

## MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** St Margaret's Hall, St Margaret's Street, Bradford on Avon, BA15 1DE  
**Date:** Wednesday 11 November 2009  
**Start:** 7.00pm  
**Finish:** 9.40pm

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Please direct any enquiries on these Minutes to:

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### **In Attendance:**

#### **Wiltshire Councillors**

Malcolm Hewson (Chairman), Rosemary Brown (Vice-Chairman),  
Trevor Carbin, Linda Conley,

Cabinet Representative - Lionel Grundy (Children's services)

#### **Wiltshire Council Officers**

Peter Dunford - Team Leader, Central Locality  
Spencer Drinkwater - Principal Transport Planner  
Kevin Fielding - Democratic Services Officer

#### **Parish and Town Councillors**

Bradford on Avon Town Council - Isabel Martindale  
Holt Parish Council - Martin Moyes  
Limpley Stoke Parish Council - Simon Coombes  
Monkton Farleigh Parish Council – Matthew Midlane  
South Wraxall Parish Council – W Parker  
Westwood Parish Council - T Biles  
Winsley Parish Council - John Allison

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**Partners**

Wiltshire Police – Inspector David Cullop

Bradford on Avon Preservation Trust – Jocelyn Feilding

Bradford on Avon Library – Kathryn Preston

Bradford on Avon Chamber of Commerce – Andrew Eberlin

Bradford Area Safer Communities Group – Don Hinde

Bradford on Avon Town Council Economic Development Consultant – Gerald  
Milward-Oliver

Climate Friendly Bradford on Avon – Jane Laurie

Senior Citizens Forum - Alan Knight

Development Service for Young People – Dawn Froggatt

**Members of Public in Attendance: 9**

**Total in Attendance: 58**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>										
1.	<p><u>Chairman’s Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to St Margaret’s Hall.</p> <p>The Chairman then introduced the Wiltshire councillors who made up the board and also introduced Lionel Grundy, (Wiltshire Council cabinet member) who was in attendance for this meeting.</p> <p>The acting Community Area Manager and Democratic Services Officer were also introduced.</p> <p>All town, parish and partner representatives in attendance were welcomed by the Chairman.</p>											
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillors Simon Richardson (Staverton Parish Council) and Gwen Allison (Bradford on Avon Town Council).</p>											
3.	<p><u>Declarations of Interest</u></p> <table><tr><th>Name</th><th>Item</th><th>Type of Interest</th><th>Nature of Interest</th><th>Action</th></tr><tr><td>Councillor Malcolm Hewson</td><td>8 - Community Area Grants – Bradford Town Youth Football Club</td><td>Prejudicial</td><td>Intended to participate in the cultural tour</td><td>Left the room and did not vote</td></tr></table>	Name	Item	Type of Interest	Nature of Interest	Action	Councillor Malcolm Hewson	8 - Community Area Grants – Bradford Town Youth Football Club	Prejudicial	Intended to participate in the cultural tour	Left the room and did not vote	
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Councillor Malcolm Hewson	8 - Community Area Grants – Bradford Town Youth Football Club	Prejudicial	Intended to participate in the cultural tour	Left the room and did not vote								
4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b> <b>The minutes of the meeting on 30 September 2009 were approved and signed as a correct record.</b></p>											
5.	<p><u>Local Issues – Public Participation</u></p> <p>A question was asked by Mr John Graves, regarding the proposed pedestrian bridge over the River Avon at the Kingston Mills development.</p>											

	<p><i>Would the board give assurances that when the planning application for the bridge went before Wiltshire Council planners it would go before the Western Area Planning committee and not be made a delegated decision by officers of the council?</i></p> <p>Cllr Hewson reported that, as the Wiltshire Councillor relevant to that application, he would be personally calling this application in, therefore ensuring that it went to committee.</p> <p>The Chairman thanked Mr Graves for the question.</p>	<p><b>Cllr Hewson</b></p>
6.	<p><b><u>Issues for Young People in the Bradford on Avon Community Area</u></b></p> <p>Dawn Froggatt Youth Development Co-ordinator, and young people representing the Community Area Young Peoples' Issues Group gave a presentation and showed a video discussing youth issues in Bradford on Avon and the surrounding villages.</p> <p>Points raised included:</p> <ul style="list-style-type: none"> <li>• Bradford on Avon and its villages had a vibrant youth centre catering for the needs of 13 – 19 year olds throughout the week.</li> <li>• Young people were vital to the community, they had a voice that should be heard.</li> <li>• Young people in general had such a bad press, good news stories were not normally highlighted, only the negative ones.</li> <li>• Local young people had issues when trying to use local public transport or local shops; retailers and bus drivers were wary of groups of young people particularly during the evenings.</li> <li>• The “street” based youth work carried out, in and around Bradford on Avon had been very well received, addressing issues such as alcohol awareness and sexual health matters; and helping with anti-social behaviour problems.</li> <li>• Youth related projects were always in need of extra funding - these projects were an excellent way of helping to reduce young people hanging around on the streets with the attendant issues of anti-social behaviour problems and alcohol abuse.</li> </ul> <p>Points raised from the floor included:</p>	

	<ul style="list-style-type: none"> <li>Wiltshire Police fully supportive of the “street” based youth work carried out in and around Bradford on Avon.</li> <li>Councillor Grundy, Wiltshire Council cabinet member for children’s services, would meet with Dawn Froggatt to discuss the possibility of future funding from Wiltshire Council for youth related projects.</li> </ul> <p><b><u>Decision</u></b>  <b>A future meeting to be arranged to discuss funding youth related projects.</b></p> <p>The Chairman thanked the youth group and Dawn Froggatt for their informative presentation.</p>	<p><b>Peter Dunford / Elly Townsend / Cllr Grundy</b></p>
7.	<p><b><u>Prioritising Traffic Improvements</u></b></p> <p>Spencer Drinkwater - (Principal Transport Planner), gave a power point presentation which outlined the assessment process scheme that Transport Planners used to rate requests for traffic improvements such as the issues raised by Limpley Stoke Parish Council.</p> <p>Points raised included:</p> <ul style="list-style-type: none"> <li>Wiltshire Council transport planners looking to hold a series of workshops with representatives of Limpley Stoke Parish Council that may help to resolve the Limpley Stoke traffic issues.</li> <li>Wiltshire Council transport planners aware of the need to look at more unconventional ways to find workable solutions to traffic issues.</li> </ul> <p>Points raised from the floor included:</p> <ul style="list-style-type: none"> <li>Could the £60,000 already allocated towards improving the air quality in the centre of Bradford on Avon be used for this purpose before the end of March 2010.</li> <li>The Bradford on Avon Historic Core Group was very keen to look at other ways to slow traffic down without the need for more zebra crossings.</li> <li>The top priority with the local villages was traffic/speed related issues.</li> <li>Wiltshire Council needed to be more “can do” in finding</li> </ul>	

	<p>solutions to traffic related problems.</p> <ul style="list-style-type: none"> <li>• Cycle networks needed to be incorporated into schemes as an integral part, other councils across the country had successfully shown that this approach can work.</li> </ul> <p><b><u>Decision</u></b>  <b>It was agreed that the community area manager would make available copies of the assessment process scheme that Transport Planners use to rate requests for traffic improvements.</b></p> <p>The Chairman thanked Spencer Drinkwater for his presentation.</p>	<p><b>Peter Dunford/  Elly Townsend /  Spencer Drinkwater</b></p>
8.	<p><b><u>Community Area Grant Applications</u></b></p> <p>Board members considered the following applications seeking 2009/10 Community Area Grant Funding.</p> <p><b><u>Decision</u></b>  <b>Climate Friendly Bradford on Avon was awarded £5,000 to Highlight Bradford on Avon's own commitment to working for a low carbon future.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2009/10.</i></b></p> <p><b><u>Decision</u></b>  <b>Splash was awarded £2,433 to support a year long period of activity encompassing outdoor woodland and golfing experiences (Cumberwell Golf Club).</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2009/10.</i></b></p> <p>Cllr Rosemary Brown in the chair.</p> <p><b><u>Decision</u></b>  <b>Bradford on Avon Youth Football Club was awarded £2,749 to send one age group on a football &amp; cultural tour to Flanders, the project would highlight local opportunities and would increase awareness and promote a growth in sport and healthy living.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2009/10.</i></b></p>	

9.	<p><u>Carbon Neutral Bradford on Avon 2050 Campaign</u></p> <p>Jane Laurie - (Climate Friendly Bradford on Avon) gave a presentation that outlined the Carbon Neutral Bradford on Avon 2050 Campaign.</p> <p>The campaign invited individuals and organisations to sign up to a carbon neutral Bradford on Avon by 2050.</p> <p>The group had been successful in securing funding from the British Gas Green Streets fund.</p> <p>Points raised included:</p> <ul style="list-style-type: none"> <li>• For this campaign to be successful, Climate Friendly Bradford on Avon was keen to attract partners such as the local schools, businesses and the town and parish councils.</li> <li>• The formal signing of the declaration would take place at the Fat Fowl, 34 Silver Street, Bradford on Avon at midday on Saturday, 12 December 2009.</li> <li>• Central Government were looking at an 80% carbon reduction by 2050; Climate Friendly Bradford believed that if Bradford on Avon acted now then the town could be carbon neutral by 2050.</li> <li>• A hydro electric power project could be investigated.</li> </ul> <p>Points raised from the floor included:</p> <ul style="list-style-type: none"> <li>• Owners of listed/older properties needed help and guidance as to what they could do re energy saving to their properties.</li> <li>• English Heritage had shown an interest in becoming involved in the project; there was a large number of listed/older properties in and around Bradford on Avon.</li> </ul> <p><b><u>Decision</u></b></p> <p><b>The area board supported the Carbon Neutral Bradford on Avon 2050 Campaign.</b></p> <p>The Chairman thanked Jane Laurie for her presentation.</p>	

10.	<p><u>Performance Reward Grant Applications</u></p> <p>Peter Dunford (Team Leader, Central Locality) briefly outlined the scheme.</p> <p>Members were then asked to consider two applications seeking Performance Reward Grant Funding:</p> <p>1. Bradford on Avon Sustainable Town Plan – a consultation with local people and adoption as a Supplementary Planning Document - sought £31,764.</p> <p><b><u>Decision</u></b>  <b>The bid for £31,764 submitted by Bradford on Avon &amp; District Community Development Trust was agreed, but Bradford on Avon area board members recognised that this bid needed some fleshing out and needed clear ownership from the Development trust and the town council. The board members also requested that Wiltshire Council Planning department officers view the document and advise on it.</b></p> <p>2. Bradford on Avon – Talking to Each Other – Helping people to communicate and be in touch with each other through websites, social media, newsletters, notices boards - sought: £26,996.</p> <p><b><u>Decision</u></b>  <b>The bid for £26,996 submitted by Bradford on Avon &amp; District Community Development Trust was agreed but Bradford on Avon area board members requested that Gerald Milward-Oliver (Bradford on Avon &amp; District Community Development Trust) continues to have regular dialogue with the area board on this bid.</b></p>	<p>Peter Dunford/ Elly Townsend / Mr Milward-Oliver</p> <p>Peter Dunford/ Elly Townsend / Mr Milward-Oliver</p>
11.	<p><u>Future Meeting Dates</u></p> <p>The date of the next Bradford on Avon Area Board would be Thursday 21 January 2010 - Holt Village Hall.</p>	
12.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending, and encouraged all parties present at the meeting to give feedback on the way future meetings could be improved.</p>	



	<p>Points made on the night for improvements to future meetings:</p> <ul style="list-style-type: none"> <li>• The acoustics of St. Margarets' Hall could be better, the sound system could be louder, one individual left the meeting early due to audibility problems.</li> <li>• Speakers should talk more slowly and clearly.</li> <li>• It would be of interest if the cabinet representative could give a brief overview of his/her portfolio at each meeting. (Cllr Lionel Grundy gave a brief overview of his role and requested that he returned to a future area board to answer questions and discuss his portfolio).</li> </ul> <p><b><u>Decision</u></b>  <b>Councillor Grundy to be invited to a future meeting to talk about his portfolio and take questions.</b></p> <ul style="list-style-type: none"> <li>• The area boards held so far had been well received by those attending them.</li> </ul>	<p><b>Peter Dunford/ Elly Townsend / Cllr Grundy</b></p>
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