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# AGENDA

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**Meeting:** FINAL ACCOUNTS AND AUDIT COMMITTEE  
**Place:** County Hall, Trowbridge  
**Committee Room:** 5  
**Date:** Thursday 23 March 2006  
**Time:** 10.30am

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Please direct any enquiries on this Agenda to Marie Todd of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 713011 or e-mail [marietodd@wiltshire.gov.uk](mailto:marietodd@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

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## Membership:

Mrs JA Scott (Chairman)	Mr A Molland
Mr KC Wren (Vice Chairman)	Mr JB Osborn
Mr PCB Coleman	Mr RT Rogers
Mr A Davis	Mr JE Syme
Mr JR Henning	Mrs B Wayman
Mr M Hewson	Mr RS While
Mr JP Johnson	

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## **PART I**

### **Items to be considered while the meeting is open to the public**

1. **Membership Changes**
2. **Attendance of Non-Members of the Committee**
3. **Apologies**
4. **Minutes of Previous Meeting** To confirm and sign the minutes of the meeting held on 5 December 2005 (previously circulated).
5. **Chairman's Announcements**
6. **Members' Interests** To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.
7. **Public Participation** The County Council welcomes contributions from members of the public and has agreed to set aside 15 minutes at the beginning of meetings for questions or statements. Members of the public wishing to ask a question or make a statement should give written notice (including details of any question or statement) to the officer named above by **12.00 noon on Tuesday 21 March 2006**. Speakers are limited to two minutes.
8. **Risk Management Update** A report by the County Treasurer is circulated.
9. **Audit Commission: Annual Audit and Inspection Letter 2004/05** A report by the Chief Executive is circulated. The Annual Audit Letter has previously been circulated to all Members of the Council, would Members please bring their copy to this meeting. Additional copies of the Letter are available from Democratic & Members' Services on 01225 713018 or at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).
10. **Statement on Internal Control 2005/06 - Update** A report by the Deputy Monitoring Officer is circulated.
11. **Internal Audit Terms of Reference and Strategy** A report by the County Treasurer is circulated.
12. **Statement of Accounts 2005-06 - Completed Action Plan** A report by the County Treasurer is circulated.
13. **Reserves and Balances 2006/07** A report by the County Treasurer is circulated.

14. **Statement of Accounts – An Introduction to the Statements** The County Treasurer will present a short training session on the Statement of Accounts documents.
15. **Urgent Items** Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

## **PART II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

NONE