

- (1) Members note the findings of the Corsham Area (4) survey and workshop and use this evidence to inform debate under Option 3.
- (2) Note the resolutions from Council, together with the timetable for implementation.

CO29. Budget Consultation

An interactive exercise was undertaken to gather views from Partner Organisations, the public and Councillors to help inform the budget setting process for 2007/08.

CO30. Community Planning Update

A presentation was received from Mr A. Cannings on the Corsham Area Community Partnership. A copy of the Presentation is appended to these Minutes (as Appendix 1).

CO31. Parish Council Update

BOX PARISH COUNCIL

An update was given by Councillor Hartless of Box Parish Council.

Issues raised included:

- The award of £500 for first place in a towns in bloom competition; and
- The need to improve recycling facilities in villages.

CO32. Outside Bodies

Joint Services Community Liaison Panel: Councillor A.S.R Jackson stated that improvement works to Basil Hill Barracks was scheduled shortly.

Leafy Lane Playing Fields Project: Councillors M. Rousell stated that the project was going well, that the facilities were well used and that the construction of an all weather pitch would shortly commence.

Potley and Pockeridge Community Association: Councillor P.R. Davis stated that a new Community Development Officer had been appointed and that two grants had been received from Wiltshire County Council (£1,000 for community development) and from the Gazette & Herald (£200).

Rudloe Community Association: Councillors M. Rousell provided an update on the situation and the recent feasibility survey.

Springfield Leisure Centre Advisory Committee: It was noted that the Advisory Committee had not met for a considerable time and that no communication had been received.

The meeting started at 7:00pm and finished at 8.50pm

There were 4 members of the public present.