

# AGENDA

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**Meeting:** CHILDRENS' SERVICES SCRUTINY COMMITTEE  
**Place:** County Hall, Trowbridge  
**Committee Room:** Committee Room V  
**Date:** 12 March 2009  
**Time:** 10.30 am

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Please direct any enquiries on this agenda to Karen Linaker, Scrutiny Support Officer, Corporate Services, Department of Resources, County Hall, Trowbridge, direct line 01225 713056 or e-mail [karenlinaker@wiltshire.gov.uk](mailto:karenlinaker@wiltshire.gov.uk)

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## **Briefing Arrangements for the Chairman and Vice Chairman 11<sup>th</sup> March at 1.00pm in the Scrutiny Office**

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### **Elected Members**

|              |                 |
|--------------|-----------------|
| Mr E Clark   | Mr W Moss       |
| Mr P Coleman | Mr S Oldrieve   |
| Mr A Davis   | Mrs P Rugg      |
| Mr T Deane   | Mrs C Soden     |
| Dr J English | Mrs M White     |
| Mr P Fuller  | Mr C Winchcombe |
| Mrs M Groom  |                 |

### **Non-Elected Voting Members**

|                 |  |
|-----------------|--|
| Ms R MacDonald: | Parent Governor Representative (Primary)       |
| Mrs E Leonard:  | Parent Governor Representative (Special Needs) |
| Ms J Miller:    | Parent Governor Representative (Secondary)     |
| Vacancy:        | Church of England Diocesan Representative      |
| Dr M Thompson:  | Roman Catholic Church Diocesan Representative  |

### **Non-Elected Non Voting**

|                |  |
|----------------|--|
| Mrs J Finney : | Primary School Headteachers Representative   |
| Mr G Macmahon: | Secondary School Headteachers Representative |
| Mr J Hawkins:  | School Teacher Representative                |
| Mr C King:     | Children & Young People's Representative     |

## **PART I**

### **Items to be considered while the meeting is open to the public**

1. **Apologies**
2. **Chairman's Announcements**
3. **Minutes of the Previous Meeting** To confirm and sign the minutes of the meeting held on Thursday 29<sup>th</sup> January 2009 (enclosed).
4. **Members' Interests** To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.
5. **Public Participation** The County Council welcomes contributions from members of the public and has agreed to set aside 15 minutes at the beginning of meetings for questions or statements. Members of the public wishing to ask a question or make a statement should give written notice (including details of any question or statement) to the officer named above **by 12.00 noon on Monday 9<sup>th</sup> March 2009**.
6. **Member Requests**
7. **Committee Representation on other Groups – Member Feedback**  
The Chairman will invite feedback from members, nominated to represent the committee on other groups.

### **AGENDA ITEMS FOR DISCUSSION**

8. **Restructure of the Department for Children & Education**  
The Director of the Department will attend the meeting to provide members with a brief update on the restructure and to answer members' questions.
9. **The Wiltshire Strategy for 13-19 Education and Training (enclosed)**  
Members are invited to consider and comment on a progress report regarding the delivery of the Wiltshire Strategy for 13-19 Education and Training, which highlights the achievements to date, recent progress checks and Ofsted judgements, and areas of future challenge.
10. **Final Report of the School Food Task Group (enclosed)**  
The committee commissioned a school food task group in September 2008 to carry out further scrutiny of aspects relating to the council's school food strategy. Enclosed is the task group's final report and recommendations, which the committee is asked to consider and adopt. The report will then be submitted to the Cabinet Members for Education & Youth Development and the Cabinet Member for ICT, Procurement & Partnerships for consideration and formal response.

**11. School Meals' Contract – Progress Update (enclosed)**

Members are invited to consider an update on progress towards the replacement arrangements for school meal services currently provided under contract by Sodexo. The report also outlines a number of tender options and considers alternative school food delivery methods. However, this remains very much as 'work in progress' and the final process for the new contract will take into account the views of the School Food Task Group and this Committee.

The School Food Task Group considered this report as part of its work (see paragraph 18 and recommendations 6 – 10 of the task group's final report at agenda item 10).

**12. Brief Verbal Update from the Department on the Primary Behaviour Support Strategy**

The Assistant Director (Resources, Improvement & Youth Development) will provide members with a brief verbal update concerning the Primary Behaviour Support Strategy.

**13. Holding the Executive to Public Account**

- (i) The following items are so far listed in the Council's latest rolling Forward Plan for March 2009 which relate to Children's Services:

Post 16 Commissioning Education & Training – To consider a report on future commissioning (11<sup>th</sup> March 2009 – Implementation Executive (IE))

- (ii) The minutes of all meetings relating to the Cabinet and the IE are available on the Council's website.

(NB. These are required to be published normally within 2 working days of the meeting. This Committee, through its Chairman or 3 Members of the Committee, has the power to call in (i.e. delay implementation) of a decision in exceptional circumstances should it have concerns. The Constitution sets out the procedure to be followed should this happen.

This Committee may also wish to review a decision of the Executive retrospectively, for example, to satisfy itself that the decision has been properly implemented or has achieved the aims that were intended.

Any Member of the Committee or any 5 Members of the Council can also request an item on the agenda of the Committee – using the appropriate form.)

*Should Members wish to raise specific issues it would be helpful to have advance notice so that further information can be sought.*

#### 14. Urgent Items

The Committee is asked to consider any other business which, in the opinion of the Chairman, would be considered to be a matter of urgency. Urgent items of a confidential nature may be considered in Part II of this agenda.

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#### **PART II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

None