

Corporate Plan 2005/06

1.0 Purpose of the Report

- 1.1. To provide an update and exceptions report on the delivery and performance of the Corporate Plan for the period October - December 2005.

2.0 Recommendations

- 2.1. **That the Executive notes the exception reporting for delivery and performance of the priority areas and actions in the Corporate Plan for October - December 2005.**

3.0 Background Information

- 3.1. The Corporate Plan for 2005/06 focuses on ten priority areas. These priorities were identified in a number of ways, including:
- Government priorities and targets
 - Emerging Legislation
 - External inspections
 - Feedback from the local community and stakeholders including the Local Strategic Partnership (LSP)
- 3.2 The priority and service areas all contain key actions for 2005/06 and milestone targets towards achieving the Council's 2020 Vision (agreed at Council on 25 January 2005).
- 3.3 The 10 priority areas are:

Priority Area	Lead Member	Lead Officer
Equalities and Diversity – including young and older people	Simon Coy	Alun Davies
Minimise Waste - Maximise Recycling	Sylvia Doubell	Nick Fenwick
Housing Needs	Olivia Thomas	Laurie Bell
Buoyant Economy	Christine Reid	Laurie Bell
Local Plan/Local Development Framework/Spatial Planning	Doreen Darby	Alun Davies
Healthy Lifestyles , including Sports and Arts Development	Gill Offord	Laurie Bell
Cleaner, Safer and Better Streets	Sylvia Doubell	Nick Fenwick
Car Parks and Decriminalisation	Carol O' Gorman	Nick Fenwick
Customer Focus	David Evans	Nick Fenwick
Partnership Working	Ann Davis	Laurie Bell

- 3.4 The Corporate Plan forms a key part of the Council's performance management framework. To enable the corporate plan to be monitored more effectively and to ensure key tasks are delivered a new database was implemented in November. The database will be made available to the whole Council by February 2006.
- 3.5 Overview and Scrutiny recommended at its meeting on 20 October 05, that future quarterly performance reports on the Corporate Plan should include any financial and/or risk implications against each exception identified. This information will be available from April 2006.
- 3.6 Exceptions in delivering the actions against each priority and task for the period September – December 2005, are shown below:-

Action and Date	Actions Achieved	Exceptions	Update
Buoyant Economy			
Complete Churchill Close by January 2006	Construction works to Churchill Close completed under budget on time.	Construction works to Churchill Close completed under budget on time - landscaping finishes to be contracted in late October 2005	Landscaping commenced in December 2005 and is due to be completed by the end of January 2006, to fit in with the planting season.
Produce Planned Property Maintenance (PPM) Plan linked to Asset Management Strategy by October 2005	Cattle Market site – contract signed for exchange Notton Park sale completed Streetworks in North Wiltshire included in national publication on Disability Access as good examples. Christmas "Made In" project roadshow visited 6 towns to raise awareness of local producers.	The PPM Plan was completed on time.	The Asset Management Strategy is currently at first draft stage and will be reported to the Executive on 9 March 06. The next phase is the purchase of an asset database, which is subject to a budget bid. If agreed, the database will amalgamate the PPM Plan into the Asset Management Strategy. This should be operational by November 2006.
Develop A Council approved strategic approach towards sustainable community transport by March 2006	Community Transport Policy adopted by Executive in January 2006.		

<p>Cleaner, Safer and Better Streets No Exceptions for this quarter. Most of the actions within this priority are due for completion March 2006.</p>	<p>All personal licences issued within the deadline date and premises licences issued by 24 November deadline – total 306 licences.</p> <p>Chewing gum removal project launched in Chippenham.</p>		
<p>Car Parks & Decriminalisation Carry out survey of other Districts Parking Fees by Summer 2005 Implementation of parking charges across the district by June 05 Review Parking capacity in the main towns by December 2005.</p>		<p>This work will be linked to the proposed strategy agreed by the Executive in June 2005 Revised charges implemented from 1 September 05 – due to extended consultation period This work will be linked to the proposed strategy agreed by the Executive in June 2005.</p>	<p>This area of the corporate plan is currently under revision by the Champion, Philip Allnatt. From this work a revised action plan will be produced.</p>
<p>Customer Focus No Exceptions or additional actions for this quarter</p>	<p>Audit Commission final report on Customer Focus received – front-of-house received high praise. Customer Satisfaction rates at 99%.</p> <p>Planning service using CRM for phone calls.</p> <p>BVPI 157 (electronic service delivery) at 99.53%</p> <p>Fulfilled 28 of the 29 of the ODPM Priority Outcomes.</p>		

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<p>Equalities and Diversity</p> <p>Delivery of Mobile Skatepark June 2005</p> <p>Carry out Equality Impact Assessments for all Policies and Services by June 2005</p> <p>Produce an Equalities Policy by September 2005</p>	<p>“Who gives a hoody” event attended by over 50 young people from hard to reach groups.</p> <p>Bidder selected to undertake needs survey for gypsies & travellers.</p> <p>Confirmation of £40k grant from ODPM for work on homelessness prevention.</p> <p>Council website awarded the RNIB “See it Right” logo.</p>	<p>Awareness sessions are currently being done with staff and self assessment questionnaires issued for online completion</p> <p>This work is ongoing.</p>	<p>The scheme was withdrawn at the end of August 05. An options appraisal in relation to future provision is scheduled on the Executive work plan for February 2006</p> <p>Assessments for each of the Service areas have been carried out. The work on Policies is currently being developed as part of a delivery programme and will be reported in March 2006.</p> <p>Policy due to go to full Council in February 2006</p>
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<p>Housing</p> <p>Produce Fit for Purpose Housing Strategy by July 2005</p>	<p>Bidder selected to undertake needs survey for gypsies & travellers.</p> <p>Confirmation of £40k grant from ODPM for work on homelessness prevention.</p> <p>Confirmation that Regional Housing Body allocating £446K capital grant to North Wiltshire for 2006/07 for achievement of decent homes in private sector.</p>	<p>This work was delayed to at the request of GOSW who were unable to meet out July deadline. The deadline was therefore moved to December 2005 to fit in with their resource pressures.</p>	<p>We have now had feedback from GOSW and they have agreed 80% of the document is fit for purpose. We are currently doing some work on the remainder of the document, this is due to be completed and signed off by GOSW by the end of January 2006.</p>
<p>Local Development Framework/Spatial Planning</p> <p>Production of Statement of Community Involvement from March 2005</p>	<p>Annual Monitoring Report submitted to Secretary of State by deadline of 31 December – this will result in additional PDG (approx. £50K)</p>	<p>Revised to October 2005 to reflect capacity being diverted towards Local Plan Inquiry Delay in production of Regional Spatial Strategy has impacted on original timescale. Work will get underway at the beginning of 2006</p>	<p>The timetable has been revised and Production is now scheduled for March 2006, including feedback from consultation.</p>

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	<p>Issues and Options for the Core Strategy Development Plan Document completed.</p> <p>Regional Assembly lobbied on the inclusion of Chippenham as a regional settlement in the Regional Spatial Strategy.</p>		
<p>Partnership Working</p> <p>Develop Training Sessions for all staff working with the Community & Voluntary Sector regarding the Compact</p> <p>Review Citizens Advice Bureau (CAB) and Wiltshire Wildlife Trust (WWT) Service Level Agreements and grants across the Council by August 2005</p>	<p>Partnership Officer in post.</p> <p>Partnership Evaluation Tool Kit approved.</p> <p>LSP hosted annual conference in November.</p> <p>LSP appointed champions for each themed area of priority and evolving action plans for delivery.</p> <p>Calne Community Area Partnership published its second community area plan.</p>		<p>Training has been arranged and will be delivered across the organisation in February/March 2006.</p> <p>A Partnership Tool kit for evaluating partnership working was approved by Executive in January 2006. This tool kit will be used to evaluate all partnerships. It will be tested on CAB and Wiltshire Wildlife Trust (WWT).A report in relation to the test on WWT will be reported to the Executive in March 2006.</p>

- 3.7 The Corporate Plan is key to improving the overall performance of the Council and incorporates the improvements highlighted by the Comprehensive Performance Assessment (CPA). Its delivery forms part of the Audit Commission's annual review of the Council's "Direction of Travel" as part of the ongoing CPA process.
- 3.8 The performance of the Plan is monitored and reviewed monthly by the Lead Members and Corporate Management Board and reported quarterly to Executive and Overview and Scrutiny.

4.0 Financial Implications

- 4.1 The Corporate Plan 2005/06 has evolved in conjunction with the budget process and resources are allocated in line with the action plans.

5.0 Equalities and Social Inclusion Implications

- 5.1 The Corporate Plan 2005/06 identifies Equalities and Diversity as a key priority area.

6.0 Human Resource Implications

- 6.1 The Corporate Plan 2005/06 has evolved in conjunction with the budget process and informs the business planning process. Resources are allocated in line with the action plans.

Documents used in this report –

- Corporate Plan 2005/06
- Performance database for Corporate Plan updates

REPORT OF COMMUNITY & ENVIRONMENT STRATEGIC MANAGER TO THE EXECUTIVE – 2ND FEBRUARY 2006

Report Author: Laurie Bell
Strategic Manager Community and Environment
01249 706561
email lbell@northwilts.gov.uk