## **APPENDIX 1**

## DRAFT TIMETABLE FOR THE RELETTING OF THE SCHOOL CATERING CONTRACT

End March 2009 Complete Early Consultation and Initial Market Testing

March 2009 Draft Consultation Specification, etc.

**April 2009** 

April / May 2009 Final Stakeholder Consultations and Complete drafting of

documentation

April 2009 Issue EU Indicative Notice

May 2009 Place Formal Contract Notice

May 2009 Pre Qualification Stage and Contractor Open Days

June 2009 Complete Qualification Process

End June 2009 Consultation with Stakeholder

**Early July 2009** Final Contractors Open Day

End July 2009 Issue Invitation to Tender

Mid-November 2009 Tender Return Date

**Early December** 

2009

Contract Award and 2-week 'Standstill' Period

**December 2009** Commence Contract Handover Arrangements

January 2010 Workforce Consultations/TUPE Handover

March 2010

January 2010 Consultation with Schools Forum

1<sup>st</sup> April 2010 New Contract Starts