



CHANGE MANAGEMENT SCRUTINY TASK GROUP

Meeting: Change Management Scrutiny Task Group
Place: Committee Room V
Date: Tuesday 17th March
Time: **9.30 am**

**TASK GROUP BRIEFING
ARRANGED FOR
9.00 Tuesday 17th March
Committee Room V**

Please direct any enquiries on this Agenda to Ceri Williams, Scrutiny Officer, County Hall, Trowbridge, direct line: 01225 713079 or email: ceriwilliams@wiltshire.gov.uk

Membership:

Mr Tony Deane (Chairman)
Mrs Bobbie Chettleburgh
Mrs Pat Rugg
Mr Bill Moss
Mr Andrew Davis

District Co-opted Members:

Mr Peter Doyle (NWDC)
Mr Keith Humphries (WWDC)
Mr Tony Thorpe (SDC)

1. Apologies

2. Report of the previous meeting.

Members are asked to note the report of the previous meeting.

3. Business Management Programme - BMP

Les Snelgrove – Project Manager will provide the task group with a project update.

On February 18, as agreed by the Task Group at its last meeting, Mr Humphries met with the BMP Project Manager. The following points emerged from this interim update:

- The BMP team will stay in place for 3 months after 'go live';
- The issue of concern is payroll but there are contingencies in place to manage this area;
- It is proving difficult to identify named individuals who will take lead responsibility for procurement. This is in part down to the ongoing appointments process;
- There are 50 software systems that need to be interfaced with SAP. Not all of these will be ready for April; however the business critical systems will all be operational.

4. Shared Services Team

The Service Director will brief the Task Group on the development of the Shared Services Team.

5. Scrutiny of ICT during Transition

The Service Director for ICT & Procurement will provide the Task Group with a project update on the ICT transitional workstream.

Following a recent scrutiny exercise the Task Group has been asked to gain clarification of the IT facilities available for members in the hubs and the potential to forward member e-mails to private mail boxes in the new Council.

6. Date of Next Meeting

To be discussed.