

# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** Limpley Stoke Village Hall, Limpley Stoke, Wiltshire.  
**Date:** Wednesday 30 September 2009  
**Start Time:** 7.00pm  
**Finish Time:** 9.20pm

Please direct any enquiries on these Minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Malcolm Hewson (Chairman), Rosemary Brown (Vice-Chairman), Trevor Carbin, Linda Conley, Fleur de Rhe-Philippe (Cabinet Representative)

### **Parish and Town Councillors**

Martin Moyes (Holt PC), T Biles (Westwood PC), Allan Spreadbury & Alan Mines (Wingfield PC), John Allison (Winsley PC), Simon Coombe (Limpley Stoke PC), Gwen Allison & Isabel Martindale (Bradford on Avon TC),

### **Partners**

Wiltshire Police – Inspector David Cullop & Neil Berrett  
Wiltshire Fire and Rescue Service – Glyn Moody & Jim Mahomney  
Senior Citizens Forum - Alan Knight  
Bradford on Avon Community Partnership – David Gregory  
Bradford on Avon Historic Core Zone – David Moss & Don Hinde  
Bradford on Avon Preservation Trust – Jocelyn Feilding & David Moss  
Bradford on Avon Town Council – Diane Holmes  
Bradford on Avon Town Council Economic Development Consultant – Gerald Milward-Oliver

## Wiltshire Council Officers

Peter Dunford, Elly Townsend, Bill Parks, Jo Middleton, Tom Ince, Andrew Maxted, Danny Geeson and Kevin Fielding

**Members of Public in Attendance:** 25

<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>	<b><u>Action By</u></b>
<b>1.</b>	<p><b><u>Chair's Welcome and Introductions</u></b></p> <p>The Chairman welcomed everyone to the Limpley Stoke village and to the first meeting of the Bradford on Avon area board at a rural location.</p> <p>The Chairman then introduced the Wiltshire councillors who made up the board and also introduced Fleur de Rhe-Philipe, (Wiltshire Council cabinet member) who was in attendance for this meeting.</p> <p>The Community Area Board Manager and Democratic Services Officer were also introduced.</p> <p>All town, parish and partner representatives in attendance were welcomed by the Chairman.</p>	
<b>2.</b>	<p><b><u>Apologies for Absence</u></b></p> <p>Apologies were received from Simon Richardson, (Staverton parish council) and Richard Parker, (Service director, Wiltshire Council).</p>	
<b>3.</b>	<p><b><u>Declarations of Interest</u></b></p> <p>Prejudicial Interest: Cllr Malcolm Hewson – Bradford on Avon Town councillor, (Local issues – re question, land at Bradford on Avon golf course). Due to where he lives.</p> <p>Personal Interest: Cllr Malcolm Hewson – (Community grant application – Sukosta Theatre Company, (Knows the applicants).</p> <p>Prejudicial &amp; personal Interest: Cllr Rosemary Brown – (Local issues – re question, land at Bradford on Avon golf course). Due to her place of employment.</p>	

4.	<p><b><u>Minutes of the Meeting of 8 July 2009</u></b></p> <p>The minutes were signed off as a correct record of the meeting, it was noted that agenda item no.7, Role of Community area partnership and community plan and futures challenges, John Gregory should read as David Gregory.</p>	
5.	<p><b><u>Local Issues – Public Participation</u></b></p> <p>Cllr Carbin in the Chair, Cllrs Hewson and Brown had left the hall due to their respective declarations of interest.</p> <p>A question was asked by Mr Duncan Hames, re land at Bradford on Avon golf course, as to whether Wiltshire Council intended to publish the covenant relating to this piece of land.</p> <p>The community area manager reported back a response from the Estates Team which answered that officers are aware that a confidential report in respect of Bradford on Avon Golf Course was submitted to the former District Council Cabinet in June 2007 but that in view of the limited amount of time it had not been possible to provide a comprehensive report to the appropriate Members of Wiltshire Council so that they can consider the matter. However a full response will be provided as soon as possible. Fleur de Rhe-Philipe, (Wiltshire Council cabinet member) advised that she would follow up this question and the Community area manager confirmed that she would ensure a full response was provided as soon as possible.</p> <p>Cllrs Hewson and Brown now back in the meeting, Cllr Hewson now back in the chair.</p> <p>The Chairman thanked Mr Hames for the question.</p>	<p><b>CAM to follow up</b></p>
6.	<p><b><u>Community Issues Update</u></b></p> <p>The community area manager advised the meeting how members of the public can log and track issues online.</p> <p>She also outlined the current issues log, (agenda item no.6) and the Bradford on Avon area board forward work plan, also included in the agenda, (agenda item no.6).</p> <p>The community area manager advised that:</p> <ul style="list-style-type: none"> <li>• The Bradford on Avon Historic Core Zone - that a</li> </ul>	

	<p>technical document inviting consultants to tender for the project had been drafted and circulated to the Bradford on Avon Preservation Trust and a representative from the area board.</p> <ul style="list-style-type: none"> <li>Limpley Stoke 20mph speed limit – that Alan Fiest, (Wiltshire Council) would develop a proposal setting out how authority and the community can work more closely together to deal with traffic issues in the area. It is anticipated that Alan Fiest will attend the November Area Board to explain the current arrangements for prioritising transport investments as well as the proposed pilot on community engagement in the process.</li> </ul> <p>The Chairman advised the meeting that the forward work plan was an ongoing work and that the “State of the area debate” which would be held some time next spring would be added to the forward work plan.</p>	<b>CAM to follow up</b>
<b>7.</b>	<p><b><u>Community Speed Watch Update</u></b></p> <p>Inspector David Cullop gave an update on the Community Speed Watch Scheme – that plans were now at an advanced stage for the county-wide roll-out following successful trials in a number of Community Areas.</p> <p>Implementation of Community speed watch and the use of speed indication devices was part of the overall strategy and would potentially lead to casualty reduction by engaging the community in addressing speed related offending.</p> <p>The main objectives of community speed watch were:</p> <ul style="list-style-type: none"> <li>To secure a reduction in vehicle speeds.</li> <li>Reduce the numbers of collisions and casualties.</li> <li>Improve quality of life for all.</li> <li>Reduce noise and pollution.</li> <li>Raising public awareness to inappropriate speed.</li> </ul> <p>Community speed watch would help local people reduce speeding traffic through their local community. The scheme enables volunteers to work within their community to raise awareness of the dangers of speeding and to help control the problem with direct action using approved speed monitoring equipment, (speed guns).</p> <p>If individuals feel that speeding is a problem in their area, they should fill in a Community Issue Sheet and send it to</p>	

	<p>the Community Area Manager.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That speeding is a persistent problem throughout West Wiltshire.</li> <li>• That we need to be looking at innovative ways of combating it.</li> <li>• That this scheme is a common sense approach to a community issue.</li> </ul> <p>The Chairman thanked Inspector Cullop for his update.</p>	
8.	<p><b><u>Presentation from the Safer Communities Action Group</u></b></p> <p>Martin Moyes (Chairman of the Safer Communities Action Group) presented a report that highlighted safety concerns and intimidation of pedestrians and cyclists by heavy goods vehicles (HGV) in narrow roads in and around Bradford on Avon.</p> <p>The Safer Community action group (part of Priority for People) was formed in 2009, in direct response to these specific concerns and were looking to create a co-ordinated plan with Wiltshire Council, which would tackle this issue.</p> <p>A copy of the full report was included as part of the agenda, (agenda item no.8).</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the Bradford on Avon historic core zone group strongly support the proposals.</li> <li>• That even with the volume of traffic using Wiltshire's roads, the Wiltshire road accident record is low compared to other counties.</li> <li>• That the traffic needs to be tamed and that we need to be thinking ahead when planning future housing strategies.</li> </ul> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>• <b>That representatives of Wiltshire Council, Wiltshire Police and the Highways Agency will meet with the safer community action group for a round table discussion about this issue.</b></li> </ul>	<p><b>CAM to follow up.</b></p>

	<p>The Chairman thanked Martin Moyes for his informative presentation.</p>	
9.	<p><b><u>Kingston Mills – Nash Partners</u></b></p> <p>Edward Nash, (Nash Partners) gave a short power point presentation that illustrated and updated the Kingston Mills development.</p> <p>Points made by Edward Nash included:</p> <ul style="list-style-type: none"> <li>• That the roads and drainage infrastructure would soon be underway.</li> <li>• That the developer,(Linden Homes) were keen to secure a commercial partner to work with them on the development.</li> <li>• That it was envisaged that there would be around 30% affordable housing planned for the residential part of the development.</li> </ul> <p>Points made from the floor included:</p> <ul style="list-style-type: none"> <li>• That the loss of the proposed community space on the development was a disappointment to many local groups who had hoped to use this facility.</li> <li>• That it was hoped that the commercial area of the development would kick start a new market for employment in Bradford on Avon.</li> </ul> <p>The Chairman thanked Edward Nash for his presentation.</p>	
10.	<p><b><u>Grant Applications</u></b></p> <p>Board members considered the following applications seeking 2009/10 Community Area Grant Funding.</p> <ul style="list-style-type: none"> <li>• Sukosta Theatre Company, Explorative Arts, £2,900 to deliver a programme of outreach theatre workshop activities with young people and the elderly</li> </ul> <p><b>It is resolved that the Sukosta Theatre Company was awarded a grant of £2,900 towards the cost of providing three week long residencies, reaching up</b></p>	

**to 80 elderly people and three ‘messaging around’ demonstration workshops.**

- Bradford on Avon Senior Citizens Forum, £500 to publish a quarterly newsletter and to hold public meetings to disseminate information to older people about the services available to them in the community area.

**It was resolved that the Bradford on Avon Senior Citizens Forum was awarded £500 to produce a quarterly newsletter and organize public meetings to facilitate dissemination of information and broaden consultation with older people.**

### **Performance Reward Grant Scheme**

Fleur de Rhe-Philippe (Cabinet Representative) outlined the scheme and explained that Wiltshire County Council had agreed a Local Public Service Agreement with government that ended in March 2008. This contained 12 ‘stretch’ (difficult) targets that required a number of organisations to work together to achieve the improvement. Our performance against these targets earned Performance Reward Grant (PRG) of £5.4m. This would be paid by government over two years; half in 2009 and half in 2010. This presented a unique opportunity for us to put additional resources into our Local Agreement for Wiltshire (LAW) and to help combat the recession in Wiltshire through the Action for Wiltshire programme. £1.6m of this grant would be reinvested in the target areas that earned the grant, to take forward Wiltshire’s ambitions. Another £1m would support some countywide initiatives under Action for Wiltshire. The balance of £2.8m would be available over two to three years for bids from Area Boards that propose initiatives that take forward those things in the LAW and Action for Wiltshire that are important to local people.

Wiltshire Council will keep this under review and if appropriate will vary the timing and amount of funding in each tranche. At the end of the tranche any unallocated money will go back into the pool for future bids. Any bids pending when all the money in that tranche has been allocated will be carried forward to the next tranche.

The Chairman thanked Fleur de Rhe-Philippe for outlining this new scheme.

Bradford on Avon Town Council expressed interest in

	applying for two grants, one for the proposed Kingston Mill Footbridge and one for renovations to St Margaret's Hall to improve community facilities.							
11.	<p><b><u>Updates from Partners</u></b></p> <p>The Chairman Invited Richard Humphrey to give the Wiltshire Fire &amp; Rescue Service update.</p> <p>Points made included:</p> <ul style="list-style-type: none"><li>• Outline of the integrated risk management plan 2010-2015, which sets out what Wiltshire Fire &amp; Rescue Service plan to do over the next five years in order to make Wiltshire and Swindon a safer place. The plan outlines how services will be delivered more efficiently and effectively.</li><li>• That Wiltshire Fire &amp; Rescue Service want to canvass the views of the residents of Wiltshire and Swindon.</li><li>• That the draft plan will be available on the Wiltshire Fire &amp; Rescue Service website from September to December 2009, the public could either fill out a short stakeholder registration form or visit the website.</li><li>• That the plan would be published 1 April 2010.</li></ul> <p>The Chairman Invited Inspector David Cullop to give the Wiltshire Police update.</p> <p>Inspector Cullop outlined the crime and community safety report that formed part of the agenda papers, (agenda item no.11).</p> <p>Points made included:</p> <ul style="list-style-type: none"><li>• <b>Abstraction Rate Performance</b> – That the Policing Pledge sets a target of a minimum of <b>80%</b> for the time spent by NPT staff on their respective areas. The performance figures for August 2009 are:</li></ul> <table><tr><td>Team Sergeant:</td><td><b>100%</b></td></tr><tr><td>Community Beat Managers:</td><td><b>92%</b></td></tr><tr><td>PCSO's:</td><td><b>97.08%</b></td></tr></table>	Team Sergeant:	<b>100%</b>	Community Beat Managers:	<b>92%</b>	PCSO's:	<b>97.08%</b>	
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- **Current Priorities** – That up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events could be found on the Wiltshire Police Website: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)
- **Performance** – That following the Unitary boundary changes work was still on-going to back convert records to allow continuing performance comparisons for the new Community Areas. The main area of concern is an increase in Dwelling Burglaries though the trend is now on a steady decrease. Recent arrests have had a positive effect and reported numbers have decreased over the last 8-weeks. Total Crime is down by 7.8% with detections rates being maintained well above national averages.

Sgt Neil Berrett provided a verbal report to the board regarding the Neighbourhood Policing Team and their current priorities.

Points made included:

- That local police are currently looking at speeding around the Wingfield area.
- Anti-social behaviour issues in the Avoncliff and Victory field areas.
- Parking issues in the Staverton area.
- Pedestrian safety issues on and around the town bridge, large vehicles exceeding the bridge weight limit.

The Police were thanked for their work around the town bridge, the Chairman asked that the community area manager contacted the Highways Department to highlight the possible satellite navigation issues concerning HGV's driving through the centre of Bradford on Avon and using the town bridge.

David Gregory, (Chairman, Bradford on Avon community area partnership) updated the board on the work of the community area partnership in and around Bradford on Avon.

**CAM to follow up**

	<p>Points raised included:</p> <ul style="list-style-type: none"> <li>• That the partnership was still very much a work in progress.</li> <li>• That a letter of acceptance had been sent to Wiltshire Council on behalf of the Bradford on Avon community area partnership.</li> </ul> <p>The Chairman thanked all partners for their respective updates.</p>	
12.	<p><b><u>Planning for the future of the Bradford on Avon Community Area</u></b></p> <p>The community area manager gave an announcement that a public exhibition was to be held on the 19<sup>th</sup> November 2009 in St Margaret's Hall in Bradford on Avon as part of a spatial planning consultation to develop a future 'vision of Bradford on Avon'. The exhibition would be followed by a workshop in which key stakeholders would discuss the proposals being put forward.</p> <p>Points raised included:</p> <ul style="list-style-type: none"> <li>• That the process will prepare a 'core strategy' for the whole of Wiltshire.</li> <li>• That Wiltshire Council needs an updated development framework that can plan for new infrastructure across Wiltshire.</li> <li>• That it is essential that local views feed into the process.</li> <li>• That feedback from the consultation would be given in January 2010.</li> </ul> <p>Clarification was requested about which stakeholders would be invited to attend the workshop.</p> <p>A question was also asked about the relationship between local planning policy and the South West Regional Plan.</p>	<b>CAM to follow up</b>
13.	<p><b><u>Future Meeting Dates</u></b></p> <p>The date of the next Bradford on Avon Area Board would be Wednesday 11 November 2009 at St Margaret's Hall, St Margaret's Street, Bradford on Avon.</p>	

	<p>Future meetings dates</p> <p>Thursday 21 January 2010</p>	
14.	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for attending, all parties were encouraged to give feedback on the way future meetings could be improved.</p>	