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AGENDA

Meeting: FINAL ACCOUNTS AND AUDIT COMMITTEE

Place: County Hall, Trowbridge

Committee Room: 5

Date: Monday 15 December 2008

Time: 10.00 am

Please direct any enquiries on this Agenda to Yamina Rhouati of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 718024 or e-mail yaminarhouati@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Mrs JA Scott (Chairman)
Mr J Johnson (Vice Chairman)
Mr PCB Coleman
Mr A Davis
MR RS While
Mr M Hewson
Mr A Molland

Mr C Newbury
Mr P Fuller
Mr RT Rogers
Mr JR Henning
Mr C Winchcombe
Mrs JH Seager

PART I

Items to be considered while the meeting is open to the public

1. **Membership Changes**
2. **Attendance of Non-Members of the Committee**
3. **Apologies**
4. **Minutes of Previous Meeting** To confirm and sign the minutes of the meeting held on 30 September 2008 (copy attached). (**Note:** Members will have received the Appendix to Minute No. 35 – Annual Governance Statement 2007-08 as part of the Summons for the Council meeting held on 11 November 2008 and, in view of the size of the Appendix, is not being circulated again. The Appendix is available to view electronically either in the folder for the Council meeting held on 11 November or in the folder for the last meeting of this Committee held on 30 September.)
5. **Chairman's Announcements**
6. **Members' Interests** To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.
7. **Public Participation** The County Council welcomes contributions from members of the public and has agreed to set aside 15 minutes at the beginning of meetings for questions or statements. Members of the public wishing to ask a question or make a statement should give written notice (including details of any question or statement) to the officer named above by **12.00 noon on Thursday 11 December 2008**. Speakers are limited to two minutes.
8. **Internal Audit Progress Report 2008-09** A report by the Chief Financial Officer is attached.
9. **Establishing an Audit Committee for Wiltshire Council** A joint report by the Deputy Monitoring Officer and the Chief Financial Officer is attached.
10. **Progress Report December 2008** A report by Darren Gilbert, Senior Manager, KPMG is attached.
11. **Data Quality Review 2008** A report by Darren Gilbert, Senior Manager, KPMG is attached.
12. **Use of Resources Assessment 2008** A report by Darren Gilbert, Senior Manager, KPMG is attached.
13. **Urgent Items** Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None